

# Commencement Committee – Agenda

Monday, October 19, 2015  
2:00 PM, Burrell 102A Conference Room

## I. Committee Members

Thom Brooks, Chair	Peter Buck	Owen Gibby	Cliff Stalter
Tiffany Allen	Samantha Campbell	Tyler Goode	Danell Moses
Scott Baker	Betsy Clayton	Starr Hogan	Registrar Rep.:
William Brothers	Curtis Dowdle	Elaine Merritt, Absent	Beth Kabinoff
Caleb Brower	Mitch Fischer, Absent	Barb Putman	

## II. December 2015 Graduation

- A. Date/Time: Wednesday, December 16, 5:30 pm
  - 1. REHEARSAL for all divisions will be Tuesday, December 15 at 3 pm
  - 2. One ceremony
  - 3. Faculty will not be on stage
  - 4. Invite Jenn Hippensteel to play music before ceremony and Pomp & Circumstance
  - 5. Need parking assistance
- B. Food: Light Reception in lobby provided by Ceretta/Culinary; punch, cookies, crackers, cheese
- C. Speaker: Excellence in Teaching recipient, Carolyn Porter
- D. Video: Scott and Tyler will try to make a video work for this ceremony. It will take a great push to get in photos of graduates. Beth will send Tyler a graduate email list for the push.
- E. Photographer: SCC shots. Tyler will continue to take photos and arrange for the backdrop to be in the lobby.

## III. May 2016 Graduation

- A. Date/Time: The committee decided it was time to move towards three ceremonies. Beth will update the website in any areas and Tyler will assist with marketing the plan.
  - 1. REHEARSAL for all divisions will be Monday, May 9 at 3 pm
  - 2. Tuesday, May 10 5:00 pm – Arts & Sciences and Early College
  - 3. Tuesday, May 10 7:30 pm – Career Technologies
  - 4. Wednesday, May 11 6:00 pm – Health Sciences
- B. Video/Speaker: We will continue to have the video and look for three student speakers, one from each division to be the guest speaker respectively.
- C. Parking: Will continue to need parking assistance for these ceremonies, particularly May 10
- D. Other: Invite Jenn to play piano for these ceremonies also.

## IV. Notes

- A. The committee discussed adding a ceremonial mace to our graduation. The mace could be made out of saved wood from the oak tree that was cut earlier in the year. Thom suggested to send a couple samples around to the group to show varieties. The committee felt strongly about having the mace produced locally by crafters or even with Heritage Arts program.