

2022 **FALL**

**WORKFORCE**  
Continuing Education



## COURSE SCHEDULE



### Heritage Arts

Learn to draw, shape and create!

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### COURSE LISTINGS

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**828.339.4426**

[www.SouthwesternCC.edu/continuing-education](http://www.SouthwesternCC.edu/continuing-education)

 **Southwestern**  
C O M M U N I T Y C O L L E G E

# GENERAL INFORMATION

## CONTACT INFORMATION

Toll Free Number	1.800.447.4091
General Information	339.4426
College & Career Readiness	339.4272
Defensive Driving	339.4657
Emergency Medical Services	306.7044 OR 306.7053
English Language(ESL)/Civics	339.4620
Fire and Rescue	306.7045
GED & HiSet Testing	339.4486
Heritage Arts	366.2005
Human Resources Development	366.2023
Law Enforcement	306.7043 OR 306.7046
Job & Career Preparation	366.2023
Motorcycle Rider	306.7041 OR 306.7040
Nursing Assistant	339.4459
Personal Enrichment	366.2005
Professional Licensure	339.4657
Small Business Center	339.4211 OR 339.4426
STWD Scholarship Info	339.4425
Transcripts	339.4206
Workforce Education	339.4657

## REFUND POLICY

Registration fee refunds are granted only under the following circumstances:

- A student who officially withdraws from an extension class(es) prior to the first class meeting shall be eligible for a 100 percent refund. Also, a student is eligible for a 100-percent refund if an applicable class is canceled.
- After the respective class begins a 75-percent refund shall be made upon the request of the student if the student officially withdraws from the class prior to or on the 10-percent point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
- A 100-percent refund shall be made if the student officially withdraws from a contact hour class prior to the first day of class of the academic semester or term or if the college cancels the class. A 75-percent refund shall be made if the student officially withdraws from a contact hour class on or before the tenth calendar day of the class.
- **Self-supporting classes are not eligible for refunds.**

## CONTINUING EDUCATION CREDIT

For occupational extension classes, Continuing Education Units (CEUs) are allowed. One CEU may be given for each 10 contact hours of participation in class.

## WEBSITE

Visit [www.SouthwesternCC.edu/continuing-education](http://www.SouthwesternCC.edu/continuing-education) for more information on classes.

## DISCLAIMER

The classes presented in this publication should not be considered a contract between SCC and any student. Changes or errors may occur for various reasons. A minimum number of students may be required before a class can be conducted. Pre-registered students will be contacted if changes or class cancellation is necessary.

Visit [www.SouthwesternCC.edu/continuing-education](http://www.SouthwesternCC.edu/continuing-education) for the most current class schedule.

## REGISTRATION FEES

Registration fees are due at the time of registration. Students are not enrolled until all registration fees are paid. Registration fees, supplies fees, technology fees, insurance fees, and book fees, if required, are listed with each course listing.

## ELIGIBILITY

Admission is open to adults who are at least 18 years old and who are not enrolled in public school. 16-18 year olds may enroll in some courses. Students under 18 years of age may enroll in summer classes specifically for the younger student. Only individuals who have registered and paid may attend class.

## SAFE DRIVING PROGRAM



Have you received a minor traffic citation or ticket recently? If you have, you may be eligible to complete a four-hour defensive driving course. By completing the course, drivers could save money on their insurance, keep points off their licenses and sharpen their driving skills.

For more info, visit [www.SouthwesternCC.edu/dd](http://www.SouthwesternCC.edu/dd) or call 828.339.4657.

Southwestern Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Southwestern Community College.

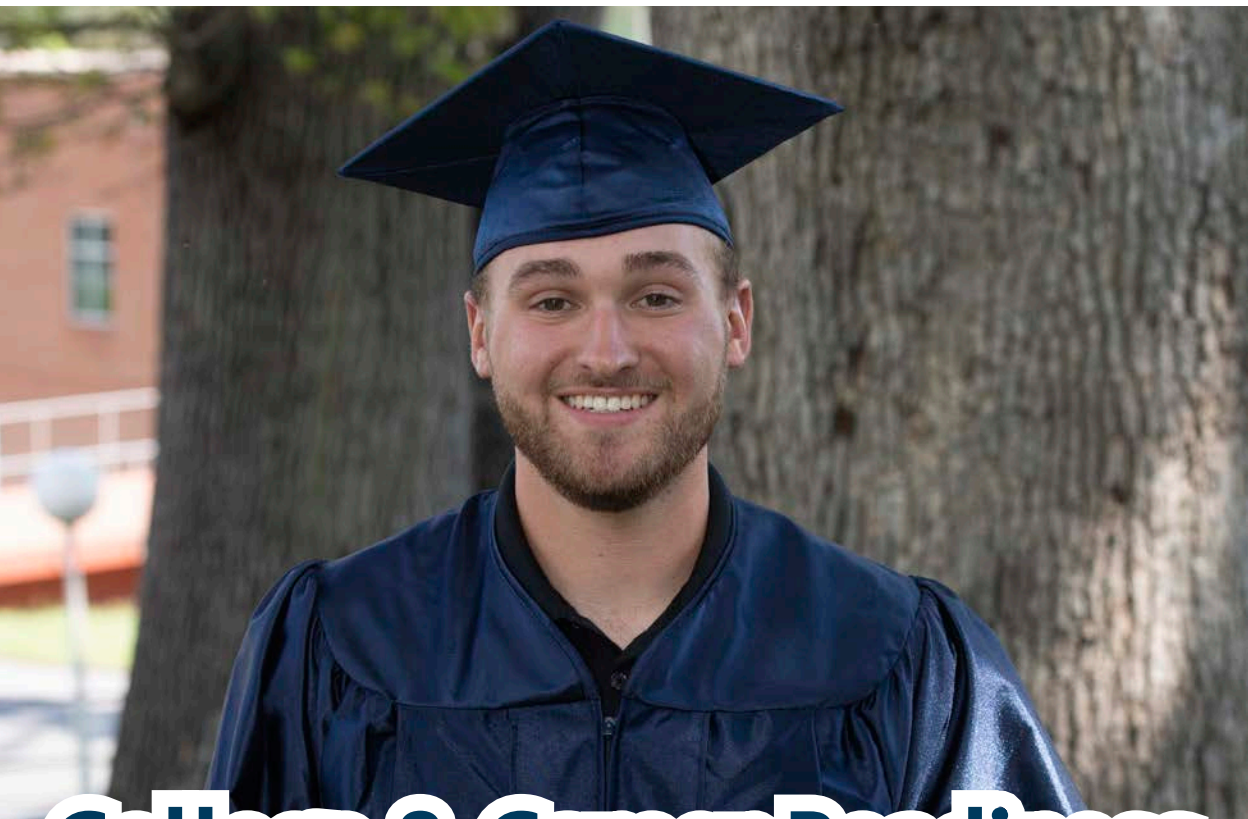
### Identification Statement:

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50,000 copies of this publication were printed at a cost of 18¢ each. SCC sells ads in its class schedules to help offset printing costs.

For advertising information, please contact us at 828.339.4000.

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# College & Career Readiness

Classes are held at convenient times and locations each week to meet the needs of adults with busy lives.

## High School Equivalency

**Prepare for the HSE exam (GED® or HiSET)**

Available study options: Online or in-person classes

Classes meet in Jackson, Macon and Swain counties

Contact: Crystal Snover ☎ 828.339.4361 ✉ [c\\_snover@SouthwesternCC.edu](mailto:c_snover@SouthwesternCC.edu)

## English/Inglés

**Learn to speak and read the English language while  
also learning Civics and career readiness skills.**

Study online and attend in-person classes in Jackson and Macon counties

Contact/Contacte Con: ☎ 828.339.4620

## Career Readiness Prep

**Prepare for future employment with workshops and  
classes designed to meet employers' needs**

Contact: Melanie Phillips ☎ 828.366.2023 ✉ [m\\_price@SouthwesternCC.edu](mailto:m_price@SouthwesternCC.edu)

# PERSONAL ENRICHMENT

**For more details, please visit** - [www.SouthwesternCC.edu/workforce-innovations/personal-enrichment](http://www.SouthwesternCC.edu/workforce-innovations/personal-enrichment)

**Call or email for more information** - Jeff Marley 828.366.2005 or [j\\_marley@SouthwesternCC.edu](mailto:j_marley@SouthwesternCC.edu)

## FOOD & BEVERAGE

### **Wine Tasting** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$22/Cost of materials included

**Location:** Jackson Campus, Bradford Hall

**Dates/Times:** M • Sept. 12 **OR** Oct. 17 **OR** Nov. 19 **OR** Dec. 17 • 6 - 8P

**Instructor:** W. Dunn

Learn about the different types and varieties of red wine, including how they are made and how to pair with meals. Each class will feature a unique selection of wines, some may be featured more than once for comparison. History and health benefits will be discussed.

## LANGUAGE & VOICE

### **Introduction to Voiceovers** *Self-Supporting*

**Course Code:** CSP 4000

**Cost:** \$49

**Location:** Online, On-Demand Class - Call to schedule

**To Register:** [j\\_marley@SouthwesternCC.edu](mailto:j_marley@SouthwesternCC.edu) or 828.366.2005

Explore the craft of voiceovers! Discover current trends, opportunities and tools you need to find success in this growing remote working industry. Read a real script and receive coaching from your instructor, a professional voice actor, to improve your delivery. One-time, 90-minute, one-on-one, video-chat class! Upon registration you will be contacted to schedule your class for a day and time of your convenience.

## TECHNOLOGY & HOBBIES

### **Intro to Mechatronics** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials not included

**Location:** Jackson Campus, Founders Hall

**Dates/Times:** Th • Aug. 25 • 9A - 12P

**Instructor:** J. Falbo

An introduction to basic machine control and how robots make decisions based on their environment. Learn about SCC's Mechatronics program and create a project to take home.

### **Introduction to Model Railroading** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$18

**Location:** Online/Google Meets

**Dates/Times:** F • Nov. 18 • 10A - 12P

**Instructor:** J. Marley

If watching trains roll by gets your heart pounding, this class is for you! We'll discuss the basics of model railroading, review what you need to get started, and take a virtual tour of two layouts owned by the instructor. Students will receive a class link one week before class begins.



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# PROFESSIONAL LICENSURE

**Contact:** Brian Hollands, 828.339.4657 or  
b\_hollands@SouthwesternCC.edu.  
**Registration:**  
www.SouthwesternCC.edu/workforce-innovations/  
professional-licensure

## BUSINESS

### **Quickbooks** *Self-Supporting*

**Course Code:** SEF 4000

**Course Hours:** 16

**Cost:** \$75

**Location:** Macon Campus, room 108

**Dates/Times:** T,Th • Oct. 4 - 27 • 5:30 - 7:30P

**Instructor:** T. Vernon

Learn QuickBooks accounting software, desktop or online.

## CONTACTORS

### **General Contractor CE**

**Course Code:** CAR 3118

**Course Hours:** 8

This course will satisfy the NC Licensing Board for General Contractors continuing education requirements for 2022 license renewal and includes the 2-hour mandatory course content provided by the Licensing Board. Dates for this class have not been set as of the publication date of this tabloid. Please call SCC's Workforce Continuing Education department to be placed on our contact list for this class. Once dates are established, we will contact you to advise of course meeting dates.

### **Electrical Contractors' License Renewal Education**

**Course Code:** ELC 3016

**Course Hours:** 8

**Cost:** \$70

**Location:** Macon Campus, room 212

**Dates/Times:** T • Oct. 4 - 11 • 5:30 - 9:30P

**Instructor:** J. Buchanan

This course meets the requirements of the NC State Board of Examiners of Electrical Contractors for eight hours of continuing education credit.

### **Wastewater Operator CE** *Self-Supporting*

**Course Code:** SEF 3001

**Course Hours:** 6

Continuing Education for NCDEQ / WPCSOCC license renewal. Please call SCC's Workforce Continuing Education department to be placed on our contact list for this class.

## MOTOR VEHICLES

### **NC Auto Safety Inspection Certification**

**Course Code:** AUT 3129 • **Course Hours:** 8

**Cost:** \$70

**Location:** Jackson Campus, Summit, room 129

**Dates/Times:** M,T • Aug. 29 - 30 • 6 - 10P

M,T • Sept. 26 - 27 • 6 - 10P

M,T • Oct. 24 - 25 • 6 - 10P

M,T • Nov. 28 - 29 • 6 - 10P

**Instructor:** R. Frady

This course covers the inspection rules and procedures of a public inspection station.

### **EPA Refrigerant Certification**

**Course Code:** AHR-3128 • **Course Hours:** 6

**Cost:** \$70 tuition + \$15 test fee  
822-823

**Dates/Times:** M,T • Aug. 22 - 23 • 6 - 9P

Federal law requires technicians to be certified to recover and recycle refrigerant. This program is intended only for technicians servicing motor vehicle air conditioning (MVAC) systems, and MVAC-like appliances.

### **Escort Vehicle Operator**

**Course Code:** AUT 3004 • **Course Hours:** 8

**Cost:** \$70 tuition

**Location:** Jackson Campus, Summit, room 127

This course is designed to meet the training requirements set by the NC Department of Transportation for recertification of Oversize-Overweight load escort vehicle drivers. Note that initial applicants will also need to have taken a Defensive Driving course certified by the National Safety Council - this is a separate course requirement.

## NOTARY

### **Notary Public Education**

**Course Code:** MLS 3874

**Course Hours:** 8

**Cost:** \$70

**Instructor:** R. Cedrone

**Location:** Jackson Campus, Balsam Center, room 323A

Th • Aug. 11 • 9A - 6P

Th • Sept. 8 • 9A - 6P

Th • Oct. 6 • 9A - 6P

Th • Nov. 10 • 9A - 6P

**Location:** Macon Campus, Cecil Groves Center, room 212


Th • Aug. 25 • 9A - 6P

Th • Sept. 22 • 9A - 6P

Th • Oct. 20 • 9A - 6P

Th • Dec. 1 • 9A - 6P

This course covers the qualifications, procedures and certification for becoming a notary. \*Before class, students must purchase and read through the 2016 Notary Public Guidelines for North Carolina.

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# Nurse AIDE

Jump start your career!

For more information on Nurse Aide courses visit,



[www.SouthwesternCC.edu/nurse-aide](http://www.SouthwesternCC.edu/nurse-aide)

Do you **genuinely** enjoy helping other people?

Within **one semester**, you can receive the training you need to land a **great job**. Nurse Aide is a **Gateway** to many of SCC's 16 other Health Sciences programs.

Nurse Aide Classes:

Jackson Campus

Prefix	Number	Course Title	Section #	Days	Start Time	End Time	Start Date	End Date
NUR	3240	Nurse Aide I	U9000	MWTH	5:30 PM	9:30 PM	8/24	12/8

Macon Campus

NUR	3240	Nurse Aide I	U9100	MTTH	5:30 PM	9:30 PM	8/15	11/29
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### For more information:

To learn more, contact program coordinator, **Donna Conner**.



828.339.4459



[d\\_conner@SouthwesternCC.edu](mailto:d_conner@SouthwesternCC.edu)





# WANT TO **create** YOUR OWN **ART?**

**SCC has a class for that!**

Heritage Arts is all about shaping, molding and creating.

Perhaps that's why adapting the program's offerings came so naturally to Jeff Marley, SCC's Director of Personal Enrichment & Heritage Arts.

Starting this fall, SCC will be offering more workshops and one-day classes to help participants minimize their travel time and expenses while spending more time doing what they love.

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"With gas prices as high as they are right now, we wanted to find some way to make our courses more accommodating," Marley said. "Just getting everything set up for one of our pottery classes can take each student 30 minutes or more each time we have a class, so having a six-hour workshop on a single day makes a lot more sense than having a class that meets three different times for two hours each session."

Marley is also offering more classes than has been possible in recent pandemic-affected years, and he's trying to provide more Friday and Saturday options for folks who work the rest of the week.

He's also scheduled more beginner classes for individuals who want to get started and explore what Heritage Arts are all about.

"We know that a lot of people are interested in the arts and have always wanted to try their hand at drawing, painting or working with clay - but it can be intimidating to start something new," Marley said. "We want to make it easy for you to discover how much fun Heritage Arts can be."

For more info, check out all of our Heritage Arts classes starting on the next page!

## HAVE A talent?

If you have a talent or specialty in a particular arts field and would be interested in helping others learn the same skills, contact Jeff Marley at 828.366.2005 or [j\\_marley@SouthwesternCC.edu](mailto:j_marley@SouthwesternCC.edu).



# HERITAGE ARTS

## Don't see a time that fits your **schedule**?

Give us a call! We can set up a class to meet your needs.

To learn more information call 828.366.2005 OR  
email [j\\_marley@SouthwesternCC.edu](mailto:j_marley@SouthwesternCC.edu).

## CERAMICS & POTTERY

### **Independent Study Ceramics** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 4

**Cost:** \$70/Cost of materials not included

**Location:** Swain Center, room 125

**Dates/Times:** W • Aug. 3 - 31 **OR** Sept. 7 - 28 **OR**  
Oct. 5 - 26 **OR** Nov. 2 - 30 • 9 - 10A

**Instructor:** J. Marley

Self-directed, independent study for experienced potters and ceramicists. Students will get open access to the pottery studio, including equipment, and can work independently on projects. Prereq: Proof of previous clay, ceramics, or pottery experience.

### **Pottery Mugs**

**Course Code:** PRC 3104 • **Course Hours:** 24, 2.4 CEU

**Cost:** \$70/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** M,W,F • Aug. 15 - 31 • 10A - 1P

**Instructor:** S. Coe

Students will work on the wheel to create a variety of mugs. Shapes and forms, attaching handles and glazing and decorating techniques will be covered in this course. Prereq: Beginning Wheel and/or instructor's permission.

### **That's a Stretch** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 6

**Cost:** \$60/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** W • Aug. 16 • 10A - 4P

**Instructor:** J. Kolenda

Learn techniques to create texture resembling tree bark and expand the surface of your pottery. Both wheel and handbuilding skills will be used to make bowls, platters and mugs. Students will need to bring a heat gun or hair dryer for use during the workshop. Don't forget to bring your lunch! Prereq: Beg. Wheel or previous experience, and/or instructor's permission.

### **Pit Firing** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 6

**Cost:** \$50/Cost of materials not included

**Location:** Swain Center, room 125

**Dates/Times:** W • Aug. 24 • 10A - 4P

**Instructor:** J. McKee

This one-day workshop will focus on the process of pit firing; including how to develop color, process, safety and preserve pieces once finished. Students should bring at least ten bisque fired pots to fire. Remember to bring your lunch! 18 years or older. Prereq: Beginning Wheel or previous experience, and/or instructor's permission.

### **Beginning Wheel**

**Course Code:** PRC 3104 • **Course Hours:** 72, 7.2 CEU

**Cost:** \$180/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** T,Th • Sept. 6 - Nov. 29 • 6 - 9P

**Instructor:** M. Burrell

For beginners and intermediate students. Beginning students will learn to center clay on a wheel, turn, trim and glaze basic forms. Intermediate students will focus on form and consistency of technique, glaze application. 18 years or older. Prereq: None.

### **Style Development**

**Course Code:** PRC 3104 • **Course Hours:** 72, 7.2 CEU

**Cost:** \$180/Cost of materials not included

**Location:** Swain Center, room 125

**Dates/Times:** T,Th • Sept. 6 - Nov. 29 • 6 - 9P

**Instructor:** E. Delfield

This class will give the intermediate and advanced student an opportunity to plan and develop a body of work to sell at festival or market. Students will be expected to engage in self-directed work, seeking feedback from the instructor. Emphasis will be placed on quality, clean work and a high level of consideration on surface decorations, glazing and execution of firing techniques. Prereq: Beg. & Int. Wheel and/or instructor's permission.

### **Egg-shaped Birdhouse** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** W • Sept. 7 • 1 - 3P

**Instructor:** A. Burrell

Using slabs, create a neat, egg-shaped birdhouse for indoor or outdoor use. All birdhouses will be fired after class and ready for pick up within two weeks. Prereq: None

### **Intro to Clay** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 1.5

**Cost:** \$30/Cost of materials included

**Location:** Swain Center, room 125

**Dates/Times:** F • Sept. 9 **OR** Oct. 14 **OR** Nov. 11 **OR**  
Dec. 9 • 1 - 2:30P

**Instructor:** J. Marley

Play in the clay and get your hands dirty. We will hand build a cup and bowl from slabs. Students will select their glazes for firing after class. Pottery will be ready to pick up in two weeks. 16 years and older. Prereq: None.

### **Fairy Castle** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 10

**Cost:** \$57/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** F,S • Sept. 9 • 1 - 5P & Sept. 10 • 10A - 4P

**Instructor:** A. Burrell

Create a unique Fairy Castle with turrets, tiny windows and many little embellishments! Will be suitable for lighting using an electric bulb, battery operated fairy lights or a battery-operated candle. Light will show through the windows and doorways. Two day workshop; bring your lunch on Saturday. All materials provided. Prereq: None.

# HERITAGE ARTS

## **Candlestick Holders** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$34/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** W • Sept. 14 • 1 - 3P

**Instructor:** A. Burrell

Learn how to make a variety of candlestick holders in this short workshop. Students will need clay and their own set of throwing tools. Prereq: Beg. Wheel and/or instructor's permission.

## **Stamp-O-Rama** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 6

**Cost:** \$40/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** Th • Sept. 15 • 10A - 2P

**Instructor:** J. Kolenda

Learn multiple ways to incorporate stamped impression for surface decoration. The instructor will provide many stamps to experiment with while you make platters, bowls and vases. Students will need a 16x16 slab, 3/8 thick for the class. Don't forget to bring your lunch! Prereq: Beg. Wheel or previous experience, and/or instructor's permission.

## **Folded Mug** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** W • Sept. 21 • 1 - 3P

**Instructor:** A. Burrell

Use slabs and coils to hand-build your own mug. No previous experience need. Mugs will be fired after class and ready for pick up within two weeks. Prereq: None.

## **Carving & Piercing** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$34/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** W • Sept. 28 • 1 - 3P

**Instructor:** A. Burrell

Learn the basic techniques for carving and piercing pottery. Each student will need to bring 4-5 leather hard pieces to use during class. Prereq: Beg. Wheel and/or instructor's permission.

## **Pasta Bowls** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$34/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** W • Oct. 5 • 1 - 3P

**Instructor:** A. Burrell

Throw a set of pasta bowls in this short workshop. We'll cover what makes a bowl a pasta bowl and throwing techniques you can use. Students will need clay and their own set of throwing tools. Prereq: Beg. Wheel and/or instructor's permission.

## **Slab Birdhouse** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 10

**Cost:** \$57/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** F,S • Oct. 7 • 1 - 5P & Oct. 8 • 10A - 4P

**Instructor:** A. Burrell

Make your own birdhouse using slabs in this two-day workshop. The first day will be cutting slabs and assembling the big parts, decorations and detail work on the second day. Don't forget to bring your lunch on Saturday. Prereq: None.

## **Pottery Trays** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** W • Oct. 12 • 1 - 3P

**Instructor:** A. Burrell

A great class for beginners! Students will learn basic construction, stamping and how to create texture. Tray will be fired after class and ready for pick up within two weeks. Prereq: None.

## **Tree Pots** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 6

**Cost:** \$60/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** F,S • Oct. 14 - 15 • 1 - 4P, 10A - 1P

**Instructor:** J. Kolenda

Create a tea pot that looks like a tree! This two-day workshop will use a variety of techniques to construct a textured tea pot. You'll start your project on Friday, and finish it up Saturday morning. Prereq: Beg. Wheel or previous experience, and/or instructor's permission.

## **Surface Decoration**

**Course Code:** PRC 3104 • **Course Hours:** 48, 4.8 CEU

**Cost:** \$125/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** M,W • Oct. 17 - Dec. 14 • 1 - 4P

**Instructor:** S. Coe

Explore a variety of techniques to decorate the surface of your pottery. Topics will include sgraffito, Mishima, decals, transfers, and stains, among others. Prereq: Beginning Wheel and/or instructor's permission.

## **Clay Birds** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** W • Oct. 19 • 1 - 3P

**Instructor:** A. Burrell

Students will hand-build a bird sculpture that can be used indoor/outdoor. This is a great class for both beginners and experienced potters. Clay birds will be fired after class and ready for pickup within two weeks. Prereq: None.

# HERITAGE ARTS

## **Altered Bowls** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$34/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** W • Oct. 21 • 1 - 3P

**Instructor:** A. Burrell

Students will learn some fun techniques to alter and transform wheel thrown bowls. Students will need clay and their own set of throwing tools. Prereq: Beg. Wheel and/or instructor's permission.

## **Glazing Workshop** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 6

**Cost:** \$34/Cost of materials not included

**Location:** Swain Center, room 123

**Dates/Times:** T • Nov. 19 • 10A - 3P

**Instructor:** S. Coe

This one day workshop will cover the basics of how to glaze, dip, spray and layer. Students will learn how glazes are made and what happens when put in a kiln. Students will need 6-10 bisqued pots to use during the workshop. Don't forget to bring your lunch! Prereq: Beg. Wheel, or previous experience, and/or instructor's permission.

## **Hand-built Snow Village** *Self-Supporting*

**Course Code:** CSP-4000 • **Course Hours:** 2

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 123

**Dates/Times:** F • Dec. 2 • 1 - 3P

**Instructor:** A. Burrell

A great class to start off the holidays! Students will use slabs to make several small buildings and create a snow village. Class will cover decoration and how to light them. Prereq: None.

## FIBER & WEAVING

### **Independent Study Weaving** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$65/Cost of materials included

**Location:** Swain Center, room 125

**Dates/Times:** W • Aug. 3 - 31 **OR** Sept. 7 - 28 **OR**

Oct. 5 - 26 **OR** Nov. 2 - 30 • 8 - 8:30A

**Instructor:** J. Marley

Self-directed, independent study for experienced fiber artist and weavers. Students will get open access to the weaving studio, including equipment, and can work independently on projects. Prereq: Proof of previous weaving experience.

### **Spoke Baskets** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 102

**Dates/Times:** W • Sept. 1 • 1 - 4P

**Instructor:** J. Gottlieb

Create unique baskets using wild vines and found materials. Practice handling methods and manipulating materials. Ethnobotany and ecology of each plant used will be discussed. All materials provided. Prereq: None.

### **Splint Baskets** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 102

**Dates/Times:** W • Sept. 15 • 1 - 4P

**Instructor:** J. Gottlieb

Focusing on using natural bark splints and rattan, create useful and beautiful baskets. Practice handling methods and manipulating materials. Ethnobotany and ecology of each plant used will be discussed. All materials provided. Prereq: None.

### **Coil Baskets** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 102

**Dates/Times:** W • Oct. 6 • 1 - 4P

**Instructor:** J. Gottlieb

Learn how to weave pine needles and yucca leaves into baskets. Practice handling methods and manipulating materials. Ethnobotany and ecology of each plant used will be discussed. All materials provided. Prereq: None.

### **Egg Baskets** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 102

**Dates/Times:** W • Nov. 3 • 1 - 4P

**Instructor:** J. Gottlieb

Create a unique basket from bittersweet, bark strips and found materials. Class discussion will include sourcing materials and ethics of collecting and growing your own. Ethnobotany and ecology of each plant used will be discussed. All materials provided. Prereq: None.

### **Bark Berry Buckets** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 102

**Dates/Times:** W • Dec. 1 • 1 - 4P

**Instructor:** J. Gottlieb

Using folded poplar bark and natural lacing, create a berry bucket. Practice handling methods and manipulating materials. Ethnobotany and ecology of each plant used will be discussed. All materials provided. Prereq: None.

### **Random Weave Baskets** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$32/Cost of materials included

**Location:** Swain Center, room 102

**Dates/Times:** W • Dec. 8 • 1 - 4P

**Instructor:** J. Gottlieb

This class will focus on creating baskets from kudzu vines and a combination of wild and commercially available materials. You'll learn how to find and collect more wild materials. Ethnobotany and ecology of each plant used will be discussed. All materials provided. Prereq: None.

# HERITAGE ARTS

## PAINTING & DRAWING

### **Narrative Drawing** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 12

**Cost:** \$75/Cost of materials not included

**Location:** Jackson Campus, Burrell Building, room 302

**Dates/Times:** Th • Sept. 1 - Oct. 6 • 6 - 8P

**Instructor:** J. Lyle

Learn the art of drawing sequentially for creating narratives and use in graphic novels. Students will need a sketch book, pencils & pens. Prereq: None.

### **Gesture Drawing** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 12

**Cost:** \$/Cost of materials not included

**Location:** Jackson Campus, Health Sciences Center

**Dates/Times:** T • Sept. 6 - 27 • 6 - 9P

**Instructor:** A. Fouweather

A great class for beginners and experienced students alike! Learn how to draw expressively and open up your drawing style. Students will need to bring their own large-format sketchbook (16x20 or larger), charcoal, conte crayon, pencils and/or markers. Prereq: None.

### **Beginning & Intermediate Painting** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 4

**Cost:** \$83/Cost of materials not included

**Location:** Swain Center, room 101

**Dates/Times:** M,T • Sept. 6 - 27 • 10A - 12P

**OR**

**Location:** Jackson Campus, Burrell Building, room 307

**Dates/Times:** M,T • Oct. 3 - Nov. 1 • 10A - 12P

**Instructor:** J. Clauson

Work with local artist James Clauson to develop your style. Explore painting with water-based mediums such as acrylics, watercolor and gauche. Students will need to bring their own paints, brushes, and paper or canvases to paint on. Prereq: None.

### **Anatomical Drawing** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 12

**Cost:** \$/Cost of materials not included

**Location:** Jackson Campus, Health Sciences Center

**Dates/Times:** T • Oct. 4 - 25 • 6 - 9P

**Instructor:** A. Fouweather

Learn to draw the human body and enhance your drawing skills. The class will use mannequins to create classic compositions while focusing on skeletal and muscular structure, foreshortening, shadow and perspective. Students will need to bring their own sketch book and pencils. Prereq: None.

### **Figure Construction** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 12

**Cost:** \$75/Cost of materials not included

**Location:** Jackson Campus, Burrell Building, room 302

**Dates/Times:** Th • Oct. 13 - Nov. 17 • 6 - 8P

**Instructor:** J. Lyle

Use a variety of techniques to construct figure models for use in comics and other types of narrative illustration. Students will need a sketch book, pencils & pens. Prereq: Narrative Drawing.

### **Pen & Ink Drawing** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 6

**Cost:** \$65/Cost of materials not included

**Location:** Jackson Campus, Burrell Building, room 307

**Dates/Times:** M,T,W • Sept. 12 - 14 • 10A - 12P

**OR**

**Location:** Macon Campus, room 106

**Dates/Times:** M,T,W • Oct. 11 - 13 • 10A - 12P

**OR**

**Location:** Swain Center, room 101

**Dates/Times:** M,T,W • Nov. 14 - 16 • 10A - 12P

**Instructor:** J. Marley

Explore the basics of drawing in pen & ink, focusing on techniques using markers, crow quill pens and washes. Students will need a sketchbook, markers, crow quill pen set, a brush and ink. Prereq: None.

### **Intro to Watercolor** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 6

**Cost:** \$65/Cost of materials not included

**Location:** Jackson Campus, Burrell Building, room 307

**Dates/Times:** M,T,W • Sept. 12 - 14 • 1 - 3P

**OR**

**Location:** Macon Campus, room 106

**Dates/Times:** M,T,W • Oct. 11 - 13 • 1 - 3P

**OR**

**Location:** Swain Center, room 101

**Dates/Times:** M,T,W • Nov. 14 - 16 • 1 - 3P

**Instructor:** J. Marley

This 3-day workshop will focus on the basics of watercolor. Students will need a basic watercolor set, brushes and a watercolor pad. We will spend as much time outside as the weather allows painting the local landscape. Prereq: None.

## PHOTOGRAPHY

### **Digital Camera Workshop** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 6

**Cost:** \$70/Cost of materials not included

**Location:** Swain Center, room 105

**Dates/Times:** S • Aug. 27 • 10A - 4P

**Instructor:** M. Waller

Learn about your digital camera and how to set it up to capture great images. We'll cover the camera and its settings, various lenses and gear you might already have or would be interested in acquiring. A great workshop for all levels. Prereq: None.

### **Beginning Digital Photography**

**Course Code:** PHO 3001 • **Course Hours:** 16, 1.6 CEU

**Cost:** \$70/Cost of materials not included

**Location:** Swain Center, room 105

**Dates/Times:** T,Th • Sept. 6 - 29 • 6 - 8P

**Instructor:** M. Waller

This course introduces digital photographic equipment, theory and processes. Emphasis is placed on camera operation, composition, computer photo manipulation and creative expression. Prereq: None.

# HERITAGE ARTS

## **Lightroom Workshop** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 6

**Cost:** \$70/Cost of materials not included

**Location:** Swain Center, room 105

**Dates/Times:** S • Sept. 24 • 10A - 4P

**Instructor:** M. Waller

Explore how to edit and enhance your photos in this one-day workshop. We'll explore how to use Adobe Lightroom and edit photos in the process. Students will access Lightroom through the computer lab at the Swain Center. Please bring a USB drive with photos to edit. Prereq: Some digital photography experience.

## **Fall Color Photography**

**Course Code:** PHO 3001 • **Course Hours:** 12, 1.2 CEU

**Cost:** \$70/Cost of materials not included

**Location:** Jackson Campus, Founders Hall, room 105

**Dates/Times:** S • Oct. 8 - 29 • 10A - 1P

**Instructor:** H. Campbell

Explore digital photography during one of the most beautiful seasons in the mountains! Topics covered will include panorama, detail shots and composition. Students will need a digital camera, SLR preferred but not required. Prereq: None.

## **PRINTMAKING**

### **Independent Study Print** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$50/Cost of materials not included

**Location:** Swain Center, room 110

**Dates/Times:** W • Aug. 3 - 31 **OR** Sept. 7 - 28 **OR** Oct. 5 - 26 **OR** Nov. 2 - 30 • 8:30 - 9A

**Instructor:** J. Marley

Self-directed, independent study for experienced individuals. Students will get open access to the studio and can meet weekly with the instructor to review progress. Prereq: Proof of previous printmaking experience.

## **Intro to Etching Press** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$41/Cost of materials is included

**Location:** Swain Center, room 110

**Dates/Times:** T • Sept. 27 • 6 - 8P

**Instructor:** A. Kirtley

Participants will use an etching press, carve and print a linoleum block image and experiment with the monotype process. Prereq: None.

## **Cherokee Language Printing** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$30/Cost of materials is included

**Location:** Swain Center, room 110

**Dates/Times:** F • Oct. 28 **OR** Nov. 18 • 10A - 12P

**Instructor:** J. Marley

This class will explore the history of printing in the Cherokee language. Students will learn to use the letterpress and print using Cherokee Syllabary. Prereq: None.

## **Wish You Were Here!** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 2

**Cost:** \$30/Cost of materials is included

**Location:** Swain Center, room 110

**Dates/Times:** S • Oct. 29 • 10A - 12P

**Instructor:** A. Kirtley

Join our small revolving print show by designing, carving and printing a postcard to be added to the "Wish You Were Here," an itinerant postcard exhibition. Prereq: None.

## **Intro to Lino Block Printing** *Self-Supporting*

**Course Code:** CSP 4000 • **Course Hours:** 3

**Cost:** \$41/Cost of materials is included

**Location:** Swain Center, room 110

**Dates/Times:** T • Nov. 15 • 6 - 8P

**Instructor:** A. Kirtley

Students will learn the basics of linoleum printing, including carving, inking and printing by hand and on the etching press. Prereq: None.

SCC CERAMIC ARTS CLUB PRESENTS

# Heritage Arts HOLIDAY ART MARKET

ART, CRAFT, FOOD & DEMONSTRATIONS

**Nov. 12**

10 a.m. - 4 p.m.

📍 SCC Swain Center

**FREE ADMISSION**

# SMALL BUSINESS CENTER

Southwestern Community College's Small Business Center (SBC) is proud to serve startup and existing small business owners with complimentary seminars, counseling and a resource center. As part of a network of experienced SBC's across North Carolina, we're dedicated to helping small businesses grow and succeed. Our SBC understands the unique challenges that local businesses encounter, and we're ready to offer professional advice and training.

**For more information about your local SBC, to reserve your seat or to request one-on-one confidential counseling visit [www.SouthwesternCC.edu/sbc](http://www.SouthwesternCC.edu/sbc) or contact us at 828.339.4426.** There is no charge for these seminars and pre-registration is required. All classes are virtual unless specified.

## General Business Seminars

### How to Pitch your Business in One Minute or Less

W Aug. 17 12 - 1:15P Sequoyah Fund

### How to Find your Customers

Th Sept. 8 6 - 8P tenBiz

### Cost Saving Strategies for your Small Business

W Aug. 24 12 - 1:15P Sequoyah Fund

### Basics of Bookkeeping

T Sept. 13 6 - 8P tenBiz

### Canva 1.0 (Franklin Chamber of Commerce)

M Aug. 29 1 - 4P tenBiz

### How to get a Small Business Loan

W Sept. 14 12 - 1:15P Sequoyah Fund

### How to Start a Business (SCC Jackson Campus)

M Aug. 29 6 - 8P tenBiz

### Small Business Taxes (SCC Jackson Campus)

T Sept. 20 6 - 8P tenBiz

### How to Create a Wix Website

T Aug. 30 2 - 4P Nick Hawks

### Time Management Tips for Small Business Owners

W Sept. 21 12 - 1:15P Sequoyah Fund

### How to Recruit and Retain Employee Talent

W Aug. 31 12 - 1:15P Sequoyah Fund

### Marketing your Business

M Sept. 26 6 - 8P tenBiz

### Canva 2.0 (Franklin Chamber of Commerce)

W Aug. 31 1 - 4P tenBiz

### LinkedIn for Businesses

T Sept. 27 2 - 4P Nick Hawks

### Financing your Small Business

Th Sept. 1 1 - 3P tenBiz

### Customer Service isn't a Department, It's an Attitude

W Sept. 28 12 - 1:15P Sequoyah Fund

### How to Write a Business Plan (SCC Jackson Campus)

T Sept. 6 1 - 3P tenBiz

### 5 Things you Should Know Before Starting your Business

W Oct. 5 12 - 1P tenBiz

### Stabilizing Business Cash Flow through Unstable Times

W Sept. 7 12 - 1P tenBiz

### Secrets to Keeping Customers for Life

W Oct. 5 12 - 1:15P Sequoyah Fund

### How to Price your Product or Service

W Sept. 7 12 - 1:15P Sequoyah Fund

### Reach Customers Online with Google

W Oct. 12 12 - 1:15P Sequoyah Fund

# SMALL BUSINESS CENTER

## Using Networking and Relationships to Grow your Market

W Oct. 19 12 - 1:15P Sequoyah Fund

## Researching and Analyzing your Market

W Oct. 26 12 - 1:15P Sequoyah Fund

## Farm Taxes Explained: Property, Equipment & Sales

T Nov. 1 6 - 7P EMFS

## Building your Customer Avatar

W Nov. 2 12 - 1P tenBiz

## Are you Ready to be an Entrepreneur?

W Nov. 2 12 - 1:15P Sequoyah Fund

## Angry Customers can be your Best Friends

W Nov. 9 12 - 1:15P Sequoyah Fund

## Balance, Boundaries and Burnout in your Business

W Nov. 16 12 - 1:15P Sequoyah Fund

## Managing Conflicts in your Small Business

W Nov. 23 12 - 1:15P Sequoyah Fund

## How to Appreciate your Employees

W Nov. 30 12 - 1:15P Sequoyah Fund

## Organizing for the New Year

W Dec. 7 12 - 1P tenBiz

## Effective Networking to Grow your Small Business

W Dec. 7 12 - 1:15P Sequoyah Fund

## Budgeting and Money Management

W Dec. 14 12 - 1:15P Sequoyah Fund

## How to Set and Manage Goals for Business Success

W Dec. 21 12 - 1:15P Sequoyah Fund

## 8 Things you Should do Before Starting a Business

W Dec. 28 12 - 1:15P Sequoyah Fund

## QuickBooks Series: (Online)

Fridays, Aug. 26, Sept. 2, 9 and 16 • 10A - 12P

### Session 1 - QuickBooks Setup

### Session 2 - QuickBooks Bank Feeds

### Session 3 - QuickBooks Invoicing and Payments

### Session 4 - QuickBooks Reconciling and Reports

## Grant Writing Boot Camp: (Online)

### Grant Writing: What the Pros Know

W Sept. 14 9 - 10:30A

### Effective Grant Research

W Sept. 14 11A - 12:30P

### How to Fully Fund your Overhead

Th Sept. 15 9 - 10:30A

### Sustainability Planning: Looking Beyond the Grant Timeline

Th Sept. 15 11A - 12:30P

## Farm Business Roundtable:

### Resources for Agribusiness Entrepreneurs



Are you seeking up-to-date resource information from community farm support agencies? Join resource partner, EmPOWERing Mountain Food Systems, for a roundtable discussion about funding opportunities and support services.

Representatives from the Farm Service Agency, Natural Resource and Conservation, NC Department of Agriculture and Cooperative Extension, ASAP (Appalachian Sustainable Agriculture Project) and your Small Business Center will share information and resources supporting Agribusiness Development in our region. You will have an opportunity to share questions before the event to help us share information that you want to know.

### Dates & Times:

Th	Sept. 20	5:30 - 7P	SCC, Jackson Campus
Th	Sept. 29	5:30 - 7P	SCC, Swain Center
Th	Oct. 13	5:30 - 7P	SCC, Macon Campus

## Use Google to Better Manage your Business

Are you looking for ways to manage your small business conveniently across multiple platforms and computers (Mac or PC) and team members? Join us for this Google Workspace Seminar series to learn about all the tools you can access with your Google Workspace subscription.

### Session 1 - Gmail, Google Calendar and Google Drive

M Nov. 7 3 - 4:30P

### Session 4 - Google Meet and Google Chat

W Nov. 16 3 - 4:30P

### Session 2 - Google Docs, Google Sheets and Google Keep

W Nov. 9 3 - 4:30P

### Session 5 - Google Sites

M Nov. 21 3 - 4:30P

### Session 3 - Google Slides and Google Forms

M Nov. 14 3 - 4:30P

### Session 6 - Google Currents

W Nov. 23 3 - 4:30P

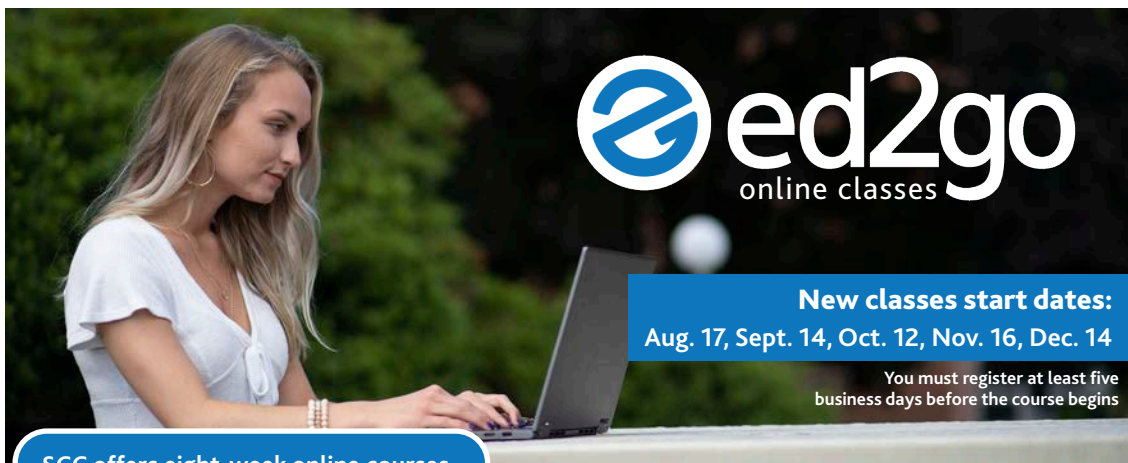
## Ag Summit (In-person at HCC)

In partnership with Haywood Community College, experience a one-day conference developed specifically with food, beverage and agriculture based businesses in mind. During the opening session we'll introduce you to various local resources and take a deeper dive into what it takes to become a small farm business owner and an overview of what and who you'll need to get it off the ground the right way. Keeping pace with the agribusiness industry and the issues impacting growth and sustainability is a full-time job. Join us and reflect on how to make your existing agribusiness or idea stronger and deepen your understanding of what it takes to be successful for the long term.

### Date & Time:

W Nov. 30 9A - 3P





SCC offers eight-week online courses that provide education and training in a variety of areas! The courses are designed by a team of professionals from each respective field who work to provide you with an effective web-based learning experience. Prior to your course start date, you will receive a reminder e-mail that includes instructions on how to access the classroom website. Courses are hosted on ed2go's learning management system (LMS). Each program includes a set of lessons/modules and evaluations.

When you visit our website, instructions are readily available and easy to follow.

For more information, please contact

**Brian Hollands**

📞 828.339.4657

✉️ b\_hollands@SouthwesternCC.edu

## Accessing your course classroom:

1. Please visit [www.ed2go.com/scc](http://www.ed2go.com/scc).
2. Once the home page pulls up, please type the course name into the Search for Courses bar at the top of the screen and press enter.
3. When the course description pulls up, please click the red Add to Cart button.
4. Choose your course date from the listing of dates in the "Session Date" drop down menu, and select the Continue to Checkout button.
5. On the next page, if you are a returning student, please enter your email address and password in the appropriate fields. At that point, continue through the steps until you reach the "Checkout" page.
6. If you have never taken an Ed2Go course before, please create a username and password by clicking the link for new students. After creating your username and password, continue through the steps until you reach the "Checkout" page.
7. Please click the "Checkout" button.
8. After clicking the "Checkout" button, you will be taken to a page where you will read through the registration/payment information.
9. You will receive an email from [vitan@southwesterncc.edu](mailto:vitan@southwesterncc.edu) with information on how to complete your registration and make a payment for your course. Once this is completed you may click on the "Enter My Classroom" button and begin your course.
10. Write down your username and password in a safe location!
11. On the start date of your course, you will return to the [www.ed2go.com/scc](http://www.ed2go.com/scc) home page, and click on the Classroom link to access your course or courses.

## Course topics include:



**Art & Design**



**Construction & Trades**



**Legal**



**Health & Fitness**



**Math & Science**



**Business**



**Hospitality**



**Teacher Professional Development**



**Computer Applications**



**Information Technology**



**Test Prep Writing**



**Computer Science**



**Language**

# ONLINE WORKFORCE EDUCATION COURSES

**Pre-register/Registration:** Brian Hollands,  
828.339.4657 or b\_hollands@SouthwesternCC.edu.

## NCDOL Policy

Insurance producers obtaining their insurance license for the first time will be required to be fingerprinted prior to receiving their insurance license. The licenses that will be affected include: life, health, accident and sickness, property, and casualty.

## PRE-LICENSING COURSES

Online (Asynchronous)

## INSURANCE PRE-LICENSING

### Life Insurance Only

**Course Code:** INS 3121

**Course Hours:** 20

**Cost:** \$205 (\$70 registration fee and \$135 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Life Insurance Agents Examination.

### Health (*Health and Accident or Sickness*) Only

**Course Code:** INS 3122

**Course Hours:** 20

**Cost:** \$205 (\$70 registration fee and \$135 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Health and Accident or Sickness Insurance Agents Examination.

### Life and Health (*Health and Accident or Sickness*)

**Course Code:** INS 3385

**Course Hours:** 40

**Cost:** \$345 (\$125 registration fee and \$220 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Life and Health and Accident or Sickness Insurance Agents Examinations.

### Medicare Supplement and Long Term Care

**Course Code:** INS 3128

**Course Hours:** 10

**Cost:** \$170 (\$70 registration fee and \$100 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Medicare Supplement/Long Term Care Insurance Agents Examination. Prereq: Health (Health and Accident or Sickness) course.

### Property Insurance

**Course Code:** INS 3129

**Course Hours:** 20

**Cost:** \$205 (\$70 registration fee and \$135 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Property Insurance Agents Examination.

### Casualty Insurance

**Course Code:** INS 3129

**Course Hours:** 20

**Cost:** \$205 (\$70 registration fee and \$135 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Casualty Insurance Agents Examination.

### Property and Casualty Insurance

**Course Code:** INS 3129

**Course Hours:** 40

**Cost:** \$345 (\$125 registration fee and \$220 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Property and Casualty Insurance Agents Examinations.

### Self-Employed Adjuster

**Course Code:** INS 3127

**Course Hours:** 40

**Cost:** \$345 (\$125 registration fee and \$220 non-refundable materials and book fee)

This course is designed to prepare students for the North Carolina State Property and Liability Adjuster Examination.

### Personal Lines

**Course Code:** INS 3129

**Course Hours:** 20

**Cost:** \$345 (\$125 registration fee and \$220 non-refundable materials and book fee)

This course is designed to prepare students for the NC State Personal Lines Insurance Agents Examination. The difference between this course and Property/Casualty is that this course does NOT include the Commercial Section.

### Insurance Pre-Licensing - "Live" Distance Learning Webinar (Synchronous)

The webinar is a live-synchronous class taught on the computer using the platform "Zoom." The class is designed like an in-person class but on the computer on specific dates and at specific times. Students and instructors are online at the same time, and students will be able to ask questions to the instructor in real time.

**\*\*To participate in the program, NCDOL requires class attendance during the entire scheduled time, no excuses. Students must have access to the internet and a computer, laptop, desktop, Surface, an Apple product or Smart phone.\*\***

The following courses are offered:

- **INS-3129 Property & Casualty** (which includes Personal Lines and Adjusters) is offered for one-week Monday through Friday. Class times are 8A to 5:30P.
- **INS-3121 Life** is offered Monday and Tuesday 8A - 5:30P and Wednesday 8A - 1P.
- **INS-3122 Health** is offered Wednesday at 1:30 - 5:30P and Thursday and Friday 8A - 5:30P.
- **INS-3385 Life & Health** together is a one-week class Monday through Friday 8A - 5:30P.
- **INS-3128 Medicare Supplement/Long Term Care** is offered in one day and ½, Thursday 8A - 5:30P and Friday 8A - 12P.

# ONLINE WORKFORCE EDUCATION COURSES

**Dates:** Classes start 1<sup>st</sup> Tuesday of each month.

Aug. 2, Sept. 6, Oct. 4, Nov. 1, Dec. 6

**Registration Fee:** \$180

*Students must register five business days before the start date of the class.*

## **Medical Administrative Assistant Program with Electronic Health Records Office Professional**

**Course Code:** MED 3300 • **Course Hours:** 283

In this 14-week course, students will learn Healthcare Foundational Knowledge and Basic Science, Patient Care Coordination, Computer Fundamentals, Communication and Customer Service, Medical Laws and Ethics, Electronic Medical Records, and Career Success in Healthcare. This program is specifically designed to help students prepare for the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) certification exams.

## **Professional Medical Coding and Billing for Inpatient and Outpatient Services Part 1**

**Course Code:** MED 3300 • **Course Hours:** 326

This 16-week course will include healthcare information management, reimbursement methodologies, biomedical sciences and an introduction to coding.

## **Professional Medical Coding and Billing for Inpatient and Outpatient Services Part 2**

**Course Code:** MED 3300 • **Course Hours:** 339

This 16-week course is a continuation of Part 1 and will include legal compliance, CPT/HCPCS Coding, Advanced ICD-10 Coding, Advanced Anatomy & Physiology and Exam Prep.

## **Medical Transcription Editor Part I**

**Course Code:** MED 3300 • **Course Hours:** 379

This 19-week course is designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. The student also will gain the knowledge and skills of speech recognition editing, which will help them produce medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. On-line reference materials, student and technical support, and a one-year help hotline are included in this course offered by SCC in partnership with Career Step.

## **Medical Transcription Editor Part II**

**Course Code:** MED 3300

**Course Hours:** 251

**Prerequisite:** Online Medical Transcription Editor Part I

This 13-week course is designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. The student also will gain the knowledge and skills of speech recognition editing, which will help them produce medical documents that are used by physicians, medical personnel and courts of law on a daily basis. Pre-req: A student must complete Part I to be able to register.

## **NEW!**

### **Dental Assisting Part 1**

**Course Code:** DEN-3300 • **Course Hours:** 250

This 13-week course is designed to teach students the necessary skills to become a Dental Assistant I in the State of N.C. Coursework includes instruction in general studies, biomedical sciences, dental sciences, clinical sciences, and clinical practice. Graduates may be eligible to sit for the Certified Dental Assistant (CDA) exam through the Dental Assisting National Board once all requirements are met, including 3000 hours of chairside assisting.

### **Dental Assisting Part 2**

**Course Code:** DEN-3300

**Course Hours:** 210

This 11-week continuation of Part 1 includes the completion of Part 1 coursework, prepares the student for success in the healthcare field, and includes a clinical externship. Completion of Part 1 is required.

### **Veterinary Receptionist**

**Course Code:** MED 3300

**Course Hours:** 270

This 14-week, on-line training program through Career Step will allow you to gain the skills needed to work as a medical office assistant in any type of medical facility. Students will gain knowledge in Microsoft Office, Business Writing, Animal Safety, Client Management, Patient Management, Pharmacy and Pharmacology, Laboratory and Surgical Procedures, Medical Law and Ethics, Medical Office Procedures, Basic Anatomy, and Medical Office Management. This program prepares students to sit for the CMAA (Certified Medical Administrative Assistant) certification exam.

### **Pharmacy Technician Part I**

**Course Code:** PHM 3250

**Course Hours:** 213

This course will prepare students to find employment (and success) as a pharmacy technician in a healthcare or retail setting. Emphasis is placed on a variety of duties within the pharmacy environment including: computer fundamentals, basic anatomy, pharmacology, pharmacy law, regulations and standards, pharmacy calculations and prescriptions.

### **Pharmacy Technician Part II**

**Course Code:** MED 3300

**Course Hours:** 281

This course will prepare students to find employment (and success) as a pharmacy technician in a healthcare or retail setting. Emphasis is placed on community pharmacy practice, institutional pharmacy practice, virtual pharmacy labs, final exam prep and includes a required 130 hour externship. Students must complete all of the course modules in part one and part two, pass the final exam, and complete the 130 hour externship to be eligible to earn a passing grade and certificate for the Pharmacy Technician course. This course is approved by ASHP and students will be eligible to take the PTCB exam with this training.

# WORKFORCE EDUCATION

Workforce Education programs prepare you for current in-demand jobs in our service area. These programs allow you to explore your interests and train for the job you want. All classes are subject to availability based on many factors, including classroom availability, instructor availability, sufficient student pre-registration, etc.

**Pre-register/Registration:** Brian Hollands, 828.339.4657 or b\_hollands@SouthwesternCC.edu.

## **Bartending**

**Course Code:** HOS 3007

**Course Hours:** 24

**Location:** Jackson Campus, Balsam Center, room 152

**Dates & Times:** T,Th • Sept. 6 - 29 • 6 - 9P

**Cost:** \$70

**Instructor:** A. Blazer

This course will assist students in becoming a professional bartender. Class will include lecture, demonstration and participation. Students must be at least 21 years of age.

## **OSHA 10 Hour Construction Outreach**

**Course Code:** OSH 3013

**Course Hours:** 10

**Location:** Jackson Campus, Balsam Center, room 125

**Dates & Times:** M,T • TBA • 5 - 8P

**Cost:** \$70+\$8 Card

**Instructor:** K. Ashe

This course is designed for construction workers, foremen, job supervisors and anyone in the construction industry. Upon successful completion, students will receive an OSHA 10-Hour Construction Outreach DOL course completion card.

## **Real Estate Pre-Licensing (Online)**

**Course Code:** RLS 3700

**Course Hours:** 88

**Location:** Jackson Campus, Founders Hall, room 123

**Dates & Times:** T,Th • Aug. 23 - Nov. 8 • 5:30 - 9:30P

**Cost:** \$185 + \$106 Textbooks

**Instructor:** D. Demos

This course meets the educational requirement for the North Carolina real estate broker license. It prepares you to pass the real estate broker examination administered by the N.C. Real Estate Commission (NCREC). This course will be offered online but will have face-to-face orientation and exam sessions. A computer, internet connection and webcam are required.

## **Phlebotomy**

**Course Code:** MLA 3022

**Course Hours:** 200

**Location:** Jackson Campus, Health Sciences Center, room 316

**Classroom Dates & Times:** M,W • Aug. 15 - Sept. 29 • 4:30 - 7:30P

**Clinical Dates & Times:** M,T,W,Th • Oct. 3 - Nov. 30 • 8A - 4:30P

**Cost:** \$180 + Textbook, insurance, supplies, background check, uniforms, ID Badge and immunizations, etc. (approx. \$250)

**Instructor:** B. Kirchman

This course provides theory and clinical experiences needed for the proper collection of blood and other specimens used for diagnostic testing. Emphasis is placed on ethics, legalities, medical terminology, safety and universal precautions, health care delivery systems, patient relations, anatomy and physiology and specimen collection. Upon completion, students should be able to safely perform procedures necessary for specimen collections on patients.

## **Flagger Training**

**Course Code:** SAF 4000 • **Course Hours:** 4

**Location:** Jackson Campus, Balsam Center, room 323a

**Dates & Times:** T • Sept. 20 • 5:30 - 9:30P

**Cost:** \$70

**Instructor:** K. Allen

This certification course teaches the basic procedures and operations needed to become a Flagger. This course will provide each participant with the knowledge, skill, and responsible attitude to control traffic through work zones (safely-effectively-quickly).



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# WORKFORCE EDUCATION

## TABLE GAMES DEALER TRAINING SCHOOL

**Pre-register/Registration:** Latresa Shuler, 828.339.4425 or [ldowns@SouthwesternCC.edu](mailto:ldowns@SouthwesternCC.edu).

### Blackjack Dealer Training

**Course Code:** GAM 3001 • **Course Hours:** 190

**Cost:** \$180

SCC, in collaboration with Harrah's Cherokee Casino, is offering certification to help individuals enter the exciting gaming industry. This required certification will teach the individual to proficiently deal the game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, etc.

**Location:** Harrah's Cherokee Casino Resort

**Dates & Times:**

M-Th • Aug. 1 - Oct. 4 • 7P - 12A

M-Th • Aug. 29 - Nov. 1 • 10A - 3P

M-Th • Oct. 17 - Dec. 20 • 7P - 12A

M-Th • Nov. 14 - Jan. 17, 2023 • 10A - 3P

### Poker Dealer Training

**Course Hours:** 125

**Cost:** \$180

Proficiently deal Poker game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players and much more!

**Location:** Harrah's Cherokee Casino Resort

**Dates & Times:**

T - Sat. • Aug. 16 - Sept. 17 • 8P - 1A

T - Sat. • Oct. 4 - Nov. 5 • 12 - 5P



## DEFENSIVE DRIVING COURSES

**Course Code:** SEF 3001 • **Course Hours:** 4

This course will motivate drivers to change their behind-the-wheel behaviors and attitudes. It will give them key understanding, skills and techniques to avoid collisions and reduce future violations. This class is open to individuals or businesses wanting to increase their awareness of roadway safety.

**4 HOUR CLASS DATES** *Self-Supporting*

**Cost:** \$75

**Location:** Macon Campus, room 205

**Dates & Times:**

T • Aug. 23 • 6 - 10P

T • Sept. 20 • 6 - 10P

T • Oct. 18 • 6 - 10P

T • Nov. 15 • 6 - 10P

T • Dec. 13 • 6 - 10P

**Attitudinal Dynamics of Driving** *Self-Supporting*

**Course Code:** SEF 3001 • **Course Hours:** 8

You **MAY** be eligible for this course if your traffic citation is for careless and reckless - 20-141.6, speeding in a school zone - 20-141.1, speeding in a work zone - 20-141 (j2) or speeding more than 20 mph over posted speed limit. The DDC-ADD class must be completed within the time ordered by the court. **\*MUST** have written permission from the Office of the District Attorney.

\*Completing a DDC class does not guarantee reduction and/or dismissal of any charges.

**8 HOUR CLASS DATES** *Self-Supporting*

Please call SCC's Workforce Continuing Education department to be placed on our contact list for this class. Once dates are established, we will contact you to advise of course meeting dates.



## Fire and Rescue



## Basic Law Enforcement Training



## Emergency Medical Services



# PUBLIC SAFETY TRAINING

The Jerry Sutton Public Safety Training Center (PSTC) is a division of Southwestern Community College. The PSTC is primarily dedicated to coordinating Public Safety Training Programs (EMS, Fire/Rescue and Law Enforcement) to all agencies within the SCC service area and beyond. **Location:** Macon County Industrial Park, Highway 64-West.

## EMERGENCY MEDICAL SERVICES

Pre-registration is required for all EMS certification courses. Courses may be cancelled due to insufficient enrollment.

**Contact:** Amanda Blanton at  
al\_blanton@SouthwesternCC.edu.

**Registration:**  
www.SouthwesternCC.edu/pstc

## AMERICAN HEART ASSOCIATION CLASSES

### BLS for Healthcare Providers

This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings.

### Heartsaver CPR, AED & First Aid

This course is for anyone with limited or no medical training who needs a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements. (Also available in Spanish - Call for details.)

### Advanced Cardiac Life Support & ACLS-EP

This course takes the basics that are learned in BLS and builds them through science based training, designed for Healthcare Personnel only.

### Pediatric Advanced Life Support

This class provides advanced life support skills to use when treating children and infants in a variety of emergencies - designed for Healthcare Personnel only.

### Bloodborne Pathogens

This course is designed for anyone that stands a reasonable chance of coming into contact with bloodborne pathogens in their work environment. This course is designed to meet OSHA requirements for bloodborne pathogens training when paired with site-specific instruction. (Can be held at an offsite location.)

## ACADEMIES

### Emergency Medical Responder

**Dates & Times:** July 11 - Oct. 1 (Mon. & Wed. 6 - 10P, some Saturdays 8A - 5P)

**Location:** Room 117

The primary focus of the Emergency Medical Responder is to initiate immediate lifesaving care to critical patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide lifesaving interventions while awaiting additional EMS response and to assist higher level personnel at the scene and during transport. The class consists of 115 hours didactic and hands-on patient scenario training.

### Emergency Medical Technician

**Date & Times:** July 11 - Nov. 19 (Mon. & Wed. 6 - 10P, some Saturdays 8A - 5P)

**Location:** Room 117

The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Total didactic hours 266 and 48 clinical hours.

### Emergency Medical Technician - Hybrid Course

**Date:** TBD

**Location:** Room 117/Online

The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found on an ambulance. Total didactic hours 266 and 48 clinical hours.

### Advanced Emergency Medical Technician

**Date:** TBD

**Location:** Room 117

The primary focus of the Advanced Emergency Medical Technician is to provide basic and limited advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. This class consists of 199 hours didactic education, clinical education of 60 hours in the hospital setting and 48 hours of field internship at area EMS agencies.

## OTHER OPPORTUNITIES

### EMS Technical Scope of Practice Evaluations

Anyone that holds a current NC EMS certification, but is not currently affiliated with an agency and needs to recertify. Call for appointment.

### EMS Instructor Methodology-online

**Dates:** TBD

This course is designed to meet the requirements of the Office of EMS for those individuals who are seeking to become North Carolina Level I EMS Instructors.

### Online Continuing Education

**Dates:** www.SouthwesternCC.edu/pstc/ems

Our online continuing education courses are offered for BLS, ALS and Critical Care providers. Call for more information.

# PUBLIC SAFETY TRAINING

## FIRE AND RESCUE

SCC offers a wide variety of fire and rescue training courses in cooperation with individual fire and rescue departments in Jackson, Macon, Swain Counties and the Qualla Boundary.

**Contact:** Richard McWilliams, 828.306.7045 or [r\\_mcwilliams@SouthwesternCC.edu](mailto:r_mcwilliams@SouthwesternCC.edu).

**Registration:** [www.SouthwesternCC.edu/pstc/fire-rescue](http://www.SouthwesternCC.edu/pstc/fire-rescue)

### Wildland Fire Academy

**Course Hours:** 40

**Date:** TBD

These courses provide instruction in the primary environmental factors that affect the start and spread of wildfires and recognition of potentially hazardous situations. Also, human factors on the fire line and basic incident command structure will be discussed.

- S-130 Basic Wildland Firefighter
- S-190 Introduction to Fire Behavior
- L-180 Human Factors on the Fire line
- I-100 Introduction to Incident Command System

### Technical Rescuer Series

**Course Code:** FIP 6500

**Course Hours:** 120

**Date:** TBD

This certification-related course will present the Technical Rescuer (TR) with the knowledge, skills, and ability to satisfy the requirements of Chapter Five (General) and Chapter Six (Ropes) of NFPA 1006: Standard for Technical Rescue Professional Qualifications.

### Lost Person Behavior

**Course Code:** FIP 4729

**Course Hours:** 20

**Date:** TBD

This course will present the most recent advances in lost person behavior with Robert Koester's latest research, and new behavior categories crucial to solving the mystery of where to look for a lost person.

### SAR Navigation/SARTOPO

**Course Code:** FIP 4729

**Course Hours:** 20

**Date:** TBD

SARTOPO is a widely-used, collaborative online and offline mapping tool for use in Search and Rescue. Topics covered will range from the ability to print maps for planning a training or at a mission, to assisting in base as a technician (example processing GPS tracks or recording clues), to using SARTopo for SAR planning and operations tasks, either on-scene or for remote support.

### Technical Rescuer Wilderness Block

**Course Code:** FIP 6300

**Course Hours:** 60

**Date:** TBD

Will present the Technical Rescuer with the knowledge, skills, and abilities to satisfy the requirements of Chapter 16 (Wilderness) of NFPA 1006: Standard for Technical Rescue Professional Qualifications.

### Rapid Intervention Crew

**Course Code:** FIP 6412

**Location:** Cowee Fire Rescue

**Date:** TBD

The course is designed to show the complexities of managing and operating on a Rapid Intervention Crew.

## LAW ENFORCEMENT (LETP)

**For additional SCC-Public Safety Training - Law Enforcement Training Program information, please visit:** [www.SouthwesternCC.edu/pstc/law-enforcement](http://www.SouthwesternCC.edu/pstc/law-enforcement)

### North Carolina - Basic Law Enforcement Training (NC-BLET)

**Course Code:** CJC-3938

**Course Hours:** 755+

**Contact:** Daniel Reid, 828.306.7055 or [d\\_reid@SouthwesternCC.edu](mailto:d_reid@SouthwesternCC.edu)

The North Carolina - Basic Law Enforcement Training course is a state-accredited program designed to prepare entry-level individuals with the cognitive and physical skills to become certified police officers and deputy sheriffs. Upon successful completion of the NCDOJ Commission-mandated course, academy graduates will be eligible for certification for employment as a sworn law enforcement officer within the State of North Carolina. SCC-PSTC-LETP typically schedules two academies (**Spring/Fall**) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

### North Carolina - Detention Officer Certification Training (NC-DOCC)

**Course Code:** CJC-3941

**Course Hours:** 209

**Contact:** Mitch Boudrot, 828.306.7043 or [m\\_boudrot@SouthwesternCC.edu](mailto:m_boudrot@SouthwesternCC.edu)

This course is a state accredited program designed to prepare entry-level individuals with the cognitive and physical skills for eligibility as certified Detention Officers. SCC-PSTC-LETP typically schedules two academies (**Spring/Fall**) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

# PUBLIC SAFETY TRAINING

## General Instructor Training (NC-GI)

**Course Code:** CJC-3928

**Course Hours:** 90

**Contact:** Mitch Boudrot, 828.306.7043 or  
m\_boudrot@SouthwesternCC.edu

This course should be taken by Criminal Justice personnel planning to teach in any course mandated by either the Criminal Justice Education Training Standards Commission or the Sheriffs' Education Training Standards Commission. Prior to teaching in any commission-mandates course, you must successfully complete this course, apply for and be granted certification as a probationary instructor. Also, personnel desiring to attend specialized instructor training courses such as Firearms, Subject Control, Physical Fitness, Driver Training, etc. must first successfully complete the General Instructor Training course. SCC-PSTC-LETP typically schedules one session (**Summer**) annually.

## National Park Service - Park Ranger Law Enforcement Academy (NPS-PRLEA+)

**Course Code:** CJC-5055

**Course Hours:** 767.5

**Contact:** Zach Dezarn, 828.306.7046 or  
z\_dezarn@SouthwesternCC.edu

The National Park Service - Seasonal Law Enforcement Training (NPS-SLET) program delivered by the Southwestern Community College - Division of Public Safety Training Center (SCC-PSTC) is approved by the United States Department of the Interior (DOI) and coordinated by the National Park Service Law Enforcement Training Center (NPS-LETC), Federal Law Enforcement Training Center (FLETC), located in Glynco, Georgia. Successful completion of the NPS-SLET program, in its entirety, is an eligibility requirement for a Type II (Seasonal) Law Enforcement Commission with the National Park Service (NPS) and allied agencies. Course information and application materials may be accessed online at [southwesterncc.edu/pstc/law-enforcement/national-park-service-nps](http://southwesterncc.edu/pstc/law-enforcement/national-park-service-nps).

Applicants are required to meet all required qualifications. SCC-PSTC-LETP typically schedules two sessions (**Spring/Fall**) annually.

## Mandated In-Service Training (MIST)

**Course Code:** CJC-3952

**Course Hours:** Varies by topic

**Locations:** SCC-PSTC, host agencies & online

**Contact:** Blake Buchanan at 828.306.7052

These courses are designed to provide training in all topical areas that are mandated annually by a North Carolina accrediting commission or agency of state or federal government for continued certification as a law enforcement officer. SCC-PSTC-LETP provides traditional classroom delivery, partner agency site delivery and, based upon topical requirements, the convenience of an online training format. The mandated in-service topics change from year to year based upon the NC Administrative Code and current law.

## Speed Measurement Instrument Training (SMI)

**Course Code:** CJC-3934

**Contact:** Curtis Dowdle, 828.306.7040 or  
cdowdle@SouthwesternCC.edu

Basic Operator and Recertification courses for certified and employed local, state or federal law enforcement officers. Deputies must be in compliance with the Sheriff's Standards Commission. Attendees and/or agency must provide approved instruments (RADAR/LIDAR) for practice/testing, patrol vehicle and current training manual. The SMI training schedule can be accessed at: [www.SouthwesternCC.edu/pstc/law-enforcement/speed-measurement-training](http://www.SouthwesternCC.edu/pstc/law-enforcement/speed-measurement-training)

## NCJA School Resource Officer (SRO) Training

**Course Code:** CJC-4040 • **Course Hours:** 40

**Contact:** Curtis Dowdle, 828.306.7040 or  
cdowdle@SouthwesternCC.edu

This course provides certified law enforcement officers who are currently assigned, or will be assigned, full-time duty within an elementary, middle or high school, with the history, philosophy and basic skills necessary to serve as a School Resource Officer (SRO). Attendees will receive instruction in law, identification, handling exceptional students and classroom instruction techniques. Attendance is required at all class sessions. Participants must develop and instruct a ten-minute presentation. A score of 80% on an examination is required for passing this course. One (1) re-examination is allowed.

## Implicit Bias, Impartial Policing & Moral Compass

**Course Code:** CJC-5046 • **Course Hours:** 4 - 8

**Contact:** Blake Buchanan at 828.306.7052

This course presents an opportunity to introduce and integrate the concepts of implicit bias, impartial policing and the law enforcement moral compass within contemporary police service, utilizing content from the National Command & Staff College's text, *Moral Compass for Law Enforcement Professionals* (2014).

## Field Training Officer (FTO) Program

**Course Code:** CJC-5015 • **Course Hours:** 40

**Contact:** Blake Buchanan at 828.306.7052

The purpose of this instruction is to provide direction to prospective Field Training Officers (FTO) regarding the Field Training Officer Program for Probationary Officers. The FTO Program is designed to introduce Probationary Officers to the realities and responsibilities of law enforcement and to produce members capable of providing service to the public under routine/emergency conditions.

## Contracted (10-99) Civilian Role Players

**Contact:** Matt Reynolds, 828.306.7059

Contracted Civilian Role Players (RPs) contribute to the success of our reality-based law enforcement and public safety training programs. Candidates must meet eligibility requirements and pass a background check prior to consideration and assignment to scheduled public-safety scenario-based training. Training provided.



## BOOTS, BLUE JEANS & BLING 2022 ANNUAL GALA

Fundraiser to support student scholarships



*This fall, at last, it's time to celebrate live and in-person!*

Generous supporters made sure the Southwestern Community College Foundation's last two fundraisers were successful even though the actual events had to be canceled.

This fall, at last, it's time to celebrate live and in-person with the eighth annual "Boots, Blue Jeans and Bling" gala. Set for 6 p.m. on Sept. 24, this year's event will be held in the brand-new Harrah's Cherokee Convention Center Ballroom.

Table sponsorships start at \$1,500, and individual tickets are \$150. All proceeds support student scholarships through the SCC Foundation.

"What sets our gala apart is the laid-back, relaxed atmosphere," said Wendy LeMay, who once again is co-chairing the gala planning committee along with Lambert Wilson. "You can be yourself,

have fun and enjoy conversation with a lot of wonderful people who want to help our students change their lives at SCC."

Scheduled to perform is the versatile Asheville-based dance band Crocodile Smile. All attendees will enjoy a meal crafted by Harrah's chefs along with a drink specially curated for the evening.

Handmade crafts and vacation packages will be just some of the items up for bid in the silent auction, and the wine pull features several labels that are valued at four times the ticket price of \$25.

Guests can also play cornhole and participate in "Best-Dressed" and "Best Boot" contests.

"Our committee recently toured the event space, and it's truly a beautiful ballroom," said Wilson, who also serves as the SCC Board of Trustees Chair. "Every single

year, our gala has grown and become even more impressive than the year before. The best part for me is hearing the students' stories about the impact scholarships are making on their lives."

Through a significant rise in endowed funds and growth of the annual gala, the SCC Foundation has been able to provide a record amount of scholarship funding each of the past few years.

However there are still a large number of students who need assistance.

"Our goal is to be able to provide assistance to every deserving student who needs a hand up," said Dr. Don Tomas, SCC's President. "We have come a long way, and events like our annual fundraising gala are a tremendous help as we make progress toward our goal."



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To sponsor a table or for individual tickets, visit [www.SouthwesternCC.edu/gala](http://www.SouthwesternCC.edu/gala) or contact Kathy Posey – SCC's Institutional Development Associate – at 828.339.4227 or [k\\_posey@SouthwesternCC.edu](mailto:k_posey@SouthwesternCC.edu).

---

Gala committee touring the brand-new Harrah's Cherokee Convention Center Ballroom.



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A Gala to Support Scholarships



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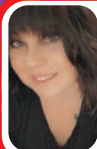
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**EMPLOYEE SPOTLIGHT** Hello, my name is Sarah Fuster. I'm a Master Cosmetologist that has moved to Franklin from Savannah, Ga. I've been actively performing hair services for eight years and have continuously pursued education in the industry. To be the best cosmetologist one can never be complacent; rather, one must continue growing in knowledge and skill sets to provide the best for every client. One of the many services I love to offer is balayage. So many women today love that lived in rooted look, since it requires low maintenance. I also perform many other color and corrective services, which are all passions of mine. Of course, I perform other hair styling and facial services in addition. I look forward to being a part of the Franklin community and servicing each of you in the near future.



**ALYSSA SHUMAKER** Allyssa is one of the most enthusiastic and energetic people we've ever met. Allyssa specializes in cuts, color, highlighting, perms, waxing, make up, luxurious manicures and pedicures. She will also be offering bridal and special occasion make up and hair to make your day even more special. She is training to be a manager and shows great leadership skills. She is looking forward to serving Macon County and surrounding areas.



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