

# Holiday Art Market

**November 9, 2024, 10:00 a.m. – 4:00 p.m.**

*Hosted by SCC Ceramic Arts Club*

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**NC Sales Tax Number (required):** \_\_\_\_\_

Type of craft being sold: \_\_\_\_\_

|  | Quantity | Total Cost |
|--|----------|------------|
| Indoor Booth: \$55 for each 10'x9' space (approximate)   |          |            |
| Outdoor Booth: \$25 for each 10'x10' space (approximate) |          |            |
| Tables needed (\$5 each, limited supply, indoor only):   |          |            |
| Electricity needed? (\$5 charge, indoor only, limited)   |          |            |

Make check payable to **SCC Ceramic Arts Club**

Mail to: SCC Swain Center, 60 Almond School Rd., Bryson City, NC 28713

## **Liability Release:**

I hereby release and forever discharge Southwestern Community College, the Heritage Arts Art Market staff and everyone connected with the event from any responsibility, personal liability, claims, loss, or damage arising out of or in conjunction with my application to or participation in the Holiday Art Market. I understand that the event is not responsible for any injury sustained by exhibitors or guests while within the space designated for exhibits. Further, I understand that I store my art at my own risk without exception or limitation.

My signature indicates acceptance of all conditions and terms of this prospectus. I have enclosed all necessary information for the Holiday Art Market.

\_\_\_\_\_  
Signature & Date

**Application forms without signature and/or payment will not be accepted**

# Holiday Art Market

## *Rules & Regulations*

- The event will be held Nov. 11, 2023, 10A-4P at Southwestern Community College Swain Center, 60 Almond School Road, Bryson City, NC 28713.
- Booths will be offered in the indoors and outdoors. Indoors spaces are first come, first served. Power and rented tables are not available outdoors. Outdoor spaces are \$25, indoor spaces are \$55.
- **Deadline for applications is 5:00pm Oct. 9, 2023.** Payment **MUST** be enclosed with the application. The event is juried to ensure a variety of quality products. **You will receive notification of your acceptance by Oct. 10, 2023.** Payment will not be processed until notification of acceptance.
- Any remaining spaces will be available until Nov. 1.
- If you must cancel after acceptance, a refund will be supplied only if a replacement can be found for your space. No refunds after Nov. 1, 2023.
- Please provide three photos of your work. Photos may be emailed to [j\\_marley@southwesterncc.edu](mailto:j_marley@southwesterncc.edu) or sent with the application. By signing the attached release, you allow these photos to be used in advertising materials.
- If you do not want your website or contact information to be included in advertising materials (website/program), indicate that on the application.
- Set up times: Friday – **2:00-5:00P**. Saturday – **8:00-9:50A**. Booths must be ready for viewing by 10:00A. You may set up outdoors on Friday, but no security is provided. Indoor spaces will be locked overnight. Tear down will not begin before 4:00P unless otherwise directed by event officials.
- You are responsible for your own props, including tables (unless rented from SCC), hanging materials, and chairs. No tent frames allowed inside without prior approval.
- Artists may sell only their own work. No manufactured goods. **No “seconds” and no “sale” signs allowed.**
- Exhibitors are responsible for collecting and reporting their own sales tax. Every vendor must have a North Carolina Sales Tax number and conspicuously display the certificate. **The tax rate is 7.0% in Swain County.**
- The event will go on rain or shine. If for any reason whatsoever it becomes impossible to have the event, this agreement is terminated and all claims for damages are waived.
- You agree to help maintain the event area and clean up after yourself at the end of the event.
- The sponsor provides no insurance. Insurance, if any, must be purchased and paid for by the exhibitor.
- Southwestern Community College, the Ceramic Arts Club, and staff will not be responsible for any injury or loss that may arise or come to the exhibitor or his/her employee(s) or goods for any reason whatsoever while the event premises are being occupied under this agreement.