

Southwestern Community College - Division of Public Safety Training Center  
Law Enforcement Training Program (LETP)  
225 Industrial Park Loop  
Franklin, North Carolina 28734-8064  
(828) 306-7043 Office (828) 369-2428 FAX



CJC-3941: North Carolina – Detention Officer Certification Course (NC-DOCC)

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENCY: \_\_\_\_\_

**PRE-TRAINING CHECKLIST:**

Sponsorship Letter (Sheriff or designee) \_\_\_\_\_

Birth Certificate \_\_\_\_\_

HS Diploma/GED \_\_\_\_\_

Copy of Driver's License \_\_\_\_\_

TABE Exam \_\_\_\_\_

Score: \_\_\_\_\_

Criminal Records Check

(Required from each County of residence since age 16)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F – 1 \*Medical History \* \_\_\_\_\_

F – 2 \*Medical Examination\* \_\_\_\_\_

F – 3 Personal History Statement (Notarized) \_\_\_\_\_

**\*Medical History and Medical Examination must be within 6-months of NC-DOCC Training.\***