**MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING**

**Southwestern Community College**

**November 19, 2024 – SCC Jackson Campus**

**Attending:**

*Trustees* *College Staff Guests*

Howard Allman Mark Jones Dr. Don Tomas Mary Bradley

Toby Allman Cory McCall Scott Baker

Sue Bartlett Brett Rogers Dr. Thom Brooks

Jeff Cloer Gerald McKinney Lisa Kim Fisher

Joyce Cooper Brett Rogers Tyler Goode

Jack Debnam Cynthia Womble Jasper Mudge

Ken Henke Zyla Young Dr. Barb Putman

Luke Hyde Kathy Posey

**Absent:**

Elizabeth Waldroop

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on November 19, 2024, in the Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

**CALL TO ORDER**

Chairman Mark Jones called the meeting to order at 5:00 p.m. and read the Conflict-of-Interest Statement. A quorum was present for the meeting.

**OATH OF OFFICE**

Ms. Kim Poteet, Jackson County Clerk of Court, administered the Oath of Office to newly appointed Trustee Toby Allman. Mr. Allman introduced himself to the Board.

**PREVIOUS MEETING’S MINUTES**

Chairman Jones asked for a motion to approve the minutes of the Board of Trustees Meeting of September 24, 2024. Ms. Womble noted that she attended the September 24, 2024 board meeting but her name was not reflected in the attendance list. Mr. Allman made a motion to amend and approve the minutes as presented with the correction that Ms. Womble was present at the September 24, 20024 board meeting. Mr. Cloer seconded the motion, which passed unanimously.

**PRESIDENT’S REPORT**

Dr. Tomas provided an update including efforts in strategic planning, hurricane Helene, the Gala and campus safety. He also reported on the progress of the JCEC (Jackson County Early College) building repairs. He discussed the upcoming graduation ceremony and Dr. Thom Brooks’ retirement. Dr. Barb Putman will be replacing Dr. Brooks beginning January 1, 2025. Dr. Tomas shared positive news about the recent House veto override of House Bill 10. The bill will now go before the Senate. Dr. Tomas and Mr. Scott Baker discussed the importance of communication and the use of the SCC Alert App for board members. Mr. Baker provided information on how to download the app and encouraged members to sign up. Dr. Tomas shared the good news that SCC has been selected to compete in San Antonio, TX for the Bellwether Award. Leadership will be attending a SACSCOC conference in Austin, TX.

**SPECIAL SPEAKERS**

Ms. Marissa Bradley, a student in the Human Services Technology program, was introduced by Dr. Thom Brooks. Ms. Bradley shared her personal journey of recovery and success at SCC.

**CURRICULUM AND STUDENT SERVICES**

Committee Chair, Ken Henke, stated there was no committee report and deferred to Dr. Thom Brooks to report to the Board.

Dr. Brooks reported there were no action items. He noted that an enrollment report is in the packet with the incorrect date. The enrollment data is for Fall 2024, not Fall 2023. He reported that Fall Commencement is scheduled for December 18, 2024 at 6:00pm. Dr. Putman provided an update on the NASA grant. We have collaborated with many other entities and last week SCC was recognized as a Collaborative Exemplar at their national meeting in Washington, D.C. A video highlighting the collaboration was shown.

**FINANCE AND CAMPUS IMPROVEMENT**

Chairman Jones called on the Vice President of Financial and Administrative Services, Lisa Kim Fisher, to present to the Board.

Ms. Fisher presented the Budget Allocations and Transfers. Following review and discussion, Mr. Cloer made a motion to approve the Budget Allocations and Transfers as presented, which was seconded by Mr. Debnam and passed unanimously.

Mr. Luke Hyde made a motion to approve the DCC2-1 budget submission to the system office. Mr. Cloer seconded the motion which passed unanimously. Ms. Fisher also shared a positive report on the successful audit of the Foundation.

**EXECUTIVE COMMITTEE**

Chairman Jones presented the full-time and part-time employee lists for review and approval. Mr. Hyde made a motion to approve the full-time employee list and the part-time employee list, which was seconded by Mr. McCall and passed unanimously.

**OTHER BUSINESS**

Dr. Tomas presented the proposed policy change for policy 03.03.04 for approval. Mr. Hyde made a motion to approve the change. Mr. Debnam seconded the motion and the motion passed unanimously.

**FACILITIES AND OPERATIONS**

Dr. Tomas provided an update on several ongoing facilities projects, including the burn tower and indoor firearms training facility in Macon County as well as dental assisting renovations in Founders Hall, the Holt Library renovations and the Myers Auditorium renovations.

With no other business before the Board, Chairman Jones adjourned the meeting at 6:00 p.m.

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Mark Jones, Chair Don Tomas, Secretary

Board of Trustees Board of Trustees