

**MINUTES OF THE BOARD OF TRUSTEES SPECIAL CALLED MEETING**  
**Southwestern Community College**

**June 29, 2017 – SCC Macon Campus**

**Attending:**

Trustees

Terry Bell	Paul Holt
Jeff Cloer	Libby Knight
Doug Cody	Gary Shields
Vance Davidson	Lambert Wilson
Karl Gillespie	

College Staff

Don Tomas  
Marc Boberg  
Thom Brooks  
William Brothers  
Nan Coulter  
Curtis Dowdle

**Absent**

Jean Ellen Forrister  
Jeremy Hyatt  
Mark Jones  
Madison Shuler

The Board of Trustees of Southwestern Community College (SCC) met for a special called meeting on June 29, 2017 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

Chairman Terry Bell called the meeting to order at 5:00 p.m. and read the Ethics and Conflict of Interest statement. Mr. Bell also clarified changes to the previously submitted Agenda, noting that Item III.C. had been moved to Item IV.C.

**PREVIOUS MEETINGS' MINUTES**

Mr. Bell asked for a motion to approve the minutes of the Board of Trustees meetings of April 25, 2017. Mr. Holt made a motion to approve the minutes as presented, and Mr. Wilson seconded the motion, which carried unanimously.

**ACTION ITEMS**

Dr. Marc Boberg, Director of Facility Services and Operations, reviewed the responses to the College's Request for Proposal for a Mechanical Engineering firm for the Bradford Hall, Oaks Hall and Holt Library HVAC project. Following discussion, Mr. Gillespie made a motion to approve the firm of SUD Associates as the selected designer, which was seconded by Mr. Holt and passed nine votes to one for LaBella Associates.

Mr. Holt made a motion to enter into Closed Session under North Carolina General Statute 143-318.1(a)(8) – Emergency Response to School Violence. Mr. Wilson seconded the motion, and the Board went into Closed Session at 5:07 p.m. The Board returned from Closed Session at 5:36 p.m. and announced that it had approved the College’s proposed Critical Incident Plan, with the following provisions:

1. The administrators of the College will review and verify that the proposed Critical Incident Plan meets and complies with current College policies and procedures;
2. The administration of the College will submit the proposed Critical Incident Plan to College counsel Campbell Shatley for review;
3. The administrators of the College will include plans for addressing the specific needs of disabled and non-ambulatory students, faculty and staff in the Critical Incident Plan.

A motion was made to approve the proposed Critical Incident Plan by Mr. Davidson, was seconded by Mr. Cloer and passed unanimously. College administrators will provide the Board with the results of the three provisions at the July 25, 2017 Board of Trustees meeting.

## **INFORMATION ITEMS**

Dr. Tomas reported to the Board that the Town of Webster has granted a variance to the College for the design and construction of the new Health Sciences building.

Dr. Tomas also informed the Board of the Memorandum of Understanding mandated by the North Carolina Community College System for Hazardous Materials Mitigation.

Dr. Tomas displayed the new campus way-finding signage that will be installed this summer on all SCC campuses.

Dr. Tomas announced that the General Assembly passed the proposed State Budget on June 28. Mr. Brothers will have a draft of the proposed College budget for 2017-2018 ready for review at the July 25, 2017 Board of Trustees meeting, and Dr. Tomas stated he foresees the need to call a Special Meeting of the Board to review and approve the final version of the College budget following the July Board meeting.

Dr. Tomas reported that he will be meeting with Macon County Manager Derek Roland and Macon County Attorney Chester Jones on July 6, 2017 to discuss the proposed Fire Safety Training Facility and PSTC Driving Range. Resurfacing the driving range will extend the life of the range by more than 10 years. Dr. Tomas also showed the Board the new proposed location of the Fire Safety Training Facility on an aerial photo of the Macon campus on Siler Farm Road.

Dr. Tomas also showed the Board updated proposed images of the exterior and part of the interior of the new Health Sciences Building.

With no other business before the Board, Mr. Cloer made a motion to adjourn the meeting. Mr. Holt seconded the motion which carried unanimously.

The meeting adjourned at 6:06 p.m.

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Terry Bell, Chairman  
Board of Trustees

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Don Tomas, Secretary  
Board of Trustees