

2021 SPRING

WORKFORCE
Continuing Education



COURSE SCHEDULE



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High School Equivalency

Photos like this one from 2019 might be impossible at the moment, but our College & Career Readiness program has developed some innovative ways to open up **new possibilities** for your life.

CLASS LISTINGS

- 3** College & Career Readiness
- 6** Personal Enrichment
- 8** Heritage Arts
- 11** Professional Licensure
- 12** Small Business Center
- 18** Workforce Education
- 22** Public Safety Training

 **Southwestern**
COMMUNITY COLLEGE

INSIDE

A closer look at all the programs and training we offer.

828.339.4426

www.southwesterncc.edu/continuing-education

GENERAL INFORMATION

CONTACT INFORMATION

Toll Free Number	1.800.447.4091
General Information	339.4426
College & Career Readiness	339.4272
Defensive Driving	339.4656
Emergency Medical Services	306.7044 OR 306.7053
English Language(ESL)/Civics	339.4620
Fire and Rescue	306.7045
GED & HiSet Testing	339.4486
Heritage Arts	366.2005
Law Enforcement	306.7043 OR 306.7046
Job & Career Preparation	366.2023
Motorcycle Rider	306.7041 OR 306.7040
Nursing Assistant	339.4305 OR 339.4331
Personal Enrichment	339.4657
Professional Licensure	339.4657
Small Business Center	339.4211 OR 339.4426
Transcripts	339.4206 OR 339.4426
Workforce Education	339.4218

REGISTRATION FEES

Registration fees are due at the time of registration. Students are not enrolled until all registration fees are paid. Registration fees, supplies fees, technology fees, insurance fees, and book fees, if required, are listed with each course listing.

ELIGIBILITY

Admission is open to adults who are at least 18 years old and who are not enrolled in public school. 16-18 year olds may enroll in some courses. Students under 18 years of age may enroll in summer classes specifically for the younger student. Only individuals who have registered and paid may attend class.

REFUND POLICY

Registration fee refunds are granted only under the following circumstances:

- A student who officially withdraws from an extension class(es) prior to the first class meeting shall be eligible for a 100 percent refund. Also, a student is eligible for a 100-percent refund if an applicable class is canceled.
- After the respective class begins a 75-percent refund shall be made upon the request of the student if the student officially withdraws from the class prior to or on the 10-percent point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
- A 100-percent refund shall be made if the student officially withdraws from a contact hour class prior to the first day of class of the academic semester or term or if the college cancels the class. A 75-percent refund shall be made if the student officially withdraws from a contact hour class on or before the tenth calendar day of the class.
- **Self-supporting classes are not eligible for refunds.**

CONTINUING EDUCATION CREDIT

For occupational extension classes, Continuing Education Units (CEUs) are allowed. One CEU may be given for each 10 contact hours of participation in class.

DISCLAIMER

The classes presented in this publication should not be considered a contract between SCC and any student. Changes or errors may occur for various reasons. A minimum number of students may be required before a class can be conducted. Pre-registered students will be contacted if changes or class cancellation is necessary.

Please visit www.southwesterncc.edu/workforce-innovations/class-schedule for the most current class schedule.

SAFE DRIVING PROGRAM



Have you received a minor traffic citation or ticket recently? If you have, you may be eligible to complete a four-hour defensive driving course. By completing the course, drivers could save money on their insurance, keep points off their licenses and sharpen their driving skills.

For more info, visit www.southwesterncc.edu/dd or call 828.339.4656.

WEBSITE

Scan the QR code below for more information on our Workforce Continuing Education classes.



Southwestern Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Southwestern Community College.

Identification Statement:

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Don't let COVID-19 slow you down!

Distance learning **College & Career Readiness** Classes Available!

High School Equivalency

Prepare for the HSE exam (GED® or HiSet)

Available study options: In-class instruction, mail-in lesson packets or online

Contact: Crystal Snover ☎ 828.339.4361 ✉ c_snover@southwesterncc.edu

English/Inglés

Learn the English language. Study options: In-class instruction or online

Aprende inglés. Instrucción en clase o en línea

Contact: Jennifer Yowell ☎ 828.339.4620 ✉ j_yowell@southwesterncc.edu

Career Readiness

Prepare for Employment - Be Job-Ready

Available study option: In-class instruction or Online

Contact: Melanie Price Phillips ☎ 828.366.2023 ✉ m_price@southwesterncc.edu



Nurse AIDE

APPLY TODAY!

Do you **genuinely** enjoy helping other people?

Within **one semester**, you can receive the training you need to land a **great job**. Nurse Aide is a **Gateway** to many of SCC's 13 other Health Sciences programs.



Nurse Aide Classes:

Prefix	Number	Course Title				
	Section #	Days	Start Time	End Time	Start Date	End Date

NAS 101		Nurse Aide I				
	WS1	MW	9:00 AM	3:30 PM	1/11	4/28

NAS 102		Nurse Aide II				
	SD1	TTH	9:00 AM	3:30 PM	1/11	4/27



Macon Campus:

NAS 101		Nurse Aide I				
	WM1	TTH	9:00 AM	3:30 PM	1/11	4/29

For more info on Nurse Aide courses visit, www.southwesterncc.edu/health-sciences/nurse-aide



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For more information:

To learn more, contact program coordinator, **Donna Conner**.



828.339.4459



d_conner@southwesterncc.edu

PERSONAL ENRICHMENT

Contact: Brian Hollands, 828.339.4657 or b_hollands@southwesterncc.edu.
Registration:
www.southwesterncc.edu/workforce-innovations/
personal-enrichment

ART

Drawing *Self-Supporting*

Course Code: CSP 4000

Course Hours: 12

Cost: \$75+ \$30 materials

Location: Jackson Campus, Burrell Building, room 302

Dates/Times: Th • Mar. 11 - Apr. 22 (*no meeting on Apr. 1*)
• 5:30 - 7:30P

Instructor: J. Lyle

Learn the art of drawing in a graphic novel/comic book-like fashion.

BUSINESS

QuickBooks *Self-Supporting*

Course Code: SEF 4000

Course Hours: 16

Cost: \$75

Location: Macon Campus, room 108

Dates/Times: T,Th • Jan. 26 - Feb. 18 • 5:30 - 7:30P

Instructor: T. Vernon

Learn QuickBooks accounting software, Desktop or Online.

COMPUTERS

Basic Computers

Course Code: CIS 3100

Course Hours: 24

Cost: \$70

Location: Jackson Campus, Founders Hall, room 125

Dates/Times: T,Th • Mar. 16 - Apr. 22 • 5 - 7P

Instructor: L. Shuler

Learn basic computer skills such as: email, Facebook, YouTube, Microsoft Office, etc. *This class is strictly for beginners, so there's no reason to worry about being unable to keep up!

LANGUAGE

Beginning Spanish *Self-Supporting*

Course Code: CSP 4000

Course Hours: 16

Cost: \$85

Location: Jackson Campus, Burrell Building, room 303

Dates/Times: M • Mar. 15 - May 3 • 6 - 8P

Instructor: L. Constantino

Location: Macon Campus, room

Dates/Times: T • Mar. 23 - May 11 • 5:30 - 7:30P

Instructor: N. Barrantes

This course will introduce students to the basic vocabulary and grammar of the Spanish language and culture.

Beginning Italian *Self-Supporting*

Course Code: CSP 4000

Course Hours: 16

Cost: \$85

Location: Jackson Campus, Burrell Building, room 303

Dates/Times: T • Mar. 16 - May 4 • 6 - 8P

Instructor: L. Costantino

This course will introduce students to the basic vocabulary and grammar of the Italian language and culture.

Introduction to Voiceovers *Self-Supporting*

Course Code: CSP 4000

Cost: \$49

Location: Online/On-Demand class

Explore the fun, rewarding possibilities of the voiceover industry! A one-time, 90-minute, introductory class.

NEW! Capturing History *Self-Supporting*

Course Code: CSP 4000

Course Hours: 10

Cost: \$50

Location: Macon Campus, room TBD

Dates/Times: Th • Feb. 18 - Mar. 25 • 6 - 9P

Instructor: M. Baker

Students will learn how to find, interview, record and write the stories of people from the mountains, or anywhere else for that matter. Students will also learn how to capture and preserve history for generations to come.

MUSIC

Demystifying the Guitar *Self-Supporting*

Course Code: CSP 4000

Course Hours: 12

Cost: \$60

Location: Swain Center, room 114

Dates/Times: M • Mar. 22 - Apr. 12 • 6 - 9P

Instructor: Wendell McRae

This class is for all levels of experience. Students will learn to tune, basic musical math of the 12 note scale, how to set these up on your guitar with or without a capo, master rhythm and much more.

PHOTOGRAPHY

Beginning to Intermediate Digital Photography

Self-Supporting

Course Code: CSP 4000

Course Hours: 18

Cost: \$120

Location: Jackson Campus, Burrell Building, room 303

Dates/Times: T • Mar. 9 - Apr. 13 • 5:30 - 8:30P

Instructor: M. Turlington

Join professional photographer, Matthew Turlington to learn about camera menus, lighting, focus, editing photos and more. Students will need to bring a DSLR camera, owner's manual & tripod to class.

PERSONAL ENRICHMENT

WELLNESS

Intro to Herbs that Boost your Immune System

Self-Supporting

Course Code: CSP 4000

Course Hours: 2

Cost: \$20

Location: Jackson Campus, Burrell Building, room 302

Dates/Times: T • Jan. 19 • 5:30 - 7:30P

Location: Swain Center, room 101

Dates/Times: Th • Jan. 21 • 10A - 12P

Instructor: R. Winchester

Learn how to identify, harvest and prepare medicinal plants commonly found in the mountains that boost your immune system. Prereq: Must be 16 years of age.

Make your own Hand Sanitizer *Self-Supporting*

Course Code: CSP 4000

Course Hours: 2

Cost: \$20

Location: Jackson Campus, Burrell Building, room 302

Dates/Times: T • Jan. 26 • 5:30 - 7:30P

Location: Swain Center, room 101

Dates/Times: Th • Jan. 28 • 10A - 12P

Instructor: R. Winchester

Using medicinal plants common in the WNC mountains, students will create, and take home, a plant-based (alcohol-free) hand sanitizer. Students will also learn to identify medicinal plants that have natural antiviral and antibacterial elements. Prereq: Must be 16 years of age.

Rockout Fitness

Course Code: CSP 4000

Course Hours: 24

Cost: \$100

Location: Swain Center, Gym

Dates/Times: T, Th • Mar. 4 - May 25 • 6 - 7P

Instructor: J. Johnson

This class includes: Zumba, Zumba Toning and Pound Fitness. Zumba is a fitness program that combines Latin and international music with dance moves. Zumba Toning combines targeted body-sculpting exercises and high energy cardio with Latin-infused Zumba moves to create a calorie-torching, strength dance fitness party. Pound is a full body exercise that involves alternate squatting and standing to strengthen the inner and outer thighs, buttocks, core muscles and back muscles.

Online Classes Available!

Offering a wide range of highly interactive courses led by expert instructors!

These classes include:

- Art & Design
- Health & Fitness
- Writing

... and many more!

To get started visit:
Ed2Go.com/SCC

Building your own Home Apothecary *Self-Supporting*

Course Code: CSP 4000

Course Hours: 2.5

Cost: \$29

Location: Jackson Campus, Burrell Building, room 302

Dates/Times: T • Mar. 23 • 5:30 - 8P

Location: Macon Campus, room

Dates/Times: Th • Mar. 24 • 5:30 - 8P

Instructor: R. Winchester

Learn how to identify, harvest and prepare medicinal plants commonly found in the mountains to create your herbal apothecary.

Introduction to Field Medicine *Self-Supporting*

Course Code: CSP 4000

Course Hours: 2.5

Cost: \$29

Location: Jackson Campus, Burrell Building, room 302

Dates/Times: T • Mar. 16 • 5:30 - 8P

Location: Macon Campus

Dates/Times: Th • Mar. 17 • 5:30 - 8P

Location: Swain Center, room 101

Dates/Times: Th • Mar. 18 • 10A - 12:30P

Instructor: R. Winchester

Learn how to identify plants commonly found in this region and how to use them to create your own "field kit" which can safely be used on humans, farm animals and your beloved pets.



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HERITAGE ARTS

Don't see a time that fits your schedule? Give us a call!

We can set up a class to meet your needs.
For more information call 828.366.2005
OR email j_marley@southwesterncc.edu.

CERAMICS & POTTERY

Basic Wheel Throwing

Course Code: PRC 3104 • **Course Hours:** 39, 3.9 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: M,W • Jan. 11 - Feb. 24 • 1 - 4P
Instructor: S. Coe

A short introduction to wheel throwing. Students will learn to center clay on a wheel, turn and trim basic forms. Additional topics covered include basic pottery vocabulary and safety issues. Prereq: None.

Independent Study Ceramics *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 4, 0 CEU
Cost: \$65/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: W • Jan 6. - 27 OR Feb. 2 - 24 OR Mar. 3 - 31 OR Apr. 7 - 28 • 9 - 10A
Instructor: J. Marley

Students will get open access to the studio and can meet weekly with the instructor to review progress. Prereq: Portfolio review or Beginning Wheel.

Intro to Clay *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU
Cost: \$20/Cost of materials included
Location: Swain Center, room 125
Dates/Times: M • Jan. 11 OR Apr. 26 • 6 - 8P
Instructor: J. Matthews

Students will have the opportunity to hand build several pieces of pottery and work with clay. Prereq: None.

Hand Building I

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: T,Th • Jan. 5 - 28 • 9A - 12P
Instructor: J. Marley

Students will concentrate on hand building functional and decorative items for the home and garden. Projects will focus on using slabs to construct pieces. Prereq: None.

Hand Building II

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M,Th • Feb. 1 - 25 • 9A - 12P
Instructor: J. Marley

Create a variety of shapes not possible on the wheel. Projects will be focused on exploring the extruder. Prereq: Hand Building I.

Wood Kiln Construction

Course Code: PRC 3104 • **Course Hours:** 78, 7.8 CEU
Cost: \$180/Cost of materials not included
Location: Swain Center, room 125 & outside
Dates/Times: T,Th • Feb. 2 - Apr. 29 • 2 - 5P
Instructor: J. McKee

For intermediate/advanced students. Learn the process to design & construct a wood kiln. Prereq: Intermediate Wheel and/or instructor's permission.

Salt Glaze & Slip

Course Code: PRC 3104 • **Course Hours:** 78, 7.8 CEU
Cost: \$180/Cost of materials not included
Location: Swain Center, room 125 & outside
Dates/Times: T,Th • Feb. 2 - Apr. 29 • 6 - 9P
Instructor: J. McKee

For intermediate/advanced students. Learn the process to create color and design with glaze and slip in the salt kiln. Students will create a variety of pottery forms to fire. Prereq: Intermediate Wheel and/or instructor's permission.

Thrown Out of Round

Course Code: PRC 3104 • **Course Hours:** 48, 4.8 CEU
Cost: \$125/Cost of materials not included
Location: Swain Center, room 125 & outside
Dates/Times: T,Th • Mar. 2 - Apr. 22 • 6 - 9P
Instructor: E. Delfield

An intermediate/advanced throwing class. Students will create a variety of forms, altering and adding to them to create unique pottery. Prereq: Beginning Wheel and/or instructor's permission.

Surface Decoration

Course Code: PRC 3104 • **Course Hours:** 48, 3.9 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: M,W • Mar. 3 - Apr. 26 • 1 - 4P
Instructor: S. Coe

Make a mark in your pottery! This class will explore a variety of surface decoration techniques including sgraffito, mishima, slip trailing, incising and etching. Prereq: Beginning Wheel and/or instructor's permission.

Bonsai and Garden Pots

Course Code: PRC 3104 • **Course Hours:** 24, 2.4 CEU
Cost: \$70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M,Th • Apr. 5 - 29 • 9A - 12P
Instructor: J. Marley

Create a variety of pots and containers to use in the garden. Focus will be on craftsmanship and decoration. Prereq: Hand Building I.

Heritage Arts Courses On-Demand

→ Visiting the area or want to do something spontaneous? Call a **day ahead** to book one of our **1 hour classes** in clay, letterpress, sketching or painting!

For more info call 828.366.2005

HERITAGE ARTS

CREATIVE INTERESTS

Dousing 101 *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$22/Cost of materials included

Location: Swain Center, room 114

Dates/Times: T • Jan. 26 **OR** Feb. 23 **OR** Mar. 23 • 1 - 3P

Instructor: A. Gernandt

Learn the art of finding underground water. Tap into your natural ability to "find" water and lost objects. No experience required. Prereq: Must be 16 years of age.

Salt & Sugar Scrubs *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$28/Cost of materials included

Location: Swain Center, room 114

Dates/Times: W • Feb. 10 • 10A - 12P

Instructor: K. Taylor

Learn how to make effective salt and sugar scrubs and how to use them. A material list will be provided before the start of class. Prereq: Must be 16 years of age.

Rolled Beeswax Candles *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$28/Cost of materials included

Location: Swain Center, room 114

Dates/Times: W • Mar. 3 • 10A - 12P

Instructor: K. Taylor

Learn how to make your own beeswax candles. Students will explore therapeutic and health benefits of beeswax. Prereq: Must be 16 years of age.

Bonsai *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.5, 0 CEU

Cost: \$28/Cost of materials included

Location: Swain Center, room 114

Dates/Times: W • Apr. 7 **OR** May 5 • 10A - 12P

Instructor: K. Taylor

Students will learn the basic principles and concepts of Bonsai while shaping their first tree.

FIBER & WEAVING

Basic Weaving

Course Code: PRC 3104 • **Course Hours:** 12, 1.2 CEU

Cost: \$70/Cost of materials included

Location: Swain Center, room 115

Dates/Times: T,Th • Apr. 20 - 29 • 10A - 1P

Instructor: E. Johnson

This class will explore loom weaving, including set up and process. No previous experience necessary. Prereq: None.

Independent Study Weaving *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2.0, 0 CEU

Cost: \$65/Cost of materials included

Location: Swain Center, room 125

Dates/Times: W • Jan. 6 - 27 **OR** Feb. 2 - 24 **OR**

Mar. 3 - 31 **OR** Apr. 7 - 28 • 10 - 10:30A

Instructor: J. Marley

Self-directed, independent study for experienced individuals. Students will get open access to the studio and can meet weekly with the instructor to review progress. Prereq: Portfolio review and/or previous experience.

ONLINE & VIRTUAL

Intro to Model Railroading *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 1, 0 CEU

Cost: FREE/Cost of materials not included

Location: Google Meet, (link provided after registration)

Dates/Times: F • Jan. 8 **OR** Apr. 30 • 9 - 10A

Instructor: J. Marley

Interested in Model Railroading? Get a free overview of how to get started in this interesting hobby. Prereq: Parent must register if under 16.

Surface Prep for Painting *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 1, 0 CEU

Cost: \$FREE/Cost of materials not included

Location: Google Meet, (link provided after registration)

Dates/Times: F • Jan. 22 • 9 - 10A

Instructor: J. Marley

Learn several techniques for preparing a variety of surfaces for painting in oils or acrylics. Materials to follow along are optional; student will need canvases, canvas board, Masonite/plywood and gesso and/or latex enamel. Prereq: Parent must register if under 16.

Printmaking at Home *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 1, 0 CEU

Cost: \$5/Cost of materials not included

Location: Google Meet, (link provided after registration)

Dates/Times: F • Feb. 5 • 9 - 10A

Instructor: J. Marley

Learn printmaking techniques that do not require a press! Students will need a lino block, lino cutter, printing ink, wooden spoon and paper to follow along. Prereq: Parent must register if under 16.

Pour & Splatter Painting *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 1, 0 CEU

Cost: \$5/Cost of materials not included

Location: Google Meet, (link provided after registration)

Dates/Times: F • Feb. 26 • 9 - 10A

Instructor: J. Marley

Explore different mediums and techniques to apply paint. Students will need acrylic paints, water, rubbing alcohol, brushes and a canvas to follow along. Prereq: Parent must register if under 16.

Sashiko *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 4.5, 0 CEU

Cost: \$40/Cost of materials not included

Location: Google Meet, (link provided after registration)

Dates/Times: M • Apr. 5 - 19 • 10 - 11:30A

Instructor: E. Johnson

Learn this Japanese form of decorative reinforcement stitching. Students will explore history, technique and application. A list of materials will be provided. Prereq: Parent must register if under 16.

HERITAGE ARTS

PAINTING & DRAWING

Beginning Drawing *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 7.5, 0 CEU

Cost: \$85/Cost of materials not included

Location: Swain Center, room 102 & outside

Dates/Times: T • Feb. 2 - Mar. 2 • 3:30 - 5P

Instructor: J. Marley

Students will explore the basic principles of drawing and work on a variety of projects. Bring a sketchbook, pencils and erasers. Prereq: None.

Painting with Acrylics *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 7.5, 0 CEU

Cost: \$85/Cost of materials not included

Location: Swain Center, room 102 & outside

Dates/Times: W • Feb. 3 - Mar. 3 • 3:30 - 5P

Instructor: J. Marley

A great class for beginners seeking to expand their knowledge and understanding of painting using acrylic paints. Student will need to bring paint, brushes, canvases, gloss medium and clean up items. Prereq: None.

Painting with Oils *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 10, 0 CEU

Cost: \$85/Cost of materials not included

Location: Swain Center, room 102 & outside

Dates/Times: W • Mar. 31 - Apr. 28 • 3:30 - 5P

Instructor: J. Marley

A great class for beginners to learn basic set up, application and process of oil painting. Prereq: None.

Pen & Ink Drawing *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 7.5, 0 CEU

Cost: \$45/Cost of materials not included

Location: Swain Center, room 102 & outside

Dates/Times: T • Apr. 6 - 27 • 4 - 5P

Instructor: J. Marley

Explore the basics of drawing in pen & ink, focusing on techniques using crow quill pens, markers, washes and Sumi. Bring a sketchbook, markers, crow quill pen, ink and a Sumi brush. Prereq: None.

PHOTOGRAPHY

Winter Photography

Course Code: PHO 3001 • **Course Hours:** 16, 1.6 CEU

Cost: \$70/Cost of materials not included

Location: Swain Center, room 105

Dates/Times: M,W • Feb. 1 - 24 • 9 - 11A

Instructor: H. Campbell

Learn techniques for photographing in the cold, capturing ice crystals and frost, and, if we are lucky, snowfall. Prereq: None.

Beginning Digital Photography

Course Code: PHO 3001 • **Course Hours:** 24, 2.4 CEU

Cost: \$70/Cost of materials not included

Location: Swain Center, room 105

Dates/Times: T,Th • Feb. 2 - 25 • 5:30 - 8:30P

Instructor: M. Waller

Learn the basics of digital photography. Prereq: None.

Portraiture

Course Code: PHO 3001 • **Course Hours:** 16, 1.6 CEU

Cost: \$70/Cost of materials not included

Location: Swain Center, room 105

Dates/Times: T,Th • Mar. 2 - 25 • 6 - 8P

Instructor: M. Waller

Learn a variety of techniques for capturing portraits. Prereq: None.

Night Photography

Course Code: PHO 3001 • **Course Hours:** 16, 1.6 CEU

Cost: \$70/Cost of materials not included

Location: Swain Center, room 105

Dates/Times: T,Th • Apr. 6 - 29 • 6 - 8P

Instructor: M. Waller

Learn techniques and tips for capturing night and low-light conditions. Prereq: None.

PRINTMAKING

Intro to Letterpress Printing *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$26/Cost of materials included

Location: Swain Center, room 110

Dates/Times: M • Feb. 8 OR Mar. 29 • 6 - 8P

Instructor: J. Marley

This class will explore printing using a letterpress. Focus will be on setting type and operating the press. Print in English or in Cherokee Syllabary. Prereq: None.

Printing in Cherokee Syllabary *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$26/Cost of materials included

Location: Swain Center, room 110

Dates/Times: M • Feb. 22 • 6 - 8P

Instructor: J. Marley

This class will explore the history and process of letterpress printing in Cherokee Syllabary. A great class for all ages. Prereq: None.

Printing Spring Cards *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$50/Cost of materials not included

Location: Swain Center, room 110

Dates/Times: M • Mar. 1 - 22 • 4 - 5P

Instructor: J. Marley

Print your own spring themed cards on our vintage letterpress! Students will get instruction in type setting and create multiple cards to share. Students will need to bring their own paper/cardstock, all other materials provided. Prereq: None.

Independent Study Print *Self-Supporting*

Course Code: CSP 4000 • **Course Hours:** 2, 0 CEU

Cost: \$40/Cost of materials not included

Location: Swain Center, room 110

Dates/Times: W • Jan. 6 - 27 OR Feb. 2 - 24 OR

Mar. 3 - 31 OR Apr. 7 - 28 • 8:30 - 9A

Instructor: J. Marley

Self-directed, independent study for experienced individuals. Prereq: Review of previous experience.

PROFESSIONAL LICENSURE

Contact: Brian Hollands, 828.339.4657 or
b_hollands@southwesterncc.edu.

Registration:

www.southwesterncc.edu/workforce-innovations/
professional-licensure

Electrical Contractors' License Renewal Education

Course Code: ELC 3016

Course Hours: 8

Cost: \$70

Location: Jackson Campus, Burrell Building, room 102A

Dates/Times: S • Jan. 30 • 8A - 5P

Instructor: J. Buchanan

Course meets the requirements of the NC State Board of Examiners of Electrical Contractors for eight hours of continuing education credit.

General Contractor CE

Course Code: CAR 3118

Course Hours: 8

Cost: \$70 + \$30 non-refundable materials fee

Dates/Times: TBD

This course will satisfy the NC Licensing Board for General Contractors continuing education requirements for license renewal and includes the 2-hour mandatory course content provided by the Licensing Board. *Dates for this class have not been set as of the publication date of this tabloid. Please call SCC's Workforce Continuing Education department to be placed on our contact list for this class. Once dates are established, we will contact you to advise of course meeting.

NOTARY PUBLIC

Notary Public Education

Course Code: MLS 3874

Course Hours: 7

Cost: \$70

Location: Jackson Campus, Burrell Building, room 303

Th • Jan. 14 • 9A - 5P

Th • Feb. 18 • 9A - 5P

Th • Mar. 18 • 9A - 5P

Th • Apr. 22 • 9A - 5P

Th • May 20 • 9A - 5P

Location: Macon Campus, Cecil Groves Center, room 212

Th • Jan. 7 • 9A - 5P

Th • Feb. 11 • 9A - 5P

Th • Mar. 11 • 9A - 5P

Th • Apr. 15 • 9A - 5P

Th • May 13 • 9A - 5P

Instructor: R. Cedrone

This course covers the qualifications, procedures and certification for becoming a notary. Students completing this course with a passing exam grade, are eligible to apply for certification with the NC Secretary of State's office. Requirements: high school diploma or GED, at least 18 years of age, legal resident of the USA. Bring current valid state, federal, or tribal photo ID to class. *Before class, students must purchase and read through the 2016 Notary Public Guidelines for North Carolina, available in the SCC Bookstore or online through the UNC-CH School of Government.

MOTOR VEHICLES

Motor Vehicle Dealer License Pre-Licensing

Self-Supporting

Course Code: SEF 3001

Course Hours: 12

Dates/Times: TBD, *Call or email to added to the waitlist
This course provides prospective auto dealers with the twelve hours of authorized pre-licensing training in order to be licensed in the state of North Carolina.

Motor Vehicle Dealer License Renewal *Self-Supporting*

Course Code: SEF 3001

Course Hours: 6

Dates/Times: TBD, *Call or email to added to the waitlist
This class will focus on NC Motor Vehicle Dealers and Manufacturers Regulation and on the Vehicle Registration Section Title Manual.

NC Auto Safety Inspection Certification

Course Code: AUT 3129

Course Hours: 8

Cost: \$70

Location: Jackson Campus, Summit Building, room 127

M,T • Jan. 11 - 12 • 6P-10P

M,T • Feb. 8 - 9 • 6P-10P

M,T • Mar. 15 - 16 • 6P-10P

M,T • Apr. 19 - 20 • 6P-10P

M,T • May 24 - 25 • 6P-10P

Instructor: R. Frady

This course covers the inspection rules and procedures of a public inspection station. Participant must obtain an NCID prior to class - go to NCID.NC.gov and click "Register".

Escort Vehicle

Operator

Course Code: AUT 3004

Course Hours: 4

Dates/Times: TBD, *Call or email to added to the waitlist
This course is designed to meet the training requirements set by the North Carolina Department of Transportation for recertification of Oversize-Overweight load escort vehicle drivers. Note that initial applicants will also need to have taken a Defensive Driving course certified by the National Safety Council - this is separate course requirement.

NEW Six Sigma Black Belt

Course Hours: 114

Cost: \$180 (Books & Software separate)

Dates/Times: TBD, *Call or email if interested

This course will cover the essential skills and techniques of Lean Six Sigma used by companies worldwide. Explore the world of Data Driven Decision Making and learn to apply this concept to a project. Traditionally, we find these techniques in manufacturing. But, in today's world, Lean Six Sigma is being used in all areas ranging from academic, manufacturing, healthcare, pharmaceutical, food processing, construction, energy, transportation, transactional, office environments and a wide range of supporting organizations in the service areas.

SMALL BUSINESS CENTER

Southwestern Community College's Small Business Center (SBC) is proud to serve small business owners and entrepreneurs with complimentary seminars, a resource center, and one-on-one counseling. As part of a network of experienced SBC's across North Carolina, we're dedicated to helping small businesses thrive. Our SBC understands the unique challenges that local businesses encounter, and we're ready to offer professional advice and instruction.

For more information about your local SBC, to reserve your seat or to request one-on-one confidential counseling visit www.ncsbc.net or contact us at 828.339.4426.

There is no charge for these seminars.

GENERAL BUSINESS SEMINARS

Basics of Starting a Home-based Business

W Jan. 6 12 - 1:15P Sequoyah Fund

Dress for Success in Business

W Jan. 13 12 - 1:15P Sequoyah Fund

How to get a Small Business Loan

W Jan. 20 12 - 1:15P Sequoyah Fund

The Power of the Inbox

W Jan. 20 1 - 2:30P A. Means

Perfecting your Pitch

Th Jan. 21 1 - 2:30P tenBiz

How to Choose your Legal Structure

T Jan. 26 3 - 4:30P tenBiz

How to Build and Send Powerful Email

W Jan. 27 1 - 2:30P A. Means

Making an Offer they can't Refuse

W Jan. 27 12 - 1:15P Sequoyah Fund

Balance, Burnout and Boundaries for the Small Business Owner

M Feb. 1 10 - 11:30A tenBiz

Websites Made Easy

T Feb. 2 12 - 1:15P C. Pennix-Brown

Managing Conflicts in your Business

W Feb. 3 12 - 1:15P Sequoyah Fund

Using LinkedIn to Generate New Business

W Feb. 3 1 - 2:30P A. Means

I have a Business Idea - Now Where do I Start

T Feb. 9 10 - 11:30A S. Harvey, SBA

How to Create an Online Store

T Feb. 9 12 - 1:15P C. Pennix-Brown

Creating an Employee Handbook

W Feb. 10 12 - 1:15P Sequoyah Fund

A Simple Recipe for Social Media Success

W Feb. 10 1 - 2:30P A. Means

Telling your Business Story

F Feb. 12 10 - 11:30A tenBiz

How to Market for Nonprofits

T Feb. 16 12 - 1:15P C. Pennix-Brown

Effective Networking to Grow your Business

W Feb. 17 12 - 1:15P Sequoyah Fund

Marketing, Unlocking your Unique Impact

M Feb. 22 1 - 3P tenBiz

How to Build a Marketing Plan for Social Media

T Feb. 23 12 - 1:15P C. Pennix-Brown

Simple, Effective Customer Service Tips

W Feb. 24 12 - 1:15P Sequoyah Fund

Cash: The lifeline of your Business

W Mar. 3 12 - 1:15P Sequoyah Fund

How to Automate your Social Media

T Mar. 9 12 - 1:15P C. Pennix-Brown

Branding with a Bang

W Mar. 10 12 - 1:15P Sequoyah Fund

Intro to Government Contracting

Th Mar. 11 10 - 11:30A S. Harvey, SBA

Designing Digital Products with Canva

T Mar. 16 12 - 1:15P C. Pennix-Brown

Bootstrap Marketing

W Mar. 17 12 - 1:15P Sequoyah Fund

Amplify your Instagram

T Mar. 23 12 - 1:15P C. Pennix-Brown

How to Choose your Legal Structure

W Mar. 24 12 - 1:15P Sequoyah Fund

Amplify your Facebook

T Mar. 30 12 - 1:15P C. Pennix-Brown

Google your Business

W Mar. 31 12 - 1:15P Sequoyah Fund

Business Tax Essentials

T Apr. 6 9:30 - 11:30A NCDOR

Amplify your Marketing

T Apr. 6 12 - 1:15P C. Pennix-Brown

Managing Seasonal Cash Flow

W Apr. 7 12 - 1:15P Sequoyah Fund

How to Create a Podcast for Business

T Apr. 13 12 - 1:15P C. Pennix-Brown

Are you Ready to be an Entrepreneur?

W Apr. 14 12 - 1:15P Sequoyah Fund

NC Withholding 101 Workshop

T Apr. 20 9:30 - 11:30A NCDOR

SMALL BUSINESS CENTER

Using Canva to Promote Your Business 1.0 - Beginner Level

W Apr. 21 12 - 1:15P Sequoyah Fund

Using Canva to Promote Your Business 2.0 - Intermediate Level

W Apr. 28 12 - 1:15P Sequoyah Fund

Sales & Use Tax Workshop

T May 4 9:30 - 11:30A NCDOR

How to Make your Business More Competitive

W May 5 12 - 1:15P Sequoyah Fund

Budgeting and Money Management

W May 12 12 - 1:15P Sequoyah Fund

How to get a Small Business Loan

W May 19 12 - 1:15P Sequoyah Fund



JAN. 20 - FEB. 10 • 4-6 P.M.
*Wednesdays • SCC Jackson Campus
 Burrell Building*

This series of in-depth, hands-on work sessions are designed for agriculture-based businesses who have attended the Appalachian Farm School (pg. 14) in the past or who already have a business plan put together. These are “work sessions” where you will get to work on creating a current budget, understanding your accurate financial picture as well as getting a clearer marketing strategy and developing a brand. Co-sponsor: Empowering Mountain Food Systems

AGRIBUSINESS WEB-SERIES

Farm Funding with NRCS, FSA and AG Options

Th Jan. 21 9 - 10A EMFS

Liability for On-Farm Visits

W Feb. 10 9 - 10A EMFS

Using Quickbooks to Track Farm Sales

Th Mar. 4 9 - 10A EMFS

Farmland Transition to the Next Generation

F Mar. 19 9 - 10A EMFS

Diversifying your Farm Sales

Th Apr. 8 9 - 10A EMFS

Agritourism as an Income Opportunity

W Apr. 28 9 - 10A EMFS

Using Social Media to Promote your Farm Business

Th May 6 9 - 10A EMFS



Starting or growing a veteran-owned business

APRIL 21 - 22 • 9A - 12P

Boots to Business is a two-step training

PROGRAM WILL PROVIDE PARTICIPANTS:

- Introduction to available public and private sector resources
- Overview of business ownership as a career vocation
- Outline and knowledge on the components of a business plan
- Practical exercise in opportunity recognition

Veterans of all eras, service members (including members of the National Guard and Reserve) and their spouses are eligible to participate in this virtual training opportunity.

Speakers: SBA and Veterans Business Outreach Center

To register:
www.southwesterncc.edu/sbc

SMALL BUSINESS CENTER

SCC's Small Business Center 2020



JAN. 11 - MAR. 1 • 6-9 P.M.

*Mondays • SCC Jackson Campus
Burrell Building*

Turn your interest in growing vegetables, fruits, herbs, other crops and livestock into a sustainable agriculture-based business. This practical hands-on approach gives you the skills needed to create and strengthen a successful business venture. You will also be introduced to resources and contacts you need to run your business more efficiently and effectively.

TOPICS WILL INCLUDE:

- BUSINESS PLANNING • FARM EVALUATION & GOAL SETTING
- MARKETING AND PRICING • UNDERSTANDING THE NUMBERS
- RULES AND REGULATIONS • RESOURCES AND FUNDING OPTIONS

Register at <https://bit.ly/farmschool2021>
t_henry@southwesterncc.edu • 828.339.4426

*Please note that this program will meet in person for some or all 8 weeks. The face-to-face meetings are subject to change to virtual programming but participants are expected to participate in each class regardless of the delivery method.



Casino

DEALER SCHOOL

TRAINING PROVIDED IN:

Blackjack, Poker, Craps, Roulette, Baccarat & various Carnival Games

Why SCC Casino Dealer School?

- High-paying jobs!
- Affordable tuition
- Almost 2,000 students successfully trained



CLASSES OFFERED AT:
Harrah's Cherokee Casino
& SCC Jackson Campus



FOR MORE INFORMATION CONTACT:

Latresa Shuler

☎ 828.339.4425

✉ ldowns@southwesterncc.edu

H I G H *School* EQUIVALENCY

Southwestern Community College is now providing both **online and in-person opportunities** for adult learners who have not yet earned their high school credentials.



option 1

ONLINE EDUCATION

Distance students can choose to receive instruction through Essential Education, a software program with thousands of interactive lessons, practice tests and activities that are personalized to each individual's current education and skill level. Students will have 24/7 access to this software and can work at their own pace. Students are also welcome to participate in live video classes with SCC instructors through Google Meet during the week at no cost.



option 2

MAIL-IN BOOKLETS

For those without reliable internet, SCC will mail curriculum booklets with lessons and exams. Students complete the booklets at their own pace and return them to SCC using prepaid postage provided by the college. Upon successful completion of the booklets, students will be able to register for the official High School Equivalency test.



option 3

IN-PERSON INSTRUCTION

Students can receive in-person instruction at SCC locations in Jackson, Macon, Swain Counties and the Qualla Boundary. COVID-19 safety protocols are in place and masks are required.

IN-DEPTH LOOK AT THE PRECAUTIONS
OUR INSTRUCTORS ARE TAKING . . . >



Kay Wolf, Director of College and Career Readiness at SCC, stresses the importance of offering online education services to adult learners now more than ever.

Wolf is one of thousands of instructors across the country who have joined the **#MovingAhead-WithAdultEd** campaign, a movement that recognizes the importance of adult education in helping millions of Americans gain a high school credential in order to get a higher-paying job during the COVID-19 pandemic.

"We knew early on in the pandemic that we would have to quickly transition our High School Equivalency programs online. The need for education and financial security in this country are at an all-time high, and we want people to know we are here and ready to help them right

now," said Wolf. "You can do this, no matter how old you are or how long it's been since you were in school. We've helped hundreds of students just like you change their lives. Now is the time to make it happen."

All new students, regardless of instruction method, are required to complete an orientation session and take a skills assessment prior to registering.

CONTACT INFORMATION:

- **In-person courses**

(offered at an SCC campus location):

Donna Wilson

d_wilson@southwesterncc.edu

828.339.4272

- **General information**

Crystal Snover

c_snover@southwesterncc.edu

828.339.4361

WORKFORCE EDUCATION

Workforce Education programs prepare you for current in-demand jobs in our service area. These programs allow you to explore your interests and train for the job you want. All classes are subject to availability based on many factors, including classroom availability, instructor availability, sufficient student pre-registration, etc.

Pre-Register/Registration: Jenny Reisinger,
828.339.4218 or j_reisinger@southwesterncc.edu.

Bartending

Course Code: HOS 3007 • **Course Hours:** 24
Location: Jackson Campus, Balsam Center, room 152
Dates & Times: T,Th • Jan. 19 - Feb. 11 • 5:30 - 8:30P
Cost: \$70+\$12 textbook
Instructor: R. Queen

This course will assist students in becoming a professional bartender. The course will include information on making drinks, Alcoholic Beverage Control requirements, drink recipes, using proper amounts, mixes, glassware and garnishes, employment opportunities, the use of wines, glassware and drink recipes. Students completing this course should be able to identify a minimum of 35 recipes, using proper amounts, mixes, glassware and garnishes. All tools and equipment of the trade will be used. Class will include lecture, demonstration and participation. Students must be at least 21 years of age.

OSHA 10 Hour Construction Outreach

Course Code: OSH 3013 • **Course Hours:** 10
Location: Jackson Campus
Dates & Times: M,T • TBA • 5 - 8P
Cost: \$70+\$8 Card
Instructor: K. Ashe

This course is designed for construction workers, foremen, job supervisors, and anyone involved in the construction industry. OSHA recommends Outreach Training Program courses as an orientation to occupational safety and health for workers covered by OSHA 29 CFR 1926. Upon successful completion, students will receive an OSHA 10-Hour Construction Outreach DOL course completion card. (Students must bring a check in the amount of \$8 for the card processing fee on the last night of class).

NC Real Estate Pre-Licensing

Course Code: RLS 3700 • **Course Hours:** 88
Location: Online-Synchronous (Final exam will be in person)
Dates & Times: M,W • Jan. 25 - Apr. 7 • 12 - 4P
Instructor: J. Reisinger

Dates & Times: T,Th • Jan. 26 - Apr. 8 • 5:30 - 9P

Instructor: D. Demos
Cost: \$185+\$106 Textbooks

This course meets the educational requirement for the North Carolina real estate broker license. It prepares you to pass the real estate broker examination administered by the N.C. Real Estate Commission (NCREC). Topics include basic real estate principles and practices, law and contracts, financing, closing, valuation, fair housing, property management, taxation and math. Students will need a computer, broadband, a working web-cam and microphone, ability to see full-screen and ability to access a keyboard. Login from phone is prohibited. *Required orientation one-week prior to start date.

Flagger Training

Course Code: SAF 4000 • **Course Hours:** 4
Location: Jackson Campus, Burrell Building, room 303
Dates & Times: T • TBA • 5 - 9P
Cost: \$70

Instructor: K. Allen

This certification course teaches the basic procedures and operations needed to become a Flagger. This course will provide each participant with the knowledge, skill, and responsible attitude to control traffic through work zones (safely-effectively-quickly). The course prepares participants to do highway or utility flagging.

Beginning Drone Pilot *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 16
Dates & Times: M,W,F • Feb. 1 - 12 • 5:15 - 9:15P
F • 1 - 5P

Instructor: T. Goode

The FAA now requires all commercial drone pilots to pass a certification test to pilot a UAS (unmanned aerial system). This class prepares students to successfully pass the FAA Part 107 Exam and become certified drone pilots. This course utilizes the NC Department of Transportation Division of Aviation approved curriculum.



To encourage and promote the development of a safe, efficient and affordable transportation system that meets the mobility needs of all Swain County citizens.

To schedule a trip, please call:

828.488.3213

Hours of service:
7 a.m. to 4 p.m. • Monday-Friday
125 Brendle St. • Bryson City, NC

WORKFORCE EDUCATION

CASINO DEALER SCHOOL

Blackjack

Course Code: GAM 3001

Course Hours: 190

Cost: \$180

SCC, in collaboration with Harrah's Cherokee Casino, is offering certification to help individuals enter the exciting gaming industry. Students will learn to proficiently deal the game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players, customer service aspects of gaming, proper communication, card placement, chip handling and understanding the casino industry and tourism environment. Both day and evening classes are available. Call 828.339.4425 for more information.

Location: Harrah's Cherokee Casino Resort

Dates & Times:

M-Th • Jan. 25 - Apr. 1 • 7P - 12A

M-Th • Feb. 22 - Apr. 29 • 11A - 4P

M-Th • Apr. 12 - Jun. 17 • 7P - 12A

M-Th • May 10 - Jul. 15 • 11A - 4P

Poker Dealer Training

Course Hours: 112

Cost: \$180

Proficiently deal Poker game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players, customer service aspects of gaming, cheque handling, Open/Closing Table and understanding the casino industry and tourism environment. Call 828.339.4425 for more information.

Location: Harrah's Cherokee Casino Resort

Dates & Times: M-Th • TBA • 12 - 4P

DEFENSIVE DRIVING COURSES

Course Code: SEF 3001 • **Course Hours:** 4

This course will motivate drivers to change their behind-the-wheel behaviors and attitudes. It will give them key understanding, skills and techniques to avoid collisions and reduce future violations. The result is a more responsible driver who grasps best practices to prevent injury and death while operating a motor vehicle. This class is open to individuals or businesses wanting to increase their awareness of roadway safety.

4 HOUR CLASS DATES *Self-Supporting*

Cost: \$75

Location: Macon Campus, room 205

Dates & Times:

T • Jan. 12 • 6 - 10P

T • Jan. 21 • 6 - 10P

S • Jan. 30 • 9A - 1P

T • Feb. 2 • 6 - 10P

T • Mar. 2 • 6 - 10P

S • Mar. 13 • 9A - 1P

T • Apr. 6 • 6 - 10P

S • Apr. 17 • 9A - 1P

Location: Jackson Campus, Founders Hall, room 125

Dates & Times:

S • Jan. 16 • 9A - 1P

T • Feb. 9 • 6 - 10P

S • Feb. 20 • 9A - 1P

T • Mar. 9 • 6 - 10P

S • Mar. 20 • 9A - 1P

T • Mar. 23 • 6 - 10P

T • Apr. 13 • 6 - 10P

S • Apr. 24 • 9A - 1P

S • May 8 • 9A - 1P

T • May 11 • 6 - 10P

Attitudinal Dynamics of Driving *Self-Supporting*

Course Code: SEF 3001 • **Course Hours:** 8

You **MAY** be eligible for this course if your traffic citation is for careless and reckless - 20-141.6, speeding in a school zone - 20-141.1, speeding in a work zone - 20-141 (j2) or speeding more than 20 mph over posted speed limit. The DDC-ADD class must be completed within the time ordered by the court. ***MUST** have written permission from the Office of the District Attorney.

*Completing a DDC class does not guarantee reduction and/or dismissal of any charges.

8 HOUR CLASS DATES *Self-Supporting*

Location: Jackson Campus, Founders Hall, room 125

Cost: \$125

Dates & Times:

S • Jan. 9 • 9A - 6P

S • Feb. 6 • 9A - 6P

S • Apr. 10 • 9A - 6P

S • May 1 • 9A - 6P



WORKFORCE EDUCATION COURSES

Pre-register/Registration: Jenny Reisinger, 828.339.4218 or j_reisinger@southwesterncc.edu.

NORTH CAROLINA INSURANCE PRE-LICENSING

SCC offers a variety of Pre-Licensing classes that include: Life, Health, Medicare Supplement/Long Term Care, Property, Casualty, Personal Lines and Adjuster.

NCDOI Policy

Insurance producers obtaining their insurance license for the first time will be required to be fingerprinted prior to receiving their insurance license. The licenses that will be affected include: life, health, accident and sickness, property, and casualty.

PRE-LICENSING COURSES

Online (Asynchronous)

Online video pre-licensing classes are insurance preparation classes offered via the internet. During an asynchronous course, students can access courses in the comfort of their home and/or office and satisfy the requirements on their own schedule, so long as deadlines are met. Video streaming brings the instructor and materials to the student. Since the program is available 24 hours a day, students can access materials/study at any time. This is ideal for individuals who need a flexible schedule due to work or home obligations.

All the education material and instruction is available and completed online: the pre-licensing book, the Candidate Guide, the sectional quizzes and the pre-licensing class exam.

Students must have an email account, a computer with Microsoft Windows Media Player for viewing the video, Adobe Acrobat Reader for viewing the text and broadband internet access.

INSURANCE PRE-LICENSING

Life Insurance Only

Course Code: INS 3121

Course Hours: 20

Cost: \$205 (*\$70 registration fee and \$135 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Life Insurance Agents Examination.

Health (Health and Accident or Sickness) Only

Course Code: INS 3122

Course Hours: 20

Cost: \$205 (*\$70 registration fee and \$135 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Health and Accident or Sickness Insurance Agents Examination.

Property Insurance Pre-licensing

Course Code: INS 3129

Course Hours: 20

Cost: \$205 (*\$70 registration fee and \$135 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Property Insurance Agents Examination.

Life/Health (Health and Accident or Sickness) Insurance

Course Code: INS 3385

Course Hours: 40

Cost: \$345 (*\$125 registration fee and \$220 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Life and Health and Accident or Sickness Insurance Agents Examinations.

Medicare Supplement and Long Term Care

Course Code: INS 3128

Course Hours: 10

Cost: \$170 (*\$70 registration fee and \$100 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Medicare Supplement/Long Term Care Insurance Agents Examination. Prereq: Health (Health and Accident or Sickness) course.

Property Insurance Pre-licensing

Course Code: INS 3129

Course Hours: 20

Cost: \$205 (*\$70 registration fee and \$135 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Property Insurance Agents Examination.

Casualty Insurance Pre-licensing

Course Code: INS 3129

Course Hours: 20

Cost: \$205 (*\$70 registration fee and \$135 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Casualty Insurance Agents Examination.

Property and Casualty Insurance Pre-licensing

Course Code: INS 3129

Course Hours: 40

Cost: \$345 (*\$125 registration fee and \$220 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Property and Casualty Insurance Agents Examinations.

Self-Employed Adjuster Pre-licensing

Course Code: INS 3127

Course Hours: 40

Cost: \$345 (*\$125 registration fee and \$220 non-refundable materials and book fee*)

This course is designed to prepare students for the North Carolina State Property and Liability Adjuster Examination.

Personal Lines

Course Code: INS 3129

Course Hours: 20

Cost: \$290 (*\$70 registration fee and \$220 non-refundable materials and book fee*)

This course is designed to prepare students for the NC State Personal Lines Insurance Agents Examination. The difference between this course and Property/Casualty is that this course does NOT include the Commercial Section.

SCC ONLINE COURSES

ED2GO

New classes start on Jan. 13, Feb. 10, Mar. 17, Apr. 14, May 12

You must register at least **five business days** before the course begins.

SCC offers ten-week online courses that provide education and training in a variety of areas! The courses are designed by a team of professionals from each respective field who work to provide you with an effective web-based learning experience. Please visit www.ed2go.com/scc for complete listing of courses.

For additional information, please contact Vita Nations at 339.4656 or vitan@southwesterncc.edu

BUSINESS MANAGEMENT

Computer Skills for the Workplace

Course Code: CIS 3100 • **Course Hours:** 24

Cost: \$75

This course includes a great intro to Windows 10/Office 2016 to provide fundamental computer skills.

Start Your Own Small Business

Course Code: MLS 3230 • **Course Hours:** 24

Cost: \$75

In this class, you will learn everything you need to know about starting a business.

Start Your Own Arts and Crafts Business

Course Code: MLS 3230 • **Course Hours:** 24

Cost: \$75

In this class, you will learn to start your own arts and crafts business from a professional artist.

COMPUTER

Intro to Excel 2019/Office 365

Course Code: CIS 3100 • **Course Hours:** 24

Cost: \$75

Learn to quickly and efficiently use Microsoft Excel 2019/Office 365 as you discover dozens of shortcuts and tricks for setting up fully formatted worksheets.

Creating Web Pages

Course Code: WEB 3000 • **Course Hours:** 24

Cost: \$75

Create and post your very own Web site using HTML in this extensive, hands-on, six-week workshop.

Creating Mobile Apps with HTML5

Course Code: WEB 3000 • **Course Hours:** 24

Cost: \$75

This course will provide students with the knowledge to build apps using the latest HTML5 standards.

HEALTHCARE COURSES

Lose Weight and Keep It Off

Course Code: HEA 3009 • **Course Hours:** 24

Cost: \$75

In this comprehensive course, you'll discover how to establish a healthy approach to weight loss and weight maintenance.

Luscious, Low-Fat, Lightning-Quick Meals

Course Code: HOS 3041 • **Course Hours:** 24

Cost: \$75

You'll learn how to ferret out fat in recipes and discover how to reduce fat without sacrificing flavor or texture.

NONPROFIT MANAGEMENT

Get Grants!

Course Code: COM 3727 • **Course Hours:** 24

Cost: \$75

Over the 6-week course students will learn the step-by-step process of grant proposal writing, how to identify federal grants, national private foundation grants or smaller grants from local foundations.

Nonprofit Fundraising Essentials

Course Code: MLS 3710 • **Course Hours:** 24

Cost: \$75

Students will explore the skills needed to become successful fundraisers and discover where the best corporate and foundation fundraising jobs are and how to apply for them.

Marketing Your Nonprofit

Course Code: MKT 3419 • **Course Hours:** 24

Cost: \$75

This course will teach students how to use powerful marketing techniques to compete more effectively for customers, donors, members and volunteers.

TEACHER PROFESSIONAL DEVELOPMENT

**Please ensure your school is eligible to issue professional development units and that the course is approved by your professional learning coordinator.*

Teaching Smarter with SMART Boards

Course Code: EDU 3200 • **Course Hours:** 24

Cost: \$75

In this class, students will discover how to create outstanding presentations with SMART Board and Notebook technology.

Spanish in the Classroom

Course Code: EDU 3001 • **Course Hours:** 24

Cost: \$75

This course starts with the basics of Spanish pronunciation and simple words.

Teaching Students With Autism: Strategies for Success

Course Code: EDU 3200 • **Course Hours:** 24

Cost: \$75

Learn creative, easy, low-budget strategies to help your students with Autism succeed in the classroom and beyond.

Teaching Students With ADHD

Course Code: EDU 3200 • **Course Hours:** 24

Cost: \$75

In this course, you will discover practical ways to help children with ADHD control their behavior and succeed in school.



PUBLIC SAFETY TRAINING

The Jerry Sutton Public Safety Training Center (PSTC) is a division of Southwestern Community College. The PSTC is primarily dedicated to coordinating Public Safety Training Programs (EMS, Fire/Rescue and Law Enforcement) to all agencies within the SCC service area and beyond. **Location:** Macon County Industrial Park, Highway 64-West.

EMERGENCY MEDICAL SERVICES

Pre-registration is required for all EMS certification courses. Courses may be cancelled due to insufficient enrollment.

Contact: Todd Sumner, 828.306.7044 or todds@southwesterncc.edu.

Registration:

www.southwesterncc.edu/pstc/ems-class-schedule

AMERICAN HEART ASSOCIATION COURSES:

Blended classes offered. Call for details, dates or to register: www.southwesterncc.edu/pstc/emergency-medical-science/cpr-first-aid

BLS for Healthcare Providers

This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings.

Heartsaver CPR, AED & First Aid

This course is for anyone with limited or no medical training who needs a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements.

Advanced Cardiac Life Support & ACLS-EP

This course takes the basics learned in BLS and builds them through science-based training, designed for healthcare personnel.

Pediatric Advanced Life Support

This course is for the healthcare provider that may interact or respond to incidents with infants and/or children.

ACADEMIES:

Emergency Medical Responder

Dates: Jan. 6 - Feb. 17 OR Jan. 19 - Mar. 8

The primary focus of the Emergency Medical Responder is to initiate immediate lifesaving care to critical patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide lifesaving interventions while awaiting additional EMS response and to assist higher level personnel at the scene and during transport. The class consists of 72 hours didactic and hands-on patient scenario training.

Emergency Medical Technician

Date: *(Call for offering dates)*

Location: Room 118

The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation.

Emergency Medical Technician - Hybrid Course

Date: Mar. 6 - Jun. 6

Location: Room 118

The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found on an ambulance. The Emergency Medical Technician is a link from the scene to the emergency health care system.

Advanced Emergency Medical Technician

Dates: Jan. 11 - May 10

Location: Room 118

The primary focus of the Advanced Emergency Medical Technician is to provide basic and limited advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Advanced Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Advanced Emergency Medical Technicians perform interventions with the basic and advanced equipment typically found on an ambulance. The Advanced Emergency Medical Technician is a link from the scene to the emergency health care system. This class consists of 199 hours didactic and hands-on patient scenario training; as well as, clinical education of 60 hours in the hospital setting and 48 hours of field internship at area EMS agencies.

OTHER OPPORTUNITIES:

EMS Technical Scope of Practice Evaluations

Call for appointment.

EMS Instructor Methodology - online:

Dates: Feb. 24 - Mar. 24

This course is designed to meet the requirements of the Office of EMS for those individuals who are seeking to become a North Carolina Level I EMS Instructor.

Online Continuing Education

Our online continuing education courses will be offered for both BLS and ALS providers, as well as, Critical Care CE. Each month there are three, 4 hour online classes and one 4 hour online Critical Care topic. Each month new classes will become available. For a complete listing of class offerings and registration instructions please go to: www.southwesterncc.edu/pstc/ems

PUBLIC SAFETY TRAINING

FIRE AND RESCUE

SCC offers a wide variety of fire and rescue training courses in cooperation with individual fire and rescue departments in Jackson, Macon, Swain Counties and the Qualla Boundary.

Contact: Richard McWilliams, 828.306.7045 or r_mcwilliams@southwesterncc.edu.

Registration:

www.southwesterncc.edu/pstc/fire-rescue

Firefighter Academy

Course Code: FIP 3031, 3032 & 3033

Course Hours: 486

Date: Spring 2021 (Evening)

This State accredited program is designed to prepare entry level individuals with the cognitive and physical skills to become certified firefighters. The Fire Academy, upon completion, will enable the graduate to be certified to work as a Firefighter in the State of North Carolina or any other IFSAC or Pro-Board Compliant state pending completion of the Firefighter certification test which will be administered at the conclusion of training as part of the Academy.

Technical Rescuer Water Block

Course Code: FIP 6404

Course Hours: 48

Date: Spring 2021

This Technical Rescuer (TR) Water block course will present the TR with the knowledge, skills and ability to satisfy the requirements of Chapters 11 and 1z2 (surface and swift water) of NFPA 1006: Standard for Technical Rescue Professional Qualifications. This block course covers all four required parts of the Technical Rescuer Water certification course series as outlined by the NC Fire and Rescue Commission: FIP-6405 TR Water: Rescue Operations, FIP-6406 TR Water: Rescue Techniques, FIP-6407 TR Water: Rescue Transportation, and FIP-6408 TR Water: Rescue Victim Management.

Wildland Fire Academy

Course Hours: 40

Date: May/December 2021

These courses provide instruction in the primary environmental factors that affect the start and spread of wildfires and recognition of potentially hazardous situations. Also, human factors on the fire line and basic incident command structure will be discussed. Courses: S-130 Basic Wildland Firefighter, S-190 Introduction to Fire Behavior, L-180 Human Factors on the Fire line, I-100 Introduction to Incident Command System.

NC Rapid Intervention Team (NCRIT)

Course Code: FIP 6409

Course Hours: 48

Date: Spring 2021

This block course covers all three required parts of the NC Rapid Intervention Team Certification course series as outlined by the NC Fire and Rescue Commission.

Level I Instructor

Course Code: FIP 3806

Course Hours: 26

Date: Spring 2021

This course is required of individuals that wish to begin a career in fire/rescue teaching. During this course students will learn the legal requirements in the classroom, how to properly present a lesson and how to interact with the class. Course requirements: Individuals must be certified for three years prior to taking this course.

Pump Maintenance and Testing

Course Code: FIP 3632

Course Hours: 24

Date: Spring 2021

This certification-related course is designed to educate driver/operators responsible for the operation of fire department pumping apparatus.

LAW ENFORCEMENT (LETP)

For additional SCC-Public Safety Training - Law Enforcement Training Program information, please visit: www.southwesterncc.edu/pstc/law-enforcement.

North Carolina - Basic Law Enforcement Training (NC-BLET)

Course Code: CJC-3938

Course Hours: 755+

Contact: Zach Dezarn, 828.306.7046 or z_dezarn@southwesterncc.edu

The North Carolina - Basic Law Enforcement Training course is a state-accredited program designed to prepare entry-level individuals with the cognitive and physical skills to become certified police officers and deputy sheriffs. Upon successful completion of the NCDOJ Commission-mandated course, academy graduates will be eligible for certification for employment as a sworn law enforcement officer within the State of North Carolina. SCC-PSTC-LETP typically schedules two academies (**Spring/Fall**) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

North Carolina - Detention Officer Certification Training (NC-DOCC)

Course Code: CJC-3941

Course Hours: 209

Contact: Mitch Boudrot, 828.306.7043 or m_boudrot@southwesterncc.edu

This course is a state accredited program designed to prepare entry-level individuals with the cognitive and physical skills for eligibility as certified Detention Officers. SCC-PSTC-LETP typically schedules two academies (**Spring/Fall**) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

PUBLIC SAFETY TRAINING

General Instructor Training Course (NC-GITC)

Course Code: CJC-3928

Course Hours: 90

Contact: Mitch Boudrot, 828.306.7043 or
m_boudrot@southwesterncc.edu

This course should be taken by Criminal Justice personnel planning to teach in any course mandated by either the Criminal Justice Education Training Standards Commission or the Sheriffs' Education Training Standards Commission. Prior to teaching in any commission-mandates course, you must successfully complete this course, apply for and be granted certification as a probationary instructor. Also, personnel desiring to attend specialized instructor training courses such as Firearms, Subject Control, Physical Fitness, Driver Training, etc. must first successfully complete the General Instructor Training course. SCC-PSTC-LETP typically schedules one session (**Summer**) annually.

National Park Service - Seasonal Law Enforcement Training - Park Ranger Law Enforcement Academy (NPS-PRLEA)

Course Code: CJC-5055

Course Hours: 767.5

Contact: Don Coleman, 828.306.7055 or
d_coleman@southwesterncc.edu

Formerly identified as the National Park Service - Seasonal Law Enforcement Training (NPS-SLET) program delivered by the Southwestern Community College - Division of Public Safety Training Center (SCC-PSTC), NPS-PRLEA is approved by the United States Department of the Interior (DOI) and coordinated by the National Park Service Law Enforcement Training Center (NPS-LETC), Federal Law Enforcement Training Center (FLETC), located in Glynco, Georgia. Successful completion of the NPS-SLET program, in its entirety, is an eligibility requirement for a Type II (Seasonal) Law Enforcement Commission with the National Park Service (NPS) and allied agencies. Course information and application materials may be accessed online at southwesterncc.edu/pstc/law-enforcement/national-park-service-nps. Applicants are required to meet all required qualifications. SCC-PSTC-LETP typically schedules two sessions (**Spring/Fall**) annually.

Mandated In-Service Training (MIST)

Course Code: CJC-3952

Course Hours: Varies by topic

Locations: SCC-PSTC, host agencies & online

Contact: Bob Cook, 828.306.7052 or
r_cook@southwesterncc.edu

These courses are designed to provide training in all topical areas that are mandated annually by a North Carolina accrediting commission or agency of state or federal government for continued certification as a law enforcement officer. SCC-PSTC-LETP provides traditional classroom delivery, partner agency site delivery and, based upon topical requirements, the convenience of an online training format. The mandated in-service topics change from year to year based upon the NC Administrative Code and current law.

Speed Measurement Instrument Training (SMI)

Course Code: CJC-3934

Contact: Curtis Dowdle, 828.306.7040 or
cdowdle@southwesterncc.edu

Basic Operator and Recertification courses for certified and employed local, state or federal law enforcement officers. Deputies must be in compliance with the Sheriff's Standards Commission. Attendees and/or agency must provide approved instruments (RADAR/LIDAR) for practice/testing, patrol vehicle and current training manual. The SMI training schedule can be accessed at: www.southwesterncc.edu/pstc/law-enforcement/speed-measurement-training

NCJA School Resource Officer (SRO) Training

Course Code: CJC-4040

Course Hours: 40

Contact: Curtis Dowdle, 828.306.7040 or
cdowdle@southwesterncc.edu

This course provides certified law enforcement officers who are currently assigned, or will be assigned, full-time duty within an elementary, middle or high school, with the history, philosophy and basic skills necessary to serve as a School Resource Officer (SRO). Attendees will receive instruction in law, identification, handling exceptional students and classroom instruction techniques. Attendance is required at all class sessions.

Implicit Bias, Impartial Policing and Moral Compass

Course Code: CJC-5046

Course Hours: 4 or 8

Contact: Bob Cook, 828.306.7052 or
r_cook@southwesterncc.edu

This course introduces and integrates the concepts of implicit bias, impartial policing and the law enforcement moral compass within contemporary police service, utilizing content from the National Command & Staff College's text, *Moral Compass for Law Enforcement Professionals* (2014).

Field Training Officer (FTO) Program

Course Code: CJC-5015

Course Hours: 40

Contact: Bob Cook, 828.306.7052 or
r_cook@southwesterncc.edu

The FTO Program is designed to introduce Probationary Officers to the realities and responsibilities of law enforcement and to produce members capable of providing service to the public under both routine and emergency conditions.

Contracted (10-99) Civilian Role Players

Contact: Matt Reynolds, 828.306.7059 or
mreynolds@southwesterncc.edu

Civilian role players contribute to the success of our reality-based law enforcement and public safety training programs. Candidates must meet eligibility requirements and pass a background check prior to consideration and assignment to scheduled public-safety scenario-based training. Training provided.

Don't let tuition costs keep you from pursuing your dreams!

SCC has more than \$200,000 in scholarships available for students.



Southwestern Community College has received a \$204,976 grant from the Governor's Emergency Education Relief (GEER) Fund to be used for student scholarships enrolled in short-term training courses.

These funds are made available as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

The scholarships can be used to cover tuition, fees, books, supplies, credential testing, transportation, childcare and other components of the total cost of attendance.

Students enrolled in automotive, criminal justice, emergency medical technician, healthcare, industrial, manufacturing, information technology, transportation, fire and rescue services or other approved workforce development pathways may be eligible to receive the GEER scholarship.

Students must reside in North Carolina and be enrolled in a pathway for 96 or more hours of training that leads to a state- or industry-recognized credential.

For more information contact Latresa Downs Shuler (828.339.4425 or ldowns@southwesterncc.edu).

Classes Eligible for Funding:

- Basic Law Enforcement Training
- Computer Technician
- CNA 1
- CNA II
- Detention Officer Certification Course
- Electronic Health Records Office Professional
- Emergency Medical Technician-Basic
- Emergency Medical Technician-Intermediate
- Medical Coding
- Medical Transcription
- National Park Service-Park Ranger Law Enforcement Academy
- Online Medical Coding/Billing
- Pharmacy Tech class
- Wilderness First Responder
- Wilderness Therapy

\$200,000+ Awarded in Student Scholarships

During the 2020 year, the SCC Foundation awarded a record-breaking amount of financial support.

The difference between a college graduate and a college dropout could be something as simple as a broken laptop, a failed well pump or need for childcare.

It could also be a scholarship that provides the extra tuition a student might not otherwise be able to afford for a particular semester at Southwestern Community College.

Through a wide variety of student scholarships and funding initiatives, this year the SCC Foundation has been able to award a record-breaking \$200,000 in financial support during a time of uncertainty and hardship when students need it more than ever.

2020-21 SCC Foundation Awards:



142

individual
scholarships
awarded

Student Emergency Fund

\$7,000

New Century Scholars

\$21,000

Individual Scholarships

\$172,000

While the SCC Foundation relies heavily on private donors to support students, more than \$16,000 came directly from the donations of SCC faculty and staff.

"We are thrilled to have reached yet another milestone within the SCC Foundation by changing a record number of student lives through scholarship support this year. We've seen significant philanthropic momentum externally and also internally, with 62 of our own employees making gifts to support our students," said Brett Woods, Director of the SCC Foundation. "We are crafting a new culture of philanthropy. We are grateful, we are appreciative and on behalf of our students, we thank our donors for making this record-breaking year possible."

Seven years ago, the SCC Foundation was only able to help one out of every five students who applied for financial assistance. For

the current academic year, SCC was able to assist almost half (128 out of 270).

But that means 50 percent of qualified applicants still aren't receiving assistance.

"One of my top priorities when I arrived here in 2011 was to find a way to fund and award more student scholarships, and the SCC Foundation has done a wonderful job of doing exactly that," said SCC President Dr. Don Tomas. "It's gratifying to see so many more students getting the financial help they need, and we are so thankful to all of our donors for making this happen. Our work continues to provide scholarships for each student who applies for financial assistance."

..... Jasmine Cline, a student in the Occupational Therapy Assistant program and one of this year's Student Success Scholarship recipients, credits the Foundation's support as a key part of her success.

"The scholarship I've received has freed and enabled me to pour all of my attention into my studies and becoming great at my passion, which is caring for others," said Cline. "I truly can't thank the donors and everyone at SCC enough for this opportunity. It's such a weight off my shoulders."

To support students or learn more about the SCC Foundation, please visit:
www.southwesterncc.edu/Foundation.



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