

Copy to:

Hilary Seagle, Chair
Dominique Barwatt
Erin Bock
Abra Brooks
Thom Brooks, ex-officio
Sayward Cabe
Betsy Clayton, Recorder
Mark Ellison
Bethany Emory
Melissa Hyatt
Clyanne Hyde
Pamela Judson
Danell Moses
Meg Petty
Barbara Putman
Marty Rowland
Vicki Todd
Paul Wolf

cc:

Jande Clayton
Amy Holt
Donna Wilson
Benjamin Haines
Mike Davis

Committee: Curriculum & Instruction
Date: October 26, 2023
Time: 1:30 pm
Place: Burrell 301

Members Attending: Dominique Barwatt, Erin Bock, Thom Brooks, Sayward Cabe, Betsy Clayton, Mark Ellison, Bethany Emory, Melissa Hyatt, Clyanne Hyde, Pamela Judson, Danell Moses, Meg Petty, Barbara Putman, & Hilary Seagle, Chair.

I. Call to Order – Hilary Seagle called the meeting to order at 1:30 pm. She reviewed the purpose of the committee and stated this committee guides the college catalog.

A. Approval of Minutes

The following minutes were provided prior to the meeting for review.

1. 2023-01-26
2. 2023-02 evote

Seagle asked for any discussion or amendments to the above-mentioned minutes. There was no discussion. Danell Moses motioned to accept January 2023 minutes, seconded by Dominique Barwatt. The motion approved. Barbara Putman motioned to accept the February e vote minutes, seconded by Sayward Cabe. That motion was also approved.

II. Open Issues

A. Arts & Sciences – Barbara Putman

1. **Associate in Arts – AA, Fall 2024**
 - a) Delete CHM 131/131A and CHM 132
 - b) Without a FT chemistry position, we will sustain what is necessary for transfer and health sciences.
2. **Associate in Science – AS, Fall 2024**
 - a) Delete CHM 131/131A, CHM 132, ANT 220
 - b) Add CHM 130/130A
3. **AA & AS Teacher Prep – Fall 2024**
 - a) Delete CHM 131/131A, CHM 132

Meg Petty questioned about CHM 130/130A for health science students who transfer. Pam Judson confirmed it will transfer as a C5 science.

Petty made a motion to accept the proposed changes to Arts & Sciences. Barwatt seconded the motion. There was no further discussion and the motion passed unanimously.

B. Career Technologies – Danell Moses

1. **Cyber Crime Technology – AAS, Spring 2024**
 - a) MOVE the following:
 1. CTI 120 to SP1
 2. CTI 141 to SP2
 - b) ADD the following:
 1. COM 120 to SP1 as the second ENG/Communication
 - c) DELETE the following:
 1. CTI 140
 2. ENG 112
2. **Cyber Crime Technology – Diploma, Spring 2024**
 - a) ADD a diploma for CCT consisting of courses from the AAS
3. **Cyber Crime Technology – Certificates, Spring 2024**
 - a) DELETE existing C55210 & C55120CP certificate
 - b) ADD the following certificates, each with a corresponding CCP* code:
 1. Computing Certificate – C55210C & C55210CC*
 2. Data Recovery Certificate – C55210D & C55210DP*
 3. Law Certificate – C55210L & C55210LP*
 4. Network Vulnerabilities Certificate – C55210N & C55210NP*
4. **Information Technology – AAS, Spring 2024**
 - a) DELETE existing AAS and certificates, including CCP for all tracks
 1. Network Management – A25590N, C25590N, C25590NC, C25590N2, C25590C2
 2. Support & Services – A25590SS, C25590SS, C25590SC
 3. Software & Web Development – A25590SD, C25590SD, C25590DC
 - b) ADD a new Information Technology Degree, AAS consisting of courses we already use from the above deleted
5. **Information Technology – Diplomas & Certificates, Spring 2024**
 - a) ADD four new diplomas, each with a certificate and a corresponding CCP* code under IT as follows:
 1. Business Diploma & certificates – D25590B, C25590B, & C25590BP*
 2. Operating Systems Diploma & certificates – D25590O, C25590O & C25590OP*
 3. Programming Diploma – D25590P, C25590P, & C25590PP*
 4. Support Diploma – D25590S, C25590S, & C25590SP*
6. **Outdoor Leadership – AAS, Spring 2024**
 - a) DELETE the following electives that have not been used in over five years:
 1. EMS 243, MED 182, ODL 244, ODL 250

There was no discussion about the above proposals. Putman motioned to accept all proposed changes. Petty seconded the motion. The motion passed unanimously. (*Note: Materials outlining Cyber Crime and Information Technology can be obtained through Betsy Clayton).

C. Health Sciences – Melissa Hyatt

1. **Practical Nursing – Diploma, Spring 2024**
 - a) Add the Practical Nursing diploma to the SCC curriculum after demand for these positions have risen.

Cabe asked if the admissions process would remain a spring cycle or eventually move to a fall cycle. It was stated that the spring cycle would be continued. Putman questioned the use of ACA 122 instead of ACA 111. Thom Brooks answered that it was a request from Amy Banner, program coordinator for students who may continue on in ADN, which requires 122. Betsy stated that ACA 111 is also built into the program in case.

2. Radiography – AAS, Spring 2024

- a) ADD BIO 163 as an option to BIO 168/169

Cabe asked if this needed to be a spring catalog, due to fall cohorts. After a brief discussion, it was decided that a Fall 2024 catalog/effective date would be best.

3. Respiratory Therapy – AAS, Spring 2024

- a) ADD the following:

1. RCP 144 to SP1
2. RCP 152 to SU
3. RCP 235 to FA2

- b) DELETE the following:

1. RCP 143 from SP1
2. RCP 154 from SU
3. RCP 234 from FA2

Summer clinicals have too many hours for students; by deleting current clinical courses and adding different ones, the clinical hours are spread out more evenly across the semesters.

Cabe questioned the effective term/catalog due to fall cohorts. After discussion, it was decided to keep this program with an effective term of spring 2024 because it is in the student's best interest. Cabe stated that they would need to send Ben Haines in admissions an email to move students to the new catalog when created.

No other discussion was brought up regarding these changes. Moses motioned to accept the changes with the amendment to Radiography's effective term (now Fall 2024). Vicki Todd seconded. The motion passed unanimously.

III. Other Business

A. Other Business

1. Dr. Brooks stated that he had a conversation with the curriculum deans in ISSA, requesting minimal, only necessary program changes for a year or so. With the College trying to move towards Self Service, it would be good to keep programs stable without changes for a while to get the new SS process going. In addition, he stated that state legislation had been passed to require community colleges and universities to seek new accrediting agencies, which adds another layer to program stability for a period of time. Of course, we will continue to make state mandated changes.
2. Cabe also mentioned an FYI that Gainful Employment will come back next year.

IV. Adjournment

- A. There was no other business and Moses motioned to end the meeting. Cabe seconded. The meeting was adjourned at 2:20 pm.

Recorded by:

Betsy Clayton

Date: 10/26/23

Chairperson:

Meg Petty

Date: 9/10/24