

MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING
Southwestern Community College

March 26, 2024 – SCC Jackson Campus

Attending:

Trustees

Howard Allman	Jerry McKinney
Jack Debnam	Brett Rogers
Ken Henke	Gary Shields
Mark Jones	Betty Waldroop
Cory McCall	Zyla Young

College Staff

Don Tomas
Thom Brooks
Nan Coulter
Lisa Kim Fisher

Absent

Sue Bartlett, Jeff Cloer, Luke D. Hyde, Beth Lofquist

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on March 26, 2024 in the Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

CALL TO ORDER

Curriculum and Student Services Chair Ken Henke called the meeting to order at 5:00 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

PREVIOUS MEETING'S MINUTES

Mr. Henke asked for a motion to approve the minutes of the Board of Trustees Meeting of January 23, 2024. Mr. Allman made a motion to approve the minutes as presented, and Mr. McCall seconded the motion, which passed unanimously.

PRESIDENT'S REPORT

Dr. Tomas announced that the annual Board of Trustees Evaluation will be sent out to each Trustee to evaluate the overall performance of the Board in the upcoming week, as well as the President's annual performance evaluation.

Dr. Tomas reported on the Rural NC Summit he attended in Raleigh, the NCACCT Law/Legislative Seminar, a panel discussion he participated in for NCCCS for Aspen Prize semifinalists, the agreement with EBCI-TERO to provide vocational training on the Qualla

Boundary. He announced upcoming events for Hometown Heroes, Faculty-Staff Appreciation at three college locations, and Spring Commencement on May 18.

Mr. Debnam asked the Board to approve the updates to the meeting agenda that were sent out prior to the Board meeting. Mr. Jones made a motion to approve the updated agenda, which was seconded by Mr. Allman and passed unanimously.

CURRICULUM AND STUDENT SERVICES

Mr. Henke asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks reported on the Spring 2024 Curriculum enrollment, and he outlined the guidelines set forth in House Bill 8 regarding changes to community college accreditation.

Under Action Items, Dr. Brooks presented a proposal to add a Dental Hygiene Program at the College. Following review and discussion, Mr. McKinney made a motion to approve the Dental Hygiene Program as presented, which was seconded by Mr. Debnam and passed unanimously.

Dr. Brooks then presented revisions to Policy 6.04.07 – Student Records. Following review and discussion, Mr. Allman made a motion to approve the proposed changes to the policy, which was seconded by Ms. Waldroop and passed unanimously.

FINANCE AND CAMPUS IMPROVEMENT

Finance and Campus Improvement Committee Chair Cory McCall asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures.

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers. Following review and discussion, Mr. Debnam made a motion to approve the Budget Allocations and Transfers as presented, which was seconded by Mr. McKinney and passed unanimously.

Under Facilities and Operations, Dr. Tomas gave an update on the Fire Rescue Training Facility, the Groves Center expansion, the proposed indoor firing range at PSTC, the proposed library and Oaks Hall renovation project, and the Dental Assisting renovation plans.

Under Action Items, Dr. Tomas presented the 3-1 Form for the proposed Library/Oaks Hall renovation project. Following review and discussion, Mr. Jones made a motion to approve the 3-1 Form as presented, which was seconded by Mr. Debnam and passed unanimously.

EXECUTIVE COMMITTEE

Mr. Henke presented the full-time employee list and part-time employee list for review and approval. Ms. Waldroop made a motion to approve the employee lists as presented, which was seconded by Mr. Shields and passed unanimously.

Mr. Henke then asked for a motion to go into Closed Session in accordance with G.S. 143-318.11(3) – to discuss a legal matter involving legal counsel that is privileged. Mr. Debnam made the motion to go into Closed Session, which was seconded by Mr. McCall and passed unanimously. The Board entered into Closed Session at 6:02 p.m.

The Board returned into Open Session from Closed Session at 6:18 p.m., with no action taken during Closed Session.

With no other business before the Board, Mr. Henke adjourned the meeting at 6:19 p.m.

Luke D. Hyde, Chair
Board of Trustees

Don Tomas, Secretary
Board of Trustees