

MINUTES OF THE BOARD OF TRUSTEES MEETING
Southwestern Community College

April 24, 2007 - SCC Campus

Attending:

Trustees
Terry Bell
Conrad Burrell
Paul Holt
Mary Jane Letts
Eddie Madden

Brian McMahan
Quayle Neslen
Jerry Sutton
Kate Welch

College Staff

Cecil Groves
Sharon Grasty
Janet Burnette
Jim Campbell
Gene Couch
Connie Haire
Susan McCaskill
Chuck Reece
George Stanley

Guests: Dean Shatley

The Board of Trustees of Southwestern Community College met for its regular quarterly meeting on April 24, 2007.

Chairman Conrad Burrell called the meeting to order at 5:14 p.m.

Mr. Sutton made a motion to approve the minutes of the quarterly meeting of January 23, 2007 as mailed. Dr. Neslen seconded the motion which carried unanimously.

Dr. Groves and Mr. Stanley provided an update on college facilities and property acquisitions. They reviewed some of the problems and delays encountered with the Macon new campus construction. It is anticipated the college will take occupancy of the building by late May or early June. Mr. Stanley reported the Forest Service had a pre-bid conference on April 17 and will open bids for their new facility on May 8. As soon as plans are finalized for the Forest Service building, the college will move forward with architect selection for their new building.

Mr. Stanley reported the college has received a request to place a marker on the site of the Defensive Driver Training course to acknowledge Native American remains. A suitable stone has been located in Franklin. The college plans to approach the leadership of the Eastern Band of Cherokee to partner in a Cherokee Preservation Foundation grant application for funds to purchase and engrave a marker.

Dr. Groves reported briefly on the current legislative session. Several bills have been proposed which could affect the college including Senate Bill 449 which proposes to set a term limit for community college trustees. A bill giving subpoena powers to college boards has also been proposed and a bill providing more flexibility for public school calendars. Overall, the Governor's proposed budget appears to be favorable for the community college system.

Dr. Groves recently traveled to Raleigh with BalsamWest and WNC Ed Net representatives for a special meeting to inform legislators of the fiber initiative in western North Carolina. He noted the meeting was successful and the information well received.

CURRICULUM AND STUDENT SERVICES COMMITTEE

Vice President McCaskill provided an update on continuing education programs and initiatives. She announced the college has received a grant which will be used to offer homeland security training. She briefly detailed the multi-agency rapid deployment training offered through the continuing education department. Ms. McCaskill provided details regarding the impact last month's recent Oconaluftee Job Corps Training Center closure had on continuing education programs and instructors. A collaboration is in progress with the Folk Heritage Association to design a living heritage village/ farm to be located in Macon County. This venture would tie in with the Heritage Arts Institute.

Ms. McCaskill presented and reviewed the Extension Education Enrollment Statistics (IV A 1-b), Enrollment 2006 Summary and GED Testing Summary 2006 (IV A 1-c).

Vice President Couch reported on activities and highlights for the Instructional and Student Services area. The college anticipates full reaffirmation by SACS in June 2007. Spring commencement ceremonies will be held at 5:30 p.m. and 7:30 p.m. on Thursday, May 10. Trustee attendance is

encouraged. Information will be mailed giving further details. The annual Advisory Committee meeting/dinner was held on April 3. Participation was low in the second annual Academic Challenge competition and the event will be reevaluated. A SCC dual enrollment student has been awarded a prestigious Jack Kent Cooke scholarship. Dr. Couch commended the SCC financial aid officers for their assistance with the scholarship application process.

Dr. Couch presented Policy 6.34 - Prerequisite/Corequisite (IV B 2-a) for approval. Mr. Holt made a motion that Policy 6.34 - Prerequisite/Corequisite be approved. Mr. Bell seconded the motion which carried unanimously.

Dr. Couch presented Policy 6.35 - Courses Unique to a Concentration (IV B 2-b) for approval. Mr. Sutton made a motion that Policy 6.35 - Courses Unique to a Concentration be approved. Dr. Neslen seconded the motion which carried unanimously.

Vice President Haire provided a quarterly update on activities and highlights for the Macon Campus and Institutional Advancement area (IV C 1-a). Progress continues on the new Macon Campus building. The facility needs for SCC's Macon operations were recently presented to the county manager and commissioners for inclusion in their county facility needs. Dr. Haire reviewed enrollment statistics for the Macon Campus. She noted the Macon County Early College initiative is going well. Rose Garrett has assumed the full-time position of Public Information Officer upon the retirement of Sara Hatton.

FINANCE AND CAMPUS IMPROVEMENTS COMMITTEE

Vice President Burnette reviewed the Local Revenue Analysis (V A 1-a) and State Current Expenditures (V A 1-b) for the period ending March 31, 2007.

Ms. Burnette presented the Budget Transfers (V A 2-a) for approval. Mr. Holt made a motion that the Budget Transfers be approved. Mr. Sutton seconded the motion which carried unanimously.

Ms. Burnette presented the Annual Local Budget 2007/2008 (V A 2-b) for approval. Mr. Sutton made a motion that the Annual Local Budget 2007/2008 be approved. Mr. Bell seconded the motion which carried unanimously.

Ms. Burnette presented the Annual College Budget 2007/08 (V A 2-c) for approval. Dr. Neslen made a motion that the Annual College Budget 2007/08 be approved. Mr. Holt seconded the motion which carried unanimously.

Ms. Burnette presented the revised Optional Fees Schedule (V A 2-d) for approval. Mr. Bell made a motion that the Optional Fees Schedule be approved. Ms. Letts seconded the motion which carried unanimously.

Vice President Campbell provided an update on technology initiatives. Progress is being made on the partnership with the Campus EAI Consortium. The conversion to the Information System of the Future continues to progress. Implementation of the student component is moving forward and is being used for fall term registrations. Fiber for the WNC-EdNet connectivity project is 70% in place and Dr. Groves commended Mr. Campbell for his efforts with the project.

EXECUTIVE COMMITTEE

Mr. Sutton made a motion that the Additions to the Full-Time Employee List (VI A-1) and Additions to the Part-Time Employee List (VI A-2) be approved. Ms. Welch seconded the motion which carried unanimously.

Mr. Sutton made a motion that the Campus Security Contract (VI A-3) be approved. Mr. Madden seconded the motion which carried unanimously.

Mr. McMahan made a motion that the NCCCS Form 3-1 for the Jackson Campus Classroom/Library Building project be approved. Dr. Neslen seconded the motion which carried unanimously.

Presidential Evaluation forms were distributed to the Trustees. Evaluations should be completed and forwarded to Chairman Burrell by May 15.

Mr. Sutton made a motion that the Board enter Executive Session at 6:15 p.m. for the purpose of discussing a personnel matter in accordance with General Statute 143-318.1 (a) (6). Ms. Welch seconded the motion which carried unanimously. The Board entered Executive Session at 6:15 p.m.


The Board returned from Executive Session at 6:35 p.m.

Mr. Bell made a motion to adjourn. Mr. Sutton seconded the motion which carried unanimously.

The next quarterly Board of Trustees meeting is scheduled for Tuesday, July 24, 2007.

The meeting adjourned at 6:36 p.m.


Conrad Burrell, Chairman
Board of Trustees


Cecil L. Groves, Secretary
Board of Trustees

11-2-07
Date