

**MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING**  
**Southwestern Community College**

**January 24, 2023 – SCC Jackson Campus**

**Attending:**

Trustees

Sue Bartlett            Mark Jones  
Vance Davidson        Beth Lofquist  
Ken Henke              Cory McCall  
Luke D. Hyde            Brett Rogers

College Staff

Don Tomas  
Thom Brooks  
Nan Coulter  
Lisa Kim Fisher  
Tyler Goode

Guests: Gerald McKinney, Jenice McKin, Ellie Padgett

**Absent**

Jeff Cloer, Heber Najera, Gary Shields

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on January 24, 2023 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

**CALL TO ORDER**

Chairman Vance Davidson called the meeting to order at 5:09 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

Chairman Davidson called for a moment of silence in memory of former Trustee and Curriculum and Student Services Committee Chair Jean Ellen Forrister, who passed away on January 23, 2023.

**PREVIOUS MEETING'S MINUTES**

Mr. Davidson asked for a motion to approve the minutes of the Board of Trustees Meeting of November 15, 2022. Mr. Hyde made a motion to approve the minutes as presented, and Mr. McCall seconded the motion, which passed unanimously.

**PRESIDENT'S REPORT**

Dr. Tomas introduced Mr. Gerald McKinney to the Board. Mr. McKinney has been appointed by the Swain County Board of Education to fill the appointment vacancy left by the late Lambert

Wilson. Mr. McKinney will be sworn in at the March 24, 2023 Board of Trustees meeting. Mr. McKinney expressed that he is honored by his appointment to the Board of Trustees and is looking forward to working with his fellow Trustees.

Dr. Tomas reported to the Board on the visit by US Congressman Chuck Edwards and NC Senator Kevin Corbin on January 18 to the Jackson campus.

Dr. Tomas asked the Board to keep in mind the legislative agenda put forth last year by the NC Community College System, the NC Association of Community College Presidents, and the NC Association of Community College Trustees for the 22-23 biennium to value our students and value our employees, and to support this when they speak to their elected officials.

Dr. Tomas announced that he will be attending the NC Association of Community College Presidents' Winter Meeting in Morehead City the rest of the week.

Dr. Tomas reported that the announcement of the search for the new NCCCS president has been released and the System is accepting applications.

## **CURRICULUM AND STUDENT SERVICES**

Curriculum and Student Services Committee Chair Beth Lofquist asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks introduced Ellie Padgett, an Early College student who is the recipient of the 22-23 Academic Excellence Award, and Jenice McKin, a Paralegal Technology student who is the recipient of the 22-23 Dallas Herring Award. Both students briefly described their experiences at SCC.

Dr. Brooks reported on the Fall 2022 Workforce Continuing Education enrollment.

There were no Action Items for the Board to consider from the Curriculum and Student Services Committee.

## **FINANCE AND CAMPUS IMPROVEMENT**

Finance and Campus Improvement Committee Chairman Cory McCall asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures.

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers for review and discussion. Following review and discussion, Mr. Hyde made a motion to approve the Budget Allocations and Transfers as presented, which was seconded by Mr. Jones and passed unanimously.

Under Facilities and Operations, Dr. Tomas gave an update on the Firing Range, the Fire Rescue Training Facility, and the Groves Center Expansion plans.

Under Action Items, Dr. Tomas presented the Board with revisions for Policy 5.02.05 - Delay-Cancellation of Classes Due to Adverse Weather, which has been updated to reflect current practices. Following review and discussion, Dr. Lofquist made a motion to approve the revisions to the policy, which was seconded by Mr. Hyde and passed unanimously.

Dr. Tomas also presented a 3-1-P form for removal of the current PSTC Burn Building to the Board for review and discussion. Ms. Bartlett made a motion to approved the 3-1-P form, which was seconded by Dr. Lofquist and passed unanimously.

## **EXECUTIVE COMMITTEE**

There were no Information Items from the Executive Committee for the Board to review.

Under Action Items, Chairman Davidson presented the full-time employee list and part-time employee list for review and approval. Mr. Jones made a motion to approve the employee lists as presented, which was seconded by Mr. Hyde and passed unanimously.

With no other business before the Board, Mr. Hyde made a motion to adjourn the meeting. Mr. McCall seconded the motion, which passed unanimously. The meeting adjourned at 5:43 p.m.

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Vance Davidson, Chairman  
Board of Trustees

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Don Tomas, Secretary  
Board of Trustees