

Minutes: Advising Committee Meeting
Monday, October 29, 2007

Attended: Jan Smith, Phil Weast, Thom Brooks, Connie Gregory (for Sheri Turk), Fairley Pollock, Barb Putman, Patty Kirkley, Matt Cass, Cheryl Contino-Conner

The results of the advising self-assessment (administered on professional development day) were reviewed.

1. The percentage for the allied health division responses did not calculate but will be corrected.
2. It was noted most questions reflected improved (positive) scores when compared with scores from the previous year.
3. A question will be added concerning career services.

Training events for fall semester were discussed. Everyone had received a training brochure. Training needs for spring semester were identified: continued colleague training, web advisor, financial aid, and commencement.

Early registration week notifications are going out. Advising updates will be sent by Cheryl; Christy will send a colleague reminder update; Phil will send out the payment/hour scale with important deadlines. Fairley invited faculty to represent their programs in Macon during early registration week.

Per registration forms, the question was asked: Can we (advisor and student) sign the course load and send to Christy rather than sending the carbons? Can we get rid of the carbon copies or do we need them for auditing/other purposes? Phil will discuss with Christy and get back to us.

The committee discussed "Next Steps."

1. Cheryl will check on the ability for us to record and or create modules of advisor trainings and place on the web or make available through the library.
2. Thom Brooks stated Carolyn Porter was interested in the campus maintaining an advising WIKKI.
3. Online registration conversations need to begin during spring semester.

Submitted by C. Conner,
11/5/2007