

2020 SPRING

WORKFORCE
Continuing Education



COURSE SCHEDULE

A snapshot of **Impact**

SCC makes a profound impact on Jackson, Macon, Swain Counties & the Qualla Boundary.

INSIDE:
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On Average

1 of 10

service-area residents attends at least one SCC class or seminar **every year**



Heritage Arts program served

424 students

in craft classes this past year



Since 2012, table-gaming classes have trained

1,882 students



Public Safety Training Center served

1,228 students

from all over Western North Carolina in the past year



Through College & Career Readiness more than

400 students

served in the past year



In the past year, the Small Business Center helped create and retain

336 jobs



GENERAL INFORMATION

CONTACT INFORMATION

Toll Free Number	1.800.447.4091
General Information	339.4426
College & Career Readiness	339.4272
Defensive Driving	339.4656
Emergency Medical Services	306.7044 OR 306.7053
English Language(ESL)/Civics	339.4620
Fire and Rescue	306.7045
GED & HiSet Testing	339.4486
Heritage Arts	366.2005
Law Enforcement	306.7043 OR 306.7046
Job & Career Preparation	366.2023
Motorcycle Rider	306.7041 OR 306.7040
Nursing Assistant	339.4305 OR 339.4331
Personal Enrichment	339.4657
Professional Licensure	339.4657
Small Business Center	339.4211 OR 339.4426
Transcripts	339.4426 OR 339.4206
Workforce Education	339.4218

REGISTRATION FEES

Registration fees are due at the time of registration. Students are not enrolled until all registration fees are paid. Registration fees, supplies fees, technology fees, insurance fees, and book fees, if required, are listed with each course listing.

ELIGIBILITY

Admission is open to adults who are at least 18 years old and who are not enrolled in public school. 16-18 year olds may enroll in some courses. Students under 18 years of age may enroll in summer classes specifically for the younger student. Only individuals who have registered and paid may attend class.

REFUND POLICY

Registration fee refunds are granted only under the following circumstances:

- A student who officially withdraws from an extension class(es) prior to the first class meeting shall be eligible for a 100 percent refund. Also, a student is eligible for a 100-percent refund if an applicable class is canceled.
- After the respective class begins a 75-percent refund shall be made upon the request of the student if the student officially withdraws from the class prior to or on the 10-percent point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
- A 100-percent refund shall be made if the student officially withdraws from a contact hour class prior to the first day of class of the academic semester or term or if the college cancels the class. A 75-percent refund shall be made if the student officially withdraws from a contact hour class on or before the tenth calendar day of the class.
- **Self-supporting classes are not eligible for refunds.**

CONTINUING EDUCATION CREDIT

For occupational extension classes, Continuing Education Units (CEUs) are allowed. One CEU may be given for each 10 contact hours of participation in class.

DISCLAIMER

The classes presented in this publication should not be considered a contract between SCC and any student. Changes or errors may occur for various reasons. A minimum number of students may be required before a class can be conducted. Pre-registered students will be contacted if changes or class cancellation is necessary.

Please visit www.southwesterncc.edu/workforce-innovations/class-schedule for the most current class schedule.

SAFE DRIVING PROGRAM



Have you received a minor traffic citation or ticket recently? If you have, you may be eligible to complete a four-hour defensive driving course. By completing the course, drivers could save money on their insurance, keep points off their licenses and sharpen their driving skills.

For more info, visit www.southwesterncc.edu/dd or call 828.339.4426.

WEBSITE

Scan the QR code below for more information on our Workforce Continuing Education classes.



Southwestern Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Southwestern Community College.

Identification Statement:

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50,000 copies of this publication were printed at a cost of 18¢ each. SCC sells ads in its class schedules to help offset printing costs. For advertising information, please contact us at 828.339.4000. Distributed free, published 3 times a year.

COLLEGE & CAREER READINESS

College and Career Readiness classes are held at convenient times and locations each week to meet the needs of adults with busy lives.

For more information: visit www.southwesterncc.edu/college-and-career-readiness

HIGH SCHOOL EQUIVALENCY

For more information contact Donna Wilson at 828.339.4272 or d_wilson@southwesterncc.edu

SYLVA

High School Equivalency BOOTCAMP, 4/6 - 5/15

Location: SCC, Oaks Hall, room 104
M,T,W,TH,F • 10:30A - 2:30P

High School Equivalency

Location: SCC, Oaks Hall, room 104
M,W • 6 - 9P

Location: Mountain Projects
T,Th • 4:30 - 7:30P

SWAIN

Location: SCC Swain Center, room 101
T,Th • 5:30 - 8:30P

CHEROKEE

Location: Ginger Lynn Welch, conf. room
T,W • 6 - 9P

FRANKLIN

High School Equivalency BOOTCAMP, 2/18 - 3/27

Location: Macon Annex, room 101
M,T,W,Th,F • 10:30A - 2:30P

High School Equivalency

Location: SCC Macon Campus, room 228
M,Th • 5 - 8P

JOB AND CAREER PREPARATION (HRD)

For questions or to register, contact Melanie Price at 828.366.2023 or m_price@southwesterncc.edu

The course is structured on an open-entry, open-exit basis to meet the customized needs of the participants, is self-paced and provides lecture as well as individual attention. During the lab, participants assess and identify job interests, learn advanced job-search techniques, learn to make their resumes stand out, develop interviewing skills, discover the importance of social media and networking, earn their Career Readiness Certificate and much more. The course is free to the unemployed. Walk-ins are welcome. Come by at any time during lab hours to register.

FRANKLIN

Location: Macon Annex, room 104
T,Th • 9A - 12P

ENGLISH LANGUAGE ACQUISITION/ CIVICS

For questions or to register, contact Jennifer Yowell at 828.339.4620 or j_yowell@southwesterncc.edu

CLASSES DE INGLES (ELA)

SYLVA

Location: SCC, Oaks Hall, room 105
M,W • 9A - 12P

Location: SCC, Oaks Hall, room 105
M,W • 6 - 9P

Location: Saint Mary's Church
T • 7 - 8:30P

CASHIERS

Location: Good Sheperd's Church
T • 6 - 8:30P

FRANKLIN

Location: Macon Annex, room 105
M,W • 9A - 12P

Location: SCC Groves Center, room 108
M,W • 6 - 9P

High School Equivalency (GED/HiSET)

SCC offers free classes in Jackson, Macon, and Swain counties to prepare you for the high school equivalency tests. Sign up to test by going to www.GED.com or www.hiset.ets.org. Just a few easy-to-follow steps will create a GED® or HiSET account. Select SCC as your test center, select the date and time you want to test, pay online and then you are ready to test!

Your Local Business Connection for
Voice • Internet • Data • Colo



828.339.2900 | www.balsamwest.net

HERITAGE ARTS

Don't see a time that fits your schedule? Give us a call!

We can set up a class to meet your needs.
For more information call 828.366.2005
OR email j_marley@southwesterncc.edu.

CERAMICS & POTTERY

Independent Study Ceramics *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 1.6, 0 CEU
Cost: \$65/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: W • Jan. 8 - 29 OR Feb. 5 - 26 OR Mar. 4 - 24 OR Apr. 1 - 29 • 9 - 10A
Instructor: J. Marley
Students will get open access to the studio and can meet weekly with the instructor to review progress. Prereq: Portfolio review or Beginning Wheel.

Heritage Pots

Course Code: PRC 3104 • **Course Hours:** 48, 4.8 CEU
Cost: \$125/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: T,Th • Jan. 14 - Feb. 27 • 9:30A - 12:30P
Instructor: K. Hubbs
Students will explore traditional pottery forms from the region. Prereq: Beg. Wheel or instructor's permission.

Beginning & Intermediate Wheel

Course Code: PRC 3104 • **Course Hours:** 96, 9.6 CEU
Cost: \$180/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: T,Th • Jan. 14 - May 14 • 5:30 - 8:30P
Instructor: E. Delfield
For beginners. Students will learn to center clay on a wheel, turn, trim and glaze basic forms. Prereq: None.

Thrown Out of Round

Course Code: PRC 3104 • **Course Hours:** 48, 4.8 CEU
Cost: \$125/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: T,Th • Jan. 14 - Feb. 27 • 1 - 4P
Instructor: E. Delfield
Students will explore altering wheel thrown forms by utilizing multiple methods. Prereq: Beg. Wheel or instructor's permission.

Glaze Formulation for Beginners

Course Code: PRC 3104 • **Course Hours:** 48, 4.8 CEU
Cost: \$125/Cost of materials not included
Location: Swain Center, room 121
Dates/Times: T,Th • Jan. 14 - Feb. 27 • 1 - 4P
Instructor: J. McKee
Students will explore the process to mixing basic glazes. Prereq: Beg. Wheel or instructor's permission.

Production Pottery

Course Code: PRC 3104 • **Course Hours:** 96, 9.6 CEU
Cost: \$180/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: T,Th • Jan. 14 - May 14 • 6 - 9P
Instructor: J. McKee
For intermediate to advanced students. Learn how to produce large volumes of pottery in your pottery studio. Prereq: Intermediate Wheel or instructor's permission.

Clay Basics *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Location: Cashiers Senior Center, room 4
Dates/Times: Jan. 21, Feb. 18, Mar. 17, Apr. 21 • 12:30 - 2:30P
Instructor: J. Marley
Registration: Cashiers Senior Center, 828.745.6856
Create a variety of hand built pottery in this series of short classes. Cost of materials included. Prereq: None.

Intro to Clay *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Cost: \$20/Cost of materials is included
Location: Swain Center, room 125
Dates/Times: Feb. 1 OR Mar. 21 • 10A - 12P
Instructor: J. Matthews
Students will have the opportunity to hand build several pieces of pottery and try working with clay. Prereq: None.

Hand Building for the Garden

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M,Th • Feb. 3 - Mar. 5 OR Mar. 30 - May 11 • 10A - 12P
Instructor: J. Marley
Students will concentrate on hand building planters and decorative items for the garden. Prereq: None.

Bowls for Beginners

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M,W • Feb. 3 - 26 • 2 - 5P
Instructor: S. Coe
Students will create a variety of bowls for a variety of uses. Prereq: Beginning Wheel and/or instructor's permission.

Plates for Beginners

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M,W • Mar. 2 - Apr. 1 • 2 - 5P
Instructor: S. Coe
Students will create a variety of plates for a variety of uses. Prereq: Beginning Wheel and/or instructor's permission.

HERITAGE ARTS

Serving Platters

Course Code: PRC 3104 • **Course Hours:** 48, 4.8 CEU
Cost: \$125/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: T,Th • Mar. 17 - May 12 • 1 - 4P
Instructor: E. Delfield
Students will create thrown and hand built platters by utilizing multiple methods. Prereq: One basic clay course.

Glazing

Course Code: PRC 3104 • **Course Hours:** 48, 4.8 CEU
Cost: \$125/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: T,Th • Mar. 17 - May 12 • 1 - 4P
Instructor: J. McKee
Students will explore glaze application methods. Prereq: Beg. Wheel or instructor's permission.

Mugs for Beginners

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M,W • Apr. 6 - May 4 • 2 - 5P
Instructor: S. Coe
Students will create a variety of mugs for a variety of uses. Prereq: Beginning Wheel and/or instructor's permission.

Candleholders & Oil Lamps

Course Code: PRC 3104 • **Course Hours:** 15, 1.5 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: M,T,W,Th,F • Apr. 13 - 17 • 9A - 12P
Instructor: K. Hubbs
Students will create a variety of candleholders and oil lamps in this weeklong workshop. Prereq: Beginning Wheel and/or instructor's permission.

Drinking Vessels

Course Code: PRC 3104 • **Course Hours:** 15, 1.5 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: M,T,W,Th,F • May 4 - 8 • 9A - 12P
Instructor: K. Hubbs
Students will create a variety of mugs, tumblers and goblets in this weeklong workshop. Prereq: Beginning Wheel and/or instructor's permission.

CREATIVE INTERESTS

Sterling Silver Ring *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.5, 0 CEU
Cost: \$21/Cost of materials, \$30 (due during class)
Location: Swain Center, room 102
Dates/Times: Jan. 22 OR Feb. 12, 18 • 2 - 4:30P
Location: Jackson Campus, Burrell Building, room 202
Dates/Times: Feb. 11 • 2 - 4:30P
Location: Macon Campus, room 106
Dates/Times: Feb. 13 • 1 - 3:30P
Instructor: A. Gernandt
Students will use a variety of jewelry tools to cut, punch and solder a unique sterling silver ring. Prerequisite: None.

Hammered Sterling Jewelry *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.5, 0 CEU
Cost: \$21/Cost of materials, \$25 (due during class)
Location: Jackson Campus, Burrell Building, room 202
Dates/Times: Jan. 23 OR Mar. 19 • 2 - 4:30P
Location: Macon Campus, room 106
Dates/Times: Jan. 21 OR Mar. 17 • 2 - 4:30P
Location: Swain Center, room 102
Dates/Times: Mar. 18 • 2 - 4:30P
Instructor: A. Gernandt
Students will use a variety of jewelry tools to cut, punch and solder a ring and pair of earrings. Prereq: None.

Rolled Beeswax Candles *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Cost: \$18/Cost of materials not included (\$10 due at class)
Location: Swain Center, room 114
Dates/Times: Feb. 12 • 10A - 12P
Instructor: K. Taylor
Make your own beeswax candles and learn health-related uses. Prereq: None.

Bonsai *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.5, 0 CEU
Cost: \$18/Cost of materials not included (\$10 due at class)
Location: Swain Center, room 114
Dates/Times: Apr. 1 OR May 6 • 10A - 12P
Instructor: K. Taylor
Students will learn the basic principles and concepts of Bonsai while shaping their first tree.

Mountain Blend: Herbal Teas *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.5, 0 CEU
Cost: \$29/Cost of materials is included
Location: Swain Center, room 114
Dates/Times: Apr. 28 • 5:30 - 8P
Instructor: R. Winchester
Come discover herbal teas you can grow at home, their health benefits, and how to brew a perfect cup! Prereq: Must be 16 yrs of age.

Introduction to Healing Plants *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.5, 0 CEU
Cost: \$29/Cost of materials is included
Location: Swain Center, room 114
Dates/Times: May 12 • 5:30 - 8P
Instructor: R. Winchester
Learn how to identify, harvest and prepare medicinal plants commonly found in the mountains. Prereq: Must be 16 yrs of age.

GLASS & METAL

Beginning Blacksmithing

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$130/Cost of materials included
Location: Jackson County Green Energy Park
Dates/Times: M,W • Feb. 3 - 26 OR Mar. 2 - Apr. 1 • 1 - 4P
Instructor: B. Martin
Learn the basics of blacksmithing and incorporate those skills into an array of projects. Prereq: None

HERITAGE ARTS

Production Glass

Course Code: PRC 3104 • **Course Hours:** 72, 7.2 CEU
Cost: \$405/Cost of materials is included
Location: Jackson County Green Energy Park
Dates/Times: T,F • Feb. 4 - Apr. 28 • 4 - 7P
Instructor: C. Johnson
Explore multiple processes in glass blowing including studio safety and production. Prereq: None.

Bladesmithing

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$130/Cost of materials included
Location: Jackson County Green Energy Park
Dates/Times: M W • Apr. 6 - 29 • 1 - 4P
Instructor: B. Martin
Students will forge a series of blades, learn how to approach sanding/grinding/edge geometry, how to properly heat treat, sharpening, etc. Prereq: None.

PRINTMAKING & LETTERPRESS

Independent Study Print *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Cost: \$40/Cost of materials not included
Location: Swain Center, room 110
Dates/Times: W • Jan. 8 - 29 OR Mar. 4 - 24 OR Apr. 1 - 29 • 8:30 - 9A
Instructor: J. Marley
Self-directed, independent study for experienced individuals. Prereq: Review of previous experience.

Cherokee Language Printing *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Cost: \$26/Cost of materials is included
Location: Swain Center, room 110
Dates/Times: Feb. 21 • 10A - 12P
Instructor: J. Marley
This class will explore printing in the Cherokee language. A great class for all ages. Prereq: None.

PAINTING & DRAWING

Drawing for Potters *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 10, 0 CEU
Cost: \$88/Cost of materials not included
Location: Swain Center, room 114
Dates/Times: M • Jan. 13 - Mar. 30 • 5 - 6P
Instructor: J. Marley
Students will explore the basic visual vocabulary that is drawing. Bring a large drawing pad, vine charcoal and a kneaded eraser. Prereq: None.

Beginning Drawing *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 10, 0 CEU
Cost: \$88/Cost of materials not included
Location: Swain Center, room 114
Dates/Times: M • Jan. 27 - Feb. 24 • 1 - 3P
Instructor: J. Marley
Students will explore the basic principles of drawing and work on a variety of projects. Bring a sketchbook, pencils, vine charcoal and erasers. Prereq: None.

Beginning Painting *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 10, 0 CEU
Cost: \$88/Cost of materials not included
Location: Swain Center, room 114
Dates/Times: M • Mar. 30 - Apr. 6 • 1 - 3P
Instructor: J. Marley
A great class for beginners seeking to expand their knowledge and understanding of painting. Prereq: None.

Beginning Watercolor *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 10, 0 CEU
Cost: \$88/Cost of materials not included
Location: Swain Center, room 114
Dates/Times: M • Apr. 13 - May 11 • 1 - 3P
Instructor: J. Marley
A great class for beginners seeking to expand their knowledge and understanding of painting. Prereq: None.

PHOTOGRAPHY

Shooting Winter & Night

Course Code: PHO 3001 • **Course Hours:** 16, 1.6 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 105
Dates/Times: M,W • Feb. 3 - 26 • 5 - 7P
Instructor: H. Campbell
Learn tips and tricks capturing stunning winter and night photos! Learn low light techniques. Students will have access to edit their photos in the computer lab at the Swain Center. Prereq: None.

Photographing Flowers & Landscapes

Course Code: PHO 3001 • **Course Hours:** 16, 1.6 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 105
Dates/Times: M,W • April 6 - 29 • 9 - 11A
Instructor: H. Campbell
Focusing on wide spring vistas and close-up flower shots. Students will have access to edit their photos in the computer lab at the Swain Center. Prereq: None.

WEAVING

Intro to Weaving *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Cost: \$18/All materials provided
Location: Swain Center, room 114
Dates/Times: Jan. 17 • 10A - 12P
Instructor: K. Taylor
This short class will teach students the basics of loom weaving. Prereq: None.

Basic Weaving

Course Code: PRC-3104 • **Course Hours:** 8, 0.8 CEU
Cost: \$70/All materials provided
Location: Swain Center, room 115
Dates/Times: Jan. 24 - Feb. 14 • 10A - 12P
Instructor: K. Taylor
This short class will explore loom weaving, including set up and process. Prereq: None.

PROFESSIONAL LICENSURE

Notary Public Education

Course Code: MLS 3874 • **Course Hours:** 7
Cost: \$70
Location: Jackson Campus, Burrell Building, room 303
Th • Feb. 6 • 9A - 5P
Th • Mar. 12 • 9A - 5P
Th • Apr. 23 • 9A - 5P
Th • May 28 • 9A - 5P
Location: Macon Campus, Cecil Groves Center, room 212
Th • Jan. 23 • 9A - 5P
T • Mar. 3 • 9A - 5P
T • Apr. 14 • 9A - 5P
Th • May 21 • 9A - 5P
Instructor: R. Cedrone
This course covers the qualifications, procedures and certification for becoming a notary. *Before class, students must purchase and read through the 2016 Notary Public Guidelines for North Carolina, available in the SCC Bookstore or online through the UNC-CH School of Government.

Electrical Contractors' License Renewal Education

Course Code: ELC 3016 • **Course Hours:** 8
Cost: \$70
Instructor: J. Buchanan
Course meets the requirements of the NC State Board of Examiners of Electrical Contractors for eight hours of continuing education credit.
Jackson Campus, Burrell Building, room 102A
S • Jan. 18 • 8A - 5P
Macon Campus, room 212
T • Apr. 21 - 28 • 5 - 9P

FOOD SERVICE

ServSafe Manager *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 8
Cost: \$75
Location: Jackson Campus, Founders Hall, room 125
Dates/Times: M • Mar. 9 • 8A - 6P
Instructor: P. Jones
Students must purchase the ServSafe Manager Course book and exam voucher (7th Edition) from the National Restaurant Association prior to the course. Registration for this course will close 10 days prior to the course start date.

MOTOR VEHICLES

NC Auto Safety Inspection Certification

Course Code: AUT 3129 • **Course Hours:** 8
Cost: \$70
Dates/Times: M,T • Jan. 27 - 28 • 6P-10P
M,T • Mar. 16 - 17 • 6P-10P
M,T • Apr. 20 - 21 • 6P-10P
Location: Jackson Campus, Summit Building, room 127
Instructor: R. Frady
This course covers the inspection rules and procedures of a public inspection station. Upon completion, a student should understand the rules, regulations and procedures for safety inspections, be able to properly perform a vehicle safety inspection, and be prepared to sit for the state certification exam.

Contact: Brian Hollands, 828.339.4657 or b_hollands@southwesterncc.edu.
Registration: www.southwesterncc.edu/workforce-innovations/professional-licensure

Motor Vehicle Dealer License Pre-Licensing

Self-Supporting
Course Code: SEF 3001 • **Course Hours:** 12
Cost: \$235
Location: Jackson Campus, Founders Hall, room 125
Dates/Times: T,W • Mar. 10 - 11 • 8:30A - 3:30P
Instructor: D. Mauk
Authorized pre-licensing training in order to be licensed in the state of North Carolina.

Motor Vehicle Dealer License Renewal *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 6
Cost: \$125
Location: Jackson Campus, Founders Hall, room 125
Dates/Times: Th • Mar. 12 • 8:30A - 3:30P
Instructor: D. Mauk
This class will focus on NC Motor Vehicle Dealers and Manufacturers Regulation and on the Vehicle Registration Section Title Manual.

REAL ESTATE

Real Estate General Update *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 4
Cost: \$60
Location: Jackson Campus, Burrell Building, room 102A
Dates/Times: T • Apr. 14 • 8:30A - 12:30P
Instructor: T. Daniels
CE Update Course #9920. For Non-BIC's ONLY.

Real Estate Broker in Charge Update *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 4
Cost: \$60
Location: Jackson Campus, Burrell Building, room 102B
Dates/Times: T • Apr. 14 • 8:30A - 12:30P
Instructor: T. Daniels
CE BIC Update Course #8820. BIC & BIC-Eligible ONLY.

Real Estate Elective: Ethics *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 4
Cost: \$60
Location: Jackson Campus, Burrell Building, room 102A&B
Dates/Times: T • Apr. 14 • 1:30 - 5:30P
Instructor: T. Daniels
CE Elective Course #3117. For All Licensees.

WASTEWATER OPERATOR CE

Wastewater Operator CE *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 6
Cost: \$70
Location: Macon Campus, room 212
Dates/Times: M • Mar. 9 • 9A - 4P
Instructor: B. Deal
Continuing Ed. for NCDEQ / WPCSOCC license renewal.

SMALL BUSINESS CENTER

Southwestern Community College's Small Business Center (SBC) is proud to serve small business owners and entrepreneurs with complimentary seminars, a resource center, and one-on-one counseling. As part of a network of experienced SBC's across North Carolina, we're dedicated to helping small businesses thrive. Our SBC understands the unique challenges that local businesses encounter, and we're ready to offer professional advice and instruction.

For more information about your local SBC, to reserve your seat or to request one-on-one confidential counseling visit www.southwesterncc.edu/sbc or contact us at 828.339.4426. Pre-registration required. There is no charge for these seminars.

BUSINESS STARTUP SERIES

This 8-week training series is designed to help you fully develop a business plan. These seminars will be held from 2/3 - 3/23 from 5:30P-8:30P, at the SCC Jackson Campus.

Am I Entrepreneurial Material?

Feb. 3 5:30 - 8:30P

Business Plan Development and Zero In on Your Market

Feb. 10 5:30 - 8:30P

Business Simulation

Feb. 17 5:30 - 8:30P

Marketing Mix

Feb. 24 5:30 - 8:30P

Business Analysis and Operation

Mar. 2 5:30 - 8:30P

Financials for Small Business

Mar. 9 5:30 - 8:30P

Taxes & Bookkeeping Basics for Small Business

Mar. 16 5:30 - 8:30P

Business Plan Presentations

Mar. 23 5:30 - 8:30P

GENERAL BUSINESS SEMINARS

Preparing for a Small Business Loan

Jan. 29 9 - 11A Western Women's Biz Center Jackson
Mar. 31 12 - 2P Western Women's Biz Center Macon

Driving Traffic to Your Business' Website Using Google Pay Per Click

Apr. 9 1 - 4P B.Sassmann Jackson

Using Analytics to Develop Your Business Platform

Apr. 16 1 - 4P B.Sassmann Jackson

Developing and Implementing a Social Media Plan

Apr. 29 9A - 12P M.Brossman Jackson

Getting More Business with Facebook Paid Ads for Business Owners

Apr. 29 1 - 4P M.Brossman Jackson

JUMP START SERIES: Ready to Start a Business?

May 7 5:30 - 7:30P tenBiz Macon

JUMP START SERIES: How to Write a Business Plan

May 14 5:30 - 7:30P tenBiz Macon

JUMP START SERIES: Financing and Financials

May 21 5:30 - 7:30P tenBiz Macon



SCC's Small Business Center now offers on-line small business seminars at the touch of your fingertips! SCC SBC OnDemand provides flexible training opportunities at a time and location that is convenient for you. Visit www.southwesterncc.edu/sbc to access on-line content on topics including Business Planning Basics, Small Business Taxes, Human Resources, and more.

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SMALL BUSINESS CENTER



SBC SUMMITS & LUNCHEONS

Nonprofit Summit

Location: Jackson

Dates/Times: Feb. 11 • 9A - 4P

If your organization has a small operating budget but you want to gain experience and insight from a conference, this one-day event is for you! The Nonprofit Conference Summit has been designed specifically for nonprofit organizations and is a must for your entire team. Hear from guest speakers who will share creative ideas and solutions that will help you be more effective and provide takeaways and strategies you need to accelerate change and have an even greater impact. Topics covered include donor relations, board and staff development, communications, stakeholder engagement, marketing and more. Choose the individual sessions that fit your situation best. Unlike most conferences you might attend where registration fees and travel expenses are a challenge, that is not the case. This event is being offered here in your local community, and thanks to sponsorship by the Small Business Center, there is NO REGISTRATION FEE! Pre-registration is required and lunch is provided.

WordPress for Small Business Summit

Location: Jackson

Dates/Times: Mar. 3 • 9A - 4P

Are you new to WordPress and want some hands-on support in setting up your website? This one-day multi-session summit is designed to take you from a blank slate to a fully functioning website before you walk out the door. Participants can either bring their own laptop or utilize a computer in the SCC lab.

Hwy 107 Summit

Location: Jackson

Dates/Times: Mar. 16 • 9A - 5P

While the HWY 107 Project will impact a significant number of people in Jackson County, no-one is affected more than the small business owners. As things evolve, you are sure to have lots of questions and will likely need information to help your business adjust and access to various local resources. If you are a small business owner that anticipates being impacted by the Hwy 107 project, please join us for a full-day packed full of information, resources and networking all designed to support you through this transitional time.

Social Media Summit

Location: Macon

Dates/Times: Apr. 20 • 9A - 5P

This one-day summit is geared toward current business owners that are interested in getting more out of their social media experience.

How to Make Money on the Farm Luncheon

Location: Whittier

Dates/Times: Feb. 1 • 11A - 2P

This workshop focuses on increasing farm income through developing better business skills and by utilizing the resources of the Empowering Mountain Food Systems Program and the Small business Centers.

AGENDA:

- Intro to Empowering Mountain Food System & SBC
- How to Submit a Successful Loan Application
- Marketing with Instagram and Social Media
- WNC Vegetable Markets
- Extending the Growing Season
- WNC Farmlink



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REGIONAL BUSINESS
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Kicks off February 3!

Macon, Jackson and Swain Counties
and the Qualla Boundary



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For more information on how to participate visit www.southwesterncc.edu/sbc

ONLINE TRAINING OPPORTUNITIES



Live Webinar from 12 - 1P on the first Wednesday of each month.

Jan. 8 – Are you Ready to be an Entrepreneur?

Feb. 5 – Website Do's and Don'ts

Mar. 4 – Preparing to Meet a Business Lender

Apr. 1 – Navigating the Small Business Resource Pipeline

May 6 – Angry Customers Can Be Your Best Friends

Jun. 3 – Creating a Great Customer Experience



SCC's Small Business Center 2020



JAN. 14 - MAR. 3 • 6-9 P.M.

*Tuesdays • SCC Jackson Campus
Burrell Building*

Turn your interest in growing vegetables, fruits, herbs, other crops and livestock into a sustainable agriculture-based business. This practical hands-on approach gives you the skills needed to create and strengthen a successful business venture. You will also be introduced to resources and contacts you need to run your business more efficiently and effectively.

TOPICS WILL INCLUDE:

- BUSINESS PLANNING • FARM EVALUATION & GOAL SETTING
- MARKETING AND PRICING • UNDERSTANDING THE NUMBERS
- RULES AND REGULATIONS • RESOURCES AND FUNDING OPTIONS



Register at www.southwesterncc.edu/sbc
t_henry@southwesterncc.edu • 828.339.4426





A SNAPSHOT OF IMPACT

SCC makes a profound impact on Jackson, Macon, Swain Counties & the Qualla Boundary.

If you drop into any random business in Jackson, Macon, Swain Counties or the Qualla Boundary, chances are excellent you'll run into somebody who attended - or graduated from - Southwestern Community College.

Over the past 55 years, more than 15,500 students have earned degrees, diplomas or certificates from Southwestern.

What you may not know is that even more individuals are served every single year through Workforce Continuing Education programs and classes such as College & Career Readiness, Heritage Arts, Personal Enrichment, Public Safety Training, Small Business Center and Workforce Education.

"Sometimes when people lose their jobs, they don't have two years to get trained for a whole new career," said Scott Sutton, Dean of Workforce Continuing Ed-

ucation at SCC. "We offer short-term programs that help people get a fresh start in life for a minimal time commitment and small financial investment."

On average, nearly one out of every 10 service-area residents attends at least one SCC class or seminar every year.

Almost every law enforcement officer, firefighter and emergency medical professional has received some training through Southwestern's Public Safety Training Center in Franklin.

Small businesses are the heart of this region's economy, and no single resource benefits area entrepreneurs more than SCC's Small Business Center and award-winning director Tiffany Henry.

And Southwestern is proud to partner with Harrah's Cherokee Casino Resort for the training of table-gaming professionals.



In the 2018-19 academic year SCC's **Small Business Center** helped create and retain 336 jobs in Jackson, Macon, Swain Counties and the Qualla Boundary.



In the 2018-19 academic year Southwestern's **Public Safety Training Center** served 1,228 students from all over Western North Carolina as well as members of the U.S. Forest Service and National Park Service.



In the 2018-19 academic year 409 students potentially lowered their vehicle insurance rates and traffic fines by completing **defensive driving** courses.



In the 2018-19 academic year SCC's **Heritage Arts** program served 424 students in craft classes.



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In the 2018-19 academic year 373 students were trained by SCC at **LBJ Job Corps** in Franklin in the fields of Welding, Facilities Maintenance, Office Administration, Concrete Finishing and Culinary.



In the 2018-19 academic year more than 400 students were served through the college's **College & Career Readiness** programs



In the 2018-19 academic year 185 individuals attended classes in **personal enrichment** classes including photography, computers, music, painting, yoga, sewing and more.

In the 2018-19 academic year the **Custom Industry Training** served five manufacturers and 110 students with 1,381 hours of training



In the 2018-19 academic year **Professional licensure** classes - such as Real Estate, Notary Public and Independent Auto Dealer - served 132 students.



Since launching the state's first **table-gaming school**, SCC has trained more than 1,882 students to fill some of the highest-paying jobs in the area.

Through October, SCC has offered 26 **table-gaming classes** - training 278 individuals in a new profession - in 2019. That's already the most classes and students in the program's eight-year history.



SCC annually serves more than 4,500 individuals through **Workforce Continuing Education** programs throughout it's service area and the Qualla Boundary.



Workforce Education programs prepare you for current in-demand jobs in our service area. These programs allow you to explore your interests and train for the job you want. All classes are subject to availability based on many factors, including classroom availability, instructor availability, sufficient student pre-registration, etc.

Pre-register/Registration: David Rogers , 828.339.4218 or d_rogers@southwesterncc.edu.

NC Real Estate Post-Licensing 301 - Broker Relationships & Responsibilities
Course Code: RLS 3702 • **Course Hours:** 30
Location: Jackson Campus
Dates & Times: T • Feb. 18 - Mar. 17 • 9A - 3:30P
Cost: \$125
Instructor: TBA

This is the first of three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirements set forth by the North Carolina Real Estate Commission.

Private Pilot Ground School
Course Code: AER 3103 • **Course Hours:** 60
Location: Macon Campus
Dates & Times: M,W • Feb. 24 - May 13 • 6:30 - 9P
Cost: \$180 +Book
Instructor: M. Bryson

This course is a study of aerospace history, weather, navigation, instruments, preflight planning, computer and wind triangles, regulations, radio communications, the aviation field and procedures necessary to become a safe private pilot. Required text: ASA 2019 Private Pilot Test Prep Package

Interested in becoming a professional pilot?
Contact: David Rogers, 828.339.4218
 Our expert Ground School Instructor is available to provide a limited number of individuals the opportunity to get into the cockpit and try out their skills piloting a plane before Ground School begins on **September 23!** **Please note this is not an SCC class or activity, but an opportunity offered independently by our instructor for a fee.*

Bartending
Course Code: HOS 3007 • **Course Hours:** 24
Location: Jackson Campus, Balsam Center, room 153
Dates & Times: T,Th • Feb. 25 - Mar. 19 • 6 - 9P
Cost: \$70
Instructor: A. Blazer

This course will assist students in becoming professional bartenders. Class will include lecture, demonstration and hands-on participation. Students must be at least 21 years of age.

Craft Beer Brewing
Course Code: ISC 3600 • **Course Hours:** 40
Location: Jackson Campus, Balsam Center, room 153
Dates & Times: M,W • Mar. 2 - Apr. 1 • 5 - 9P
Cost: \$125
Instructor: M. Norman

This course is designed as an introduction to craft beer brewing, and to prepare students for entry-level work in the industry of brewing. Each class will be hands-on.

OSHA 10 Hour Construction Outreach
Course Code: OSH 3013 • **Course Hours:** 10
Location: Jackson Campus
Dates & Times: M,T • Mar. 16 - 24 • 5 - 8P
Cost: \$70

Instructor: K. Allen
 This course is designed for construction workers, foremen, job supervisors and anyone in the construction industry. Upon successful completion, students will receive an OSHA 10-Hour Construction Outreach DOL course completion card.

NC Real Estate Pre-Licensing
Course Code: RLS 3700 • **Course Hours:** 84
Location: Jackson Campus, Founders Hall, room 125
Dates & Times: T,Th • Mar. 31 - Jun. 11 • 5:30 - 9:30P
Cost: \$180 + Textbooks
Instructor: R. Cooney
 This course meets the educational requirement for the North Carolina real estate broker license. It prepares you for the real estate broker examination administered by the N.C. Real Estate Commission (NCREC).

Flagger Training
Course Code: SAF 4000 • **Course Hours:** 4
Location: Jackson Campus, Burrell Building, room 302
Dates & Times: M • Apr. 27 • 5 - 9P
Cost: \$70
Instructor: K. Allen
 This certification course teaches the basic procedures and operations needed to become a Flagger.

Commercial Drone Pilot Training *Self-Supporting*
Course Code: SEF 4000 • **Course Hours:** 24
Location: Jackson Campus, Burrell Building, room 302
Dates & Times: M,W,F • TBA • 5:15 - 9:15P (F)1 - 5P
Instructor: T. Goode
 This class prepares students to successfully pass their FAA Part 107 Exam and become certified drone pilots.

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TABLE GAMES DEALER TRAINING SCHOOL

Blackjack Dealer Training
Course Code: GAM 3001 • **Course Hours:** 190
Cost: \$180

SCC, in collaboration with Harrah's Cherokee Casino, is offering certification to help individuals enter the exciting gaming industry. This required two-part certification will teach the individual to proficiently deal the game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players, customer service aspects of gaming, proper communication, card placement, chip handling, and understanding the casino industry and tourism environment. Emphasis will also be placed on employability skills, obtaining a Career Readiness Certification, mental mathematics, casino careers, interviewing and auditioning skills that win you that job! Both day and evening classes are available.

Location: Harrah's Cherokee Casino Resort
Dates & Times:
 M-Th • Jan. 13 - Mar. 17 • 11A - 4P
 M-Th • Feb. 17 - Apr. 21 • 7P - 12A
 M-Th • Mar. 30 - Jun. 2 • 11A - 4P
 M-Th • May 4 - Jul. 7 • 7P - 12A
Location: Jackson Campus, Balsam Center, room 152
Dates & Times: M-Th • Jan. 27 - Apr. 16 • 7 - 11P

Poker Dealer Training
Course Hours: 112
Cost: \$180

Proficiently deal Poker games, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players, customer service aspects of gaming, cheque handling, Open/Closing Table, and understanding the casino industry and tourism environment.

Location: Harrah's Cherokee Casino Resort
Dates & Times: M-Th • Jan. 6 - Feb. 20 • 12 - 4P



DEFENSIVE DRIVING COURSES

Course Code: SEF 3001 • **Course Hours:** 4
 This course will motivate drivers to change their behind-the-wheel behaviors and attitudes. It will give them key understanding, skills and techniques to avoid collisions and reduce future violations. The result is a more responsible driver who grasps best practices to prevent injury and death while operating a motor vehicle. This class is open to individuals or businesses wanting to increase their awareness of roadway safety.

4 HOUR CLASS DATES *Self-Supporting*
Cost: \$75

Location: Macon Campus, room 205
Dates & Times:
 Jan. 14 • 6 - 10P
 Feb. 1 • 9A - 1P
 Feb. 25 • 6 - 10P
 Mar. 17 • 6-10P
 Apr. 4 • 9A-1P
 May 5 • 6-10P

Location: Jackson Campus, Founders Hall, room 125
Dates & Times:
 Jan. 25 • 9A - 1P
 Feb. 11 • 6 - 10P
 Feb. 22 • 9A - 1P
 Mar. 7 • 9A - 1P
 Mar. 31 • 6 - 10P
 Apr. 7 • 6 - 10P
 Apr. 21 • 6 - 10P
 May 12 • 6 - 10P

Attitudinal Dynamics of Driving

Self-Supporting
Course Code: SEF 3001 • **Course Hours:** 8
 You **MAY** be eligible for this course if your traffic citation is for careless and reckless - 20-141.6, speeding in a school zone - 20-141.1, speeding in a work zone - 20-141 (j2) or speeding more than 20 mph over posted speed limit. The DDC-ADD class must be completed within the time ordered by the court. ***MUST** have written permission from the Office of the District Attorney.
 *Completing a DDC class does not guarantee reduction and/or dismissal of any charges.

8 HOUR CLASS DATES *Self-Supporting*
Location: Jackson Campus, Founders Hall, room 125
Cost: \$125
Dates & Times:
 Jan. 11 • 9A - 6P
 Mar. 14 • 9A - 6P

ONLINE WORKFORCE EDUCATION COURSES

Dates: Classes start 1st Tuesday of each month.

Jan. 7, Feb. 4, Mar. 3, Apr. 7, May 5

Registration Fee: \$185

Students must register five business days before the start date of the class.

Pre-register/Registration: David Rogers , 828.339.4218 or d_rogers@southwesterncc.edu.

Computer Technician

Course Code: CET 3100

Course Hours: 288

This course is specifically designed to prepare students for the CompTIA A+ certification exams. Students learn about hardware, operating systems, networking, security and troubleshooting.

Medical Administrative Assistant with EHR

Course Code: MED 3300

Course Hours: 276

In this career, individuals play an integral role in the daily operations of physician's offices and hospitals. Throughout this course, students will learn Microsoft Office basics, healthcare documentation and reimbursement, practice finances and standard office procedures.

Professional Medical Coding and Billing with Applied PCS Part 1

Course Code: MED 3300

Course Hours: 320

This 16-week course will include healthcare information management, reimbursement methodologies, biomedical sciences and an introduction to coding. In addition to one-on-one support from experienced instructors during training and access to personalized graduate support, students receive e-books, industry codebooks and access to online references.

Professional Medical Coding and Billing with Applied PCS Part 2

Course Code: MED 3300

Course Hours: 320

Complete the Medical Coding and Billing with Applied PCS program. This 16-week course is a continuation of Part 1 and will include legal compliance, CPT/HCPCS Coding, Advanced ICD-10 Coding, Advanced Anatomy & Physiology and Exam Prep.

Medical Transcription Editor Part I

Course Code: MED 3300

Course Hours: 320

This 16-week course is the first course in a two-part program designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. The student also will gain the knowledge and skills of speech recognition editing, which will help them produce medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. Online reference materials, student and technical support, and a one-year help hotline are included in this course offered by SCC in partnership with Career Step.

Medical Transcription Editor Part II

Course Code: MED 3300

Course Hours: 320

Prerequisite: Online Medical Transcription Editor Part I

This 16-week course is the second in a two-part program designed to teach the student to transfer audio-recorded dictation into hard copy medical documents.

Veterinary Office Manager

Course Code: MED 3300

Course Hours: 347

This course will teach students the skills needed to work as veterinary assistants or medical office assistants in any type of medical facility. Students will gain knowledge in Microsoft Office, Business Writing, Animal Safety, Client Management, Patient Management, Pharmacy and Pharmacology, Laboratory and Surgical Procedures, Medical Law and Ethics, Basic Anatomy, and Medical Office Management.

Alarm System Installation

Course Code: MNT 3200

Course Hours: 144

This course introduces the student to the operation and skill standards for the alarm industry. Topics focus on the basics in electrical theory and application, schematic reading, test equipment, standards, calculations, installation, programming, maintenance and repair of alarm system wiring and equipment per applicable code and understanding general building construction.

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SCC ONLINE COURSES

ED2GO

New classes start on Jan. 15, Feb. 12, Mar. 18, Apr. 15, May 13

You must register at least **five business days** before the course begins.

SCC offers ten-week online courses that provide education and training in a variety of areas! The courses are designed by a team of professionals from each respective field who work to provide you with an effective web-based learning experience. Please visit www.ed2go.com/scc for complete listing of courses.

For additional information, please contact Vita Nations at 339.4656 or vitan@southwesterncc.edu

BUSINESS MANAGEMENT

Introduction to Quickbooks 2018

Course Code: OST 3100 • **Course Hours:** 24

Cost: \$75

Learn how this well-designed accounting program can make it a snap to set up a chart of accounts, reconcile your checking account, create and print invoices, receipts, and statements, track your payables, inventory, and generate reports.

Start Your Own Small Business

Course Code: MLS 3230 • **Course Hours:** 24

Cost: \$75

In this class, you will learn everything you need to know about starting a business.

Start Your Own Arts and Crafts Business

Course Code: MLS 3230 • **Course Hours:** 24

Cost: \$75

In this class, you will learn to start your own arts and crafts business from a professional artist.

COMPUTER

Creating Web Pages

Course Code: WEB 3000 • **Course Hours:** 24

Cost: \$75

Create and post your very own Web site using HTML in this extensive, hands-on, six-week workshop.

Creating Mobile Apps with HTML5

Course Code: WEB 3000 • **Course Hours:** 24

Cost: \$75

This course will provide students with the knowledge to build apps using the latest HTML5 standards. Students will learn how to imagine, design, build, and optimize a cross-platform mobile app.

HEALTHCARE COURSES

Lose Weight and Keep It Off

Course Code: HEA 3009 • **Course Hours:** 24

Cost: \$75

In this comprehensive course, you'll discover how to establish a healthy approach to weight loss and weight maintenance.

Luscious, Low-Fat, Lightning-Quick Meals

Course Code: HOS 3041 • **Course Hours:** 24

Cost: \$75

You'll learn how to ferret out fat in recipes and discover how to reduce fat without sacrificing flavor or texture.

NONPROFIT MANAGEMENT

COM 3727-Get Grants!

Course Code: COM 3727 • **Course Hours:** 24

Cost: \$75

Over the 6-week course students will learn the step-by-step process of grant proposal writing, how to identify federal grants, national private foundation grants or smaller grants from local foundations.

Nonprofit Fundraising Essentials

Course Code: MLS 3710 • **Course Hours:** 24

Cost: \$75

Students will explore the skills needed to become successful fundraisers and discover where the best corporate and foundation fundraising jobs are and how to apply for them.

Marketing Your Nonprofit

Course Code: MKT 3419 • **Course Hours:** 24

Cost: \$75

This course will teach students how to use powerful marketing techniques to compete more effectively for customers, donors, members and volunteers.

TEACHER PROFESSIONAL DEVELOPMENT

**Please ensure your school is eligible to issue professional development units and that the course is approved by your professional learning coordinator.*

Teaching Smarter with SMART Boards

Course Code: EDU 3200 • **Course Hours:** 24

Cost: \$75

In this class, students will discover how to create outstanding presentations with SMART Board and Notebook technology.

Spanish in the Classroom

Course Code: EDU 3001 • **Course Hours:** 24

Cost: \$75

This course starts with the basics of Spanish pronunciation and simple words.

Teaching Students With Autism: Strategies for Success

Course Code: EDU 3200 • **Course Hours:** 24

Cost: \$75

Learn creative, easy, low-budget strategies to help your students with Autism succeed in the classroom and beyond.

Teaching Students With ADHD

Course Code: EDU 3200 • **Course Hours:** 24

Cost: \$75

In this course, you will discover practical ways to help children with ADHD control their behavior and succeed in school.



PUBLIC SAFETY TRAINING

The Jerry Sutton Public Safety Training Center (PSTC) is a division of Southwestern Community College. The PSTC is primarily dedicated to coordinating Public Safety Training Programs (EMS, Fire/Rescue and Law Enforcement) to all agencies within the SCC service area and beyond. **Location:** Macon County Industrial Park, Highway 64-West.

EMERGENCY MEDICAL SERVICES

Pre-registration is required for all EMS certification courses. Courses may be cancelled due to insufficient enrollment.

Contact: Todd Sumner, 828.306.7044 or todd@southwesterncc.edu.

Registration:
www.southwesterncc.edu/pstc/ems-class-schedule

BLS for Healthcare Providers

Dates: Jan. 16, Feb. 20, Mar. 19, Apr. 16 (Call for more dates)
This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings.

EMS Instructor Methodology-online

Dates: Jan. 15 (Call for more dates)
This course is designed to meet the requirements of the Office of EMS for those individuals who are seeking to become North Carolina Level I EMS Instructors.

Heartsaver CPR, AED & First Aid

Dates: (Call for offering dates)
This course is for anyone with limited or no medical training who needs a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements.

Tactical Combat Casualty Care (TCCC)

Dates: (Call for offering dates)
This course teaches evidence-based, life-saving techniques and strategies for providing the best trauma care on the battlefield. NAEMT conducts TCCC courses as specified by the Co-TCCC's guidelines and curriculum.

Two types of TCCC courses are offered:

- TCCC-MP (TCCC for Medical Personnel) is a 2-day classroom course for military medical personnel including medics, corpsmen, and pararescue personnel deploying in support of combat operations.

- TCCC-AC (TCCC for All Combatants) is a 1-day classroom course for non-medical military personnel and includes first responder skills appropriate for soldiers, sailors, airmen and marines.

Pre-Hospital Trauma Life Support (PHTLS)

Dates: (Call for offering dates)
PHTLS is developed by the National Association of Emergency Medical Technicians in cooperation with the American College of Surgeons Committee on Trauma. The Pre hospital Trauma Life Support (PHTLS) course is a unique continuing education program created in recognition of the real need in EMS education for additional training in the handling of trauma patients. This indispensable program is designed to enhance and increase knowledge and skill in delivering critical care in the prehospital environment.

Emergency Medical Responder

Dates: Jan. 13

Location: Room 118

The primary focus of the Emergency Medical Responder is to initiate immediate lifesaving care to critical patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide lifesaving interventions while awaiting additional EMS response and to assist higher level personnel at the scene and during transport. The class consists of 72 hours didactic and hands-on patient scenario training.

EMS Technical Scope of Practice Evaluations

Call for appointment.

Emergency Medical Technician

Date: Feb. 10

Location: Room 118

The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation.

Emergency Medical Technician - Hybrid Course

Date: (Call for offering dates)

The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found on an ambulance. The Emergency Medical Technician is a link from the scene to the emergency health care system.

Online Continuing Education

Date: Classes begin Jan. 15

Our online continuing education courses will be offered for both BLS and ALS providers, as well as, Critical Care CE. Call for more information.

FIRE AND RESCUE

SCC offers a wide variety of fire and rescue training courses in cooperation with individual fire and rescue departments in Jackson, Macon, Swain Counties and the Qualla Boundary. **Contact:** Benji Johnson, 828.306.7045 or b_johnson@southwesterncc.edu.

Registration:
www.southwesterncc.edu/pstc/fire-rescue

PUBLIC SAFETY TRAINING

Firefighter Academy

Course Code: FIP 3000

Course Hours: 458

Date: Summer 2020

This State accredited program is designed to prepare entry level individuals with the cognitive and physical skills to become certified firefighters. The Fire Academy, upon completion, will enable the graduate to be certified to work as a Firefighter in the State of North Carolina or any other IFSAC or Pro-Board Compliant state pending completion of the Firefighter certification test which will be administered at the conclusion of training as part of the Academy.

Haz Mat Level I Responder

Course Code: FIP 3351

Course Hours: 40

Date: Summer 2020

This course meets OSFM's training requirement for the Hazardous Materials Level One Responder credential. Course content includes lecture and practice activities needed to perform tasks safely and effectively. This will be a fast-paced course and will require outside reading. A practical exercise will be included.

TR Rescue Operations

Course Code: FIP 6501

Course Hours: 12

Date: Spring 2020

This certification-related course in rescue operations will present the Technical Rescuer (TR) with the requirements for pre-planning, scene size-up and hazards assessment for incidents involving rope rescue. This course will also introduce the Technical Rescuer to applicable standards addressing rope rescue, Personal Protective Equipment (PPE), accessory gear, rope software and rope hardware. This course should be offered consistent with the most current NC Fire and Rescue Commission guidelines. Contact the Office of State Fire Marshal (OSFM) for details. Reference: NFPA 1006 Chapters Five and Six.

TR VR Vehicle Rescue Block

Course Code: FIP 5710

Course Hours: 48

Date: Spring 2020

This five-part series will provide the technical rescuer with the basic knowledge and skills needed to perform motor vehicle stabilization and patient extractions.

Technical Rescuer Water Block

Course Code: FIP 6404

Course Hours: 48

Date: Apr. 2020

Location: Cowee Fire Dept.

This course will present the Technical Rescuer with the knowledge, skills and ability to satisfy the requirements of Chapters 11 and 12 (surface and swift water) of NFPA 1006: Standard for Technical Rescue Professional Qualifications.

NC Rapid Intervention Team (NCRIT) Course

Course Code: FIP 6400

Course Hours: 40

Date: Summer 2020

This block course covers all three required parts of the NC Rapid Intervention Team (NCRIT) Certification course series as outlined by the NC Fire and Rescue Commission: FIP: 6401 NCRIT Mayday, FIP: 6402 NCRIT Firefighter Survival, and FIP: 6403 NCRIT Rapid Intervention. Students who complete this course also satisfy the Mayday (FIP: 6401) and Safety & Survival (FIP:6402) courses in the Firefighter Certification.

Level I Instructor

Course Code: FIP 3806

Course Hours: 26

Date: Spring 2020

This course is required of individuals that wish to begin a career in fire/rescue teaching. During this course students will learn the legal requirements in the classroom, how to properly present a lesson and how to interact with the class. Course requirements: Individuals must be certified for three years prior to taking this course.

LAW ENFORCEMENT (LETP)

North Carolina - Basic Law Enforcement Training (NC-BLET)

Course Code: CJC-3938

Course Hours: 755+

Contact: Zach Dezarn, 828.306.7046 or z_dezarn@southwesterncc.edu

The North Carolina - Basic Law Enforcement Training course is a state-accredited program designed to prepare entry-level individuals with the cognitive and physical skills to become certified police officers and deputy sheriffs. Upon successful completion of the NCDOJ Commission-mandated course, academy graduates will be eligible for certification for employment as a sworn law enforcement officer within the State of North Carolina. SCC-PSTC-LETP typically schedules two academies (Spring/Fall) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

North Carolina - Detention Officer Certification Training (NC-DOCC)

Course Code: CJC-3941

Course Hours: 209

Contact: Mitch Boudrot, 828.306.7043 or m_boudrot@southwesterncc.edu

This course is a state accredited program designed to prepare entry-level individuals with the cognitive and physical skills for eligibility as certified Detention Officers. SCC-PSTC-LETP typically schedules two academies (Spring/Fall) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

PUBLIC SAFETY TRAINING

General Instructor Training Course (NC-GITC)

Course Code: CJC-3928

Course Hours: 80

Contact: Mitch Boudrot, 828.306.7043 or
m_boudrot@southwesterncc.edu

This course should be taken by Criminal Justice personnel planning to teach in any course mandated by either the Criminal Justice Education Training Standards Commission or the Sheriffs' Education Training Standards Commission. Prior to teaching in any commission-mandates course, you must successfully complete this course, apply for and be granted certification as a probationary instructor. Also, personnel desiring to attend specialized instructor training courses such as Firearms, Subject Control, Physical Fitness, Driver Training, etc. must first successfully complete the General Instructor Training course. SCC-PSTC-LETP typically schedules one session (**Summer**) annually.

National Park Service - Seasonal Law Enforcement Training - Park Ranger Law Enforcement Academy (NPS-PRLEA)

Course Code: CJC-5055

Course Hours: 767.5

Contact: Don Coleman, 828.306.7055 or
d_coleman@southwesterncc.edu

Formerly identified as the National Park Service - Seasonal Law Enforcement Training (NPS-SLET) program delivered by the Southwestern Community College - Division of Public Safety Training Center (SCC-PSTC), NPS-PRLEA is approved by the United States Department of the Interior (DOI) and coordinated by the National Park Service Law Enforcement Training Center (NPS-LETC), Federal Law Enforcement Training Center (FLETC), located in Glynco, Georgia. Successful completion of the NPS-SLET program, in its entirety, is an eligibility requirement for a Type II (Seasonal) Law Enforcement Commission with the National Park Service (NPS) and allied agencies. Course information and application materials may be accessed online at southwesterncc.edu/pstc/law-enforcement/national-park-service-nps. Applicants are required to meet all required qualifications. SCC-PSTC-LETP typically schedules two sessions (**Spring/Fall**) annually.

Mandated In-Service Training (MIST)

Course Code: CJC-3952

Course Hours: Varies by topic

Locations: SCC-PSTC, host agencies & online

Contact: Bob Cook, 828.306.7052 or
r_cook@southwesterncc.edu

These courses are designed to provide training in all topical areas that are mandated annually by a North Carolina accrediting commission or agency of state or federal government for continued certification as a law enforcement officer. SCC-PSTC-LETP provides traditional classroom delivery, partner agency site delivery and, based upon topical requirements, the convenience of an online training format. The mandated in-service topics change from year to year based upon the NC Administrative Code and current law.

Speed Measurement Instrument Training (SMI)

Course Code: CJC-3934

Contact: Curtis Dowdle, 828.306.7040 or
cdowdle@southwesterncc.edu

Basic Operator and Recertification courses for certified and employed local, state or federal law enforcement officers. Deputies must be in compliance with the Sheriff's Standards Commission. Attendees and/or agency must provide approved instruments (RADAR/LIDAR) for practice/testing, patrol vehicle and current training manual. The SMI training schedule can be accessed at: www.southwesterncc.edu/pstc/law-enforcement/speed-measurement-training

Contracted (10-99) Civilian Role Players

Contact: Matt Reynolds, 828.306.7059 or
mreynolds@southwesterncc.edu

Civilian role players contribute to the success of our reality-based law enforcement and public safety training programs delivered through the Southwestern Community College - Division of Public Safety Training Center campus. Candidates must meet eligibility requirements and pass a background check prior to consideration and assignment to scheduled public-safety scenario-based training. Training provided.

For additional SCC-Public Safety Training - Law Enforcement Training Program information, please visit: www.southwesterncc.edu/pstc/law-enforcement



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HIGH SCHOOL EQUIVALENCY

Accelerated High School Equivalency program at SCC continues to gain momentum



Southwestern Community College is about changing lives. That change knows no limits, no boundaries and is especially evident in the lives of students who come through the College and Career Readiness (CCR) program.

One such student is Emma Hull, who was expelled from Cherokee High School at an early age and became a single mother at only 16 years old. She now has four children and is raising them with the help of her parents.

Hull, a Cherokee native, is part of the Mother Town Healing Program that is offered through the Tribal Employment Rights Office (TERO) and has enrolled in a High School Equivalency Boot Camp through SCC.

Each semester, CCR hosts boot camps that allow participants to earn their high school equivalency diplomas in just over a month. Over six weeks, students attend class from 8:30 a.m. - 1:30 p.m. on Monday through Friday. Upon passing five tests, participants are able to graduate and complete their high school credentials.

"The Boot Camp is a new educational model here at SCC," said Kay Wolf, College and Career Readiness Director. "Our goal is to interest those former students who had to drop out because 'life happened,' and they were unable to complete their high school equivalencies."

TERO assists clients with employability skills, mentoring, mental health services and job placement with the possibility of a one-year internship. Through their Mother Town Healing Program, clients are provided with different avenues to reintegrate into society and must be enrolled in a recovery program and sober for 90 days in order to be considered for the services that are provided. Clients are strongly encouraged to obtain their high school equivalency diploma.

Hull says TERO, her parents and her children are her biggest motivators to keep going. In the TERO program, she is currently ranked as a "participant" and wants to become an "intern." Most jobs on the Cherokee Indian Reservation require "intern" status. To achieve that, she needs her high school equivalency diploma.

"I'm also doing this for my children. I don't want them to drop out of school. I want to be an inspiration to them," says Hull. "I told my son that before he gets out of school this year, I'm going to have my diploma one way or another."

Richard George, also a native of Cherokee, comes to the CCR program this fall looking to turn over a new leaf. George struggled heavily with drug addiction for 11 years and spent over three years in jail. He is currently in recovery and wants to inspire others.

He strives to open an all-inclusive rehabilitation center, focusing on a wide range of addiction and mental health issues. He says the first step to accomplishing this dream is to obtain his high school credentials, and that the program at SCC is a perfect fit for him.

The pilot High School Equivalency Boot Camps served 22 community members, many of whom walked across the commencement stage on July 11. As more people in the community learn about the program, that number is expected to increase substantially.

The Career and College Readiness program offers high school equivalency in both Macon and Jackson Counties. The next bootcamp will be held at the Macon Annex from Feb. 18 - March 27. Another bootcamp will be offered on SCC's Jackson Campus from April 6 - May 15.

For more information on SCC's High School Equivalency program, contact Wolf at k_wolf@southwesterncc.edu or 828.339.4262.

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