Writing Process - Summary

**Prewriting:** Brainstorming, journaling, outlining

**Drafting:** Get thoughts down on paper; do NOT expect perfection

**Revision:** Check for readability and meaning. Do your ideas make sense? Are they in a logical order?

**Editing:** Check spelling, grammar, and punctuation. Know your OWN pattern of error.

**Proofreading:** The final polish: check format, spelling, and grammar. Make sure everything printed correctly.

**Evaluation:** Any feedback you receive from your instructor should help you with your next assignment.

Source: Jennifer Hippensteel, WAC Coordinator, Southwestern Community College, Sylva, NC. 2010