

**MINUTES OF THE BOARD OF TRUSTEES MEETING**  
**Southwestern Community College**

**January 26, 2010 - SCC Campus**

**Attending:**

Trustees

Terry Bell  
Conrad Burrell  
Paul Holt  
Earl Hooper  
Daniel Keener  
Charles Leatherman  
Brian McMahan

Quayle Neslen  
Pete Penland  
William Shelton  
Jerry Sutton  
Kate Welch  
Lambert Wilson

College Staff

Cecil Groves  
Sharon Grasty  
Janet Burnette  
Gene Couch  
Connie Haire

Susan McCaskill  
Delos Monteith  
Chuck Reece  
George Stanley

The Board of Trustees of Southwestern Community College met for its regular quarterly meeting on January 26, 2010.

Chairman Conrad Burrell called the meeting to order at 5:05 p.m. Mr. McMahan noted he had a conflict with item VI A-2 (Part-Time Employee List) and would abstain from voting on this item.

Mr. Holt made a motion to approve the minutes of the quarterly meeting of October 27, 2009 as mailed. Dr. Neslen seconded the motion which carried unanimously.

Dr. Groves introduced Institutional Research and Planning Officer, Delos Monteith. Mr. Monteith provided an overview of the college's Institutional Effectiveness Plan and presented a copy of the 2009 Plan. He noted the plan is required by the NCCC System Office.

**CURRICULUM AND STUDENT SERVICES COMMITTEE**

Vice President McCaskill provided an update on continuing education programs and initiatives.

A partnership is being explored with the Jackson County Department of Aging to implement a Plus50 program which would put emphasis on the Cashiers area. The college would share facilities with the program. Requests for training from local businesses and industries continues to increase as the economy improves.

Ms. McCaskill presented Policy 5.5 – Accountability and Credibility Internal Audit Plan (IV A 2-a), Policy 7.20 – Self Supporting Class (IV A 2-b) and Policy 7.23 - Specific Fees (IV A 2-c) for approval. Dr. Neslen made a motion that Policy 5.5, Policy 7.20 and Policy 7.23 be approved. Mr. Hooper seconded the motion which carried unanimously.

Vice President Couch reviewed the curriculum Enrollment Data (IV B 1-a). Enrollment for spring semester is up approximately 3.5 percent in headcount and 10.7 percent in FTE.

Dr. Couch and Dr. Groves gave an update on the college's separation from the Region A Nursing Consortium arrangement. A meeting was held on January 25 with the administration of Haywood CC and Tri-County CC to discuss the dissolution process. SCC has asked for a fair and equitable division of student slots at the clinical sites. However, the other consortium colleges are not in agreement. Dr. Groves noted the college preferred to resolve the matter fairly and amicably without having to take legal steps. The matter is being reviewed by SCC's legal counsel. Following discussion, the Board of Trustees encouraged college administrators to take the steps necessary to resolve the matter and proceed with the separation from the consortium arrangement.

Dr. Couch presented the revised 2009-2010 College Calendar (IV B 2-a) for approval. Mr. Sutton made a motion that the revised 2009-2010 College Calendar be approved. Dr. Neslen seconded the motion which carried unanimously.

Dr. Couch presented the New Program-Sustainability Technologies (IV B 2-b) for approval. Mr. Penland made a motion that the New Program-Sustainability Technologies be approved. Ms. Welch seconded the motion which carried unanimously.

Vice President Haire provided a quarterly update on activities and highlights for the Macon Campus and Institutional Development area (IV C 1-a). She noted spring semester enrollment at the Macon Campus increased eight percent and FTE grew fifteen percent. The first group of Macon Early College students will graduate this spring and a recognition ceremony will be held for the students in June.

#### FINANCE AND CAMPUS IMPROVEMENTS COMMITTEE

Vice President Burnette reviewed the Local Revenue Analysis (V A 1-a) and State Current Expenditures (V A 1-b) for the period ending December 31, 2009.

Ms. Burnette presented the Budget Transfers (V A 2-a) for approval. Mr. Holt made a motion that the Budget Transfers be approved. Mr. Wilson seconded the motion which carried unanimously.

Ms. Burnette presented Policy 3.37 – Electronic Mail (V A 2-b) for approval. Mr. Holt made a motion that Policy 3.37 – Electronic Mail be approved. Mr. Sutton seconded the motion which carried unanimously.

#### EXECUTIVE COMMITTEE

Mr. Sutton made a motion that the Additions to the Full-Time Employee List (VI A-1) and Additions to the Part-Time Employee List (VI A-2) be approved. Mr. Penland seconded the motion which carried. Mr. McMahan abstained from voting.

Presidential Evaluation forms were distributed to the Trustees. Evaluations should be completed and forwarded to Chairman Burrell by March 15, 2010.

Mr. Leatherman made a motion that the Board enter Executive Session at 5:47 p.m. for the purpose of discussing a property/personnel matter in accord with G.S. 143-318.11. Mr. Shelton seconded the motion which carried. The Board entered Executive Session at 5:48 p.m.

The Board returned from Executive Session at 6:40 p.m. with no action taken.

Mr. Holt made a motion that the college transfer approximately one acre of land to Jackson County for the purpose of constructing an Early College building on condition that the county build the building. Mr. Sutton seconded the motion which carried unanimously.

Mr. Stanley noted if East Carolina University selects Southwestern Community College as the location of its Jackson County dental clinic and commits to building the clinic on the site of the current SCC maintenance facility and if Jackson County commits to building the college a new maintenance facility, a transfer of deed for the property will be required.

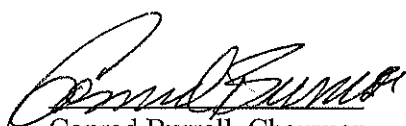
Mr. Holt made a motion that the college transfer the property where the current maintenance facility is located to Jackson County on condition that East Carolina University builds a dental school clinic on the site and commits to it and on condition that Jackson County agrees to build a new maintenance facility for the college. Mr. Leatherman seconded the motion which carried unanimously.

Chairman Burrell reported that Dr. Groves had announced his retirement effective July 1, 2010. A special meeting will be called in February to discuss the presidential search process.

Mr. Sutton made a motion to adjourn. Mr. Penland seconded the motion which carried unanimously.

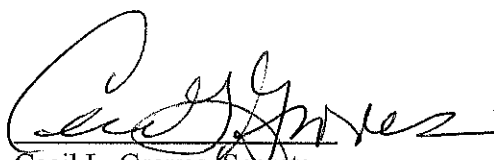
The next quarterly Board of Trustees meeting is scheduled for Tuesday, April 27, 2010.

The meeting adjourned at 6:42 p.m.



Conrad Burrell, Chairman  
Board of Trustees

6/25/10  
Date



Cecil L. Groves, Secretary  
Board of Trustees