Southwestern Community College
Testing Center
Score Request Form

For protection of student records, this form must be completed and signed by the student. Score requests cannot be processed without the student’s signature. Typed signatures will not be accepted, all signatures must be in writing. You may mail, or fax your request to the address at the bottom of this form. Photo ID may also be verified in person.

Please print the following:

Name: ___________________________________  Social Security #: __________________________
Any Other Last Name: _____________________  Date of Birth: ______________________________
Address: __________________________________  Phone #: ________________________________
                                           __________________________________
                                           __________________________________
                                           __________________________________
Approximate Test Dates: ____________________  Year First Enrolled at SCC: ________________

Please select one or more of the following test scores and indicate the number of each you would like to be forwarded:

____ Accuplacer Placement Test Results
____ HOAE Exam Results

Please forward copies of my test/exam scores to:

____ *Official Copy for Student Pick Up  ____ Unofficial Student Copy (Student Pick Up)
____ *Official To Be Mailed To Student  ____ Unofficial Student Copy (Mail to Student)
____ *Official Copy Mailed to Another Institution
   Address to be mailed:
                                           __________________________________
                                           __________________________________
                                           __________________________________
                                           __________________________________

*Scores must remain in a sealed envelope to be “official”.
Note: It is the responsibility of the student to verify whether the receiving institution received a copy of his / her test / exam scores.

____________________________________  ______________________
Student Signature Date:

Southwestern Community College
Att: Jay Sain, Testing Coordinator
447 College Drive
Sylva, NC 28779
Phone: (828) 339-4332 or (800) 447-4091, ext.4332
Fax: (828) 586-3129

Revised 9/23/10