

SOUTHWESTERN COMMUNITY COLLEGE	BUSINESS SERVICES TUITION AND FEES	Policy 7.01.01
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1. **General Policy**

Tuition and fees shall be charged in accordance with state statutes and according to schedules established by the State Board of Community Colleges (“State Board”) and/or the Southwestern Community College Board of Trustees (“SCC Board”).

2. **Tuition Requirements**

The State Board establishes a general and uniform semester tuition rate for curriculum students. The State Board will establish both a North Carolina resident rate and a non-resident rate. Whether a student is a resident for tuition purposes shall be established in accordance with N.C.G.S. § 116-143.1 and -143.3 (for purposes of Armed Forces personnel and their dependents). The rate for auditing a course is the same as taking the course for credit.

3. **Tuition and Registration Fee Waivers**

The North Carolina General Assembly and the State Board have promulgated statutes and administrative regulations dealing with multiple categories of students with respect to tuition and registration fee waivers. For information concerning tuition and registration waivers, see N.C.G.S. § 115B-1, 115D-5, 1E SBCCC 800.97 through .99 and the North Carolina Community Colleges Tuition and Registration Fee Waiver Reference Guide. Tuition and registration fee waivers includes, but is not limited to: law enforcement officers, EMS or rescue and lifesaving departments, fire departments and high school students.

4. **Optional Fees**

Pursuant to 1E SBCC 200.98, the SCC Board of Trustees may charge optional fees to curriculum and continuing education students for items not covered by tuition and registration fees (see Policy 7.01.02 – Optional Fees). These fees will be kept to a basic, practical minimum for the program or service involved. A current fee schedule is maintained in the Southwestern Community College Business Office.

5. **Payment of Tuition and Fees**

- a. Tuition and fees are due and payable at the time of the student's registration. Students unable to pay tuition and fees in full at registration may request from the Administrative Services a ten (10) calendar day deferment of full payment of tuition and fees. A payment plan is available for students unable to pay tuition and fees in full upon registration.
- b. No student will be permitted to graduate or register for a new semester if he has an unpaid balance due or account from any previous semester unless payment of such an outstanding balance has been guaranteed in writing by a financially responsible person or organization. Any guarantee must be approved by the College.

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- c. In the event a student completes registration and withdraws before paying the appropriate fees and tuition, the College will make three (3) attempts during the current year by letter and personal contact to collect these funds. If the College is unsuccessful, the account will be turned over to the North Carolina Department of Revenue and/or a collection for disposition.

6. **Fee Waiver – Basic Skills Plus**

The SCC Board waives tuition and registration fees for Basic Skills Plus courses. Students will be responsible for textbook and supply costs.

Legal Citations: N.C.G.S. §§ 115B-1 *et al.*, 115D-5, -39, 116-143.1 and -143.3
1E SBCCC 200.98, 300.99, 800.97 - .99

Cross Reference: 7.01.02 – Optional Fees

Adopted: October 2013

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