

<b>Committee Name:</b>	Student Success Committee		
<b>Members attending:</b>	Scott Baker, Dominique Benson, Kristan Blanton, Thom Brooks, Cheryl Contino-Conner, April Copeland, Johnathan Dean, Mark Ellison (chair), Bethany Emory, Mitch Fischer, Barb Putman, Amy Russ <b>Guest:</b> Sayward Cabe		
<b>Date of Meeting:</b>	October 22, 2018	<b>Time:</b>	10:00 am
<b>Meeting Purpose:</b>	Improving the quality of students' experiences from consideration to graduation.	<b>Meeting Chair:</b>	Mark Ellison
		<b>Prepared By:</b>	Mark Ellison

**1. Discussion notes** *(add rows as necessary)*

- Mark Ellison welcomed the committee and provided an update on the progress of the 2017-18 project to create a website that has links to the various resources available for students. Promotional videos will be developed to promote this resource. The Marketing/PR department is currently working on this after a delay caused by staff turnover and other high priority projects.
  
- Scott Baker shared that Datatel 4.6 will be going away at the end of the fall semester, replaced by version 5.6. The updated version will be pushed out to employee desktops.
  
- **The Committee had a discussion centered around the question: What does student success look like at Southwestern?** The goal was to identify areas the committee could impact this year. Discussion focused on the importance of students finishing the semester, persistence and graduation, the availability of resources if need, embracing the development of students holistically, connecting students with each other, looking at data to determine if we are being successful in success and completion, access to resources for online students, surveying students at the point of withdrawal, and promoting five key touch points/activities to prompt students during the course of semester so that they develop positive habits.
  
- The Committee will move forward with following focus areas in 2018-19:
  - A series of five prompts to create a sense of urgency will be delivered to students over the course of each semester to develop positive habits encouraging the use of tutors, meeting with an advisor, utilizing resources, etc. (Mark & Cheryl)
  - Contacting a sample of students at the point of withdrawal to determine if there are any patterns. (Mark & Cheryl)
  - Dig into data related to student persistence. The 2016 first time cohort will be the initial group looked at for broad comparisons including variables such as gender, average course credits, programs of study, completion of ACA, dependent/independent status and others. (Johnathan & Mark)
  
- The next committee meeting will be scheduled later this semester once data is available for review and discussion.

