

Why – and when – you should see a University Transfer Advising Center (UTAC) Advisor:

| See an advisor in order to: | When: |
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| Add or drop a class. | Schedule adjustment period at the beginning of the term. |
| Build your Academic Plan. | During your first semester. |
| Discuss and complete withdrawal from a course. | Any time before the published deadline. |
| Examine options when you having trouble in a course. | Sooner is better than later! |
| Find information about universities. | Any time in the semester. |
| Get help dealing with a personal or family emergency. | As needed; let us know. |
| Learn more about college policies and procedures. | Anytime you aren't sure. |
| Pick courses for the upcoming semester. | Class schedules are usually posted mid-October & mid-March. |
| Register for classes. Bring your ACA 122 folder and a draft schedule with you! | The best time is Priority Registration week – check SCC's calendar. |
| Submit a Commencement Application. | Before published deadline of your final semester. |
| Track your progress in accomplishing your academic goals. | Anytime you change your schedule or goals. |
| Visit with university representatives. | Anytime they are on campus. |