How to Search for Courses using Self-Service

This tutorial shows you how to search for courses across multiple subjects that are available in an upcoming semester.

Step 1	From the Southwestern Community Colle https://www.southwesterncc.edu, click on	ge homepage, Class Schedules							
a southweste	erncc.edu 5 : (828) 339.4000 4 44 5 5 5 5 DR., SYLVA NC 28779 & Support SCCI		ie ★ 📲 🕺 🗭 f © y 🖬 SCC						
с о м	Southwestern MUNITY COLLEGE HOW TO APPLY PROGRAMS A	BOUT US STUDENTS CONTACT US	Search						
	Latest SCC News COVID-19 Class Schedules								
Step 2	Select the Self-Service Search for Cour	ses and Sections link							
	Class Schedule								
	Curriculum Class Schedule Self-Service Search for Cou Enroli Asystime Esll 2022 CL Continuing Education Class Schedule	edule							
Step 3a	Section Listing is the default setting for re	sults.							
	Select the upcoming term for which you w	vant to register from the	e drop-down box under Term .						
	Alternatively, you may leave the Select Te late start classes.	erm box as is and enter	dates if you want to search for						
Ca Resi	talog Advanced Search ults View Catalog Listing Section Listing								
Terr	n	Meeting Start Date	Meeting End Date						
Fa	all 2022 🗸	M/d/yyyy	M/d/yyyy						

Step 3b	Select the Subjects you want to search using the dropdown menu. You may also begin typing the Courses And Sections to bring up the discipline of interest.									
	If you know that you need English 111 and are also interested in Biology and History, you can search for all three of those subjects at one time. If you don't enter a course number, all courses in that discipline will be included in the results. You may add additional lines by clicking +Add More									
	Term		Meeting Start Date	Meeting End Date						
	Select Term	~	· M/d/yyyyy	M/d/yyyy						
	Courses And Sections									
	English	~	111	Section						
	History	~	Course number	Section						
	Biology	~	Course number	Section						
	Subject	~	Course number	Section						
Step 3c	You can narrow Days of the Location Time of D	your search by selectir he Week Day the classes meets	ng one or more of the	e following options:						
S	Subject	~	Course number	Section						
Day	+ Add More									
	Sunday	Monday	Tuesday	Wednesday						
	Thursday	Friday	Saturday							
Loca	ation									
S	Select Location	~								
Tim	ne Of Day		Time Starts by	Time Ends by hh:mm AM/PM						
S	Select Time Of Day	~	hh:mm AM/PM							
	Clear	ch								

Step 4	After	you have s	selected your s	earch crite	ria, click \$	Search.		
	Days Of Wee	k ay	✔ Monday		U Tuesday	ý	Vednesday	
	Location Main Cam	pus - Jackson		~				
	Time Of Day	3am - Midday)		~	Time Starts	by VPM	Time Ends by	
	Clear	Sea	arch					
Step 5	The	Section Se	election Result	ts will show	v you a lis	t of course	s that met your sea	arch criteria.
Fall 2022	Open	ENG-111-SD1	Writing and Inquiry	8/15/202	2-12/13/2022	Main Campus - J	ackson Classroom Hours	WEB UNLINE (ULAB) M, W 8:05-9:20 AM 8/15/2022 - 12/13/2022 BURL 202 (CLASS)
Fall 2022	Open	ENG-111-SD3	Writing and Inquiry	8/15/202	2-12/13/2022	Main Campus - J	ackson Classroom Hours	M, W 9:30-10:45 AM 8/15/2022 - 12/13/2022 BURL 306 (CLASS)
Fall 2022	Open	HIS-131-SD1	American History I	8/15/202	2-12/13/2022	Main Campus - J	ackson Classroom Hours	M, W 9:30-10:45 AM 8/15/2022 - 12/13/2022 BURL 204 (CLASS)
Step 6a	a Revi The In the seats	ew the resu Availability e example i s, with a wa	ilts to see what column indicate mage below yo itlist of 0. The s	t courses and es the num ou can see second sec	re open for ber of sea the first of cond cour	or registration ats currently course has se is full wit	on. y open. 8 seats available o th no students on t	f 25 possible he waitlist.
			~ ~	Availability	Credits 4.00000 Cr	edits		
			ite	0/30/0	3.00000 Cr	edits		

Advanced Searc	h Selection: ENG-	-111, HIS, BI	10						
Filters Applied:	Main Campus - Jac	ackson X	Monday X Wednes	day 🗙 Morning (8am - Mi	dday) 🗙)				
Term	Status Sectio	ion 🔨 T	Fitle	Section Details					
Fall 2022	Open BIO-1	-111-SD1 0	General Biology I	BIO-111-SD1 General Bio Fall 2022	ology I				
				Instructors	Ms. Amanda Stonehouse	L.			
				Meeting Information	M 8:00 AM - 1	0:45 AM			- 1
Summer 2022	Open <u>BIO-1</u>	- <u>168-HYS1</u> A	Anatomy and Physiolog		8/15/2022 - 1 Main Campus W 8:00 AM - 1 8/15/2022 - 1 Main Campus	2/13/2022 5 - Jackson, Balsai 10:45 AM 2/13/2022 5 - Jackson, Balsai	m Center 00242 (Cla m Center 00242 (Lab	ssroom Hours) »/Shop Hours)	
				Dates	8/15/2022 - 1	2/13/2022			
Fall 2022	Open <u>BIO-1</u>	- <u>168-SD1</u> A	Anatomy and Physiolog	Seats Available	21 of 22 Tota	I			
				Credits	4				
				Grading	Graded, Audi	t			
Summer 2022	Open <u>BIO-1</u>	<u>-169-HYS1</u> A	Anatomy and Physiolog		Take	e 1 group; Take D Take BSP-4002 -	DRE-098 Take DRE-0 Must be completed	99 Take ENG-111 Tak prior to taking this c	e ENG- course.
Fall 2022	Open ENG	-111-SD1 - V	Writing and Inquiry		Take 011; cour	e 1 group; Take D - Must be taken rse.	DRE-098 Take ENG-0 either prior to or a	02 Take BSP-4002 Ta the same time as th	ke ENG- iis
10112022	open <u>erro</u>		inteng and inquiry			Close	e		
On th Term,	e left sid Day, Tin Search	de of ti me, In	he screen, istructor ar	you can furth d the Instruct	her filter	your re be (Onlir	sults by A ne, Not Or	vailability, hline, Hybr	slw Park Subject
On th Term,	e left sid Day, Tin Search	de of ti me, in n for C	Writing and inquiry he screen, istructor ar Courses an Catalog	you can furth nd the Instruct nd Course S	her filter tion Typ	your re be (Onlir	sults by A ne, Not Or	vailability, hline, Hybr	subject Subject
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On th Term,	e left sid Day, Tin Search < Back to C Filter Availab Open Open Subject	tinisma with the section:	Weiting and inquire he screen, istructor ar Courses al Catalog ults withisted Sections is Only (1)	you can furth nd the Instruct nd Course S	Han Campus - La her filter ection Typ Hide	Adva Adva Filter	anced Search S rs Applied: Fa Status III 2022 Open	vailability, hline, Hybr election:1 hl 2022 × Section Name MAT	slw Park Subject id)
On th Term,	e left sid Day, Tin Search < Back to C Filter Availab Open Open Subject Mathe Psych	tillisma ware of the of	Weiting and inquire he screen, istructor ar Courses al Catalog ults itlisted Sections is Only (1))	you can furth nd the Instruct nd Course S	her filter tion Typ fections	Adva Filter Fa	anced Search S rs Applied: all 2022 Open	vailability, nline, Hybr election: il 2022 × Section National MAT	slw Park Subject
On th Term,	e left sid Day, Tin Search < Back to C Filter Availab Open Open Subject Mathe Psych Locatio	de of ti me, in for C course C r Resu bility n and Wa n Sections ts hology (1 ons c Campus -Centered	Weithing and Inquiry he screen, istructor an Courses al Catalog ults itilisted Sections is Only (1)) 5 - Jackson (1) d (1)	you can furth nd the Instruct nd Course S	her filter tion Typ	Adva Filter Fa	anced Search S rs Applied: Fa III 2022 Waith	vailability, hline, Hybr election: 112022 × Section National MAT	Subject
On th Term,	e left sid Day, Tin Search < Back to C Filter Availab Open Open Subject Mathe Psych Locatio Main Web-C	a for C Course C course C r Resu bility n and Wa n Section: tts nematics hology (1 ons compus content	Weiting and inquire he screen, istructor ar Courses al Catalog ults itlisted Sections is Only (1)) 5 - Jackson (1) d (1)	you can furth nd the Instruct nd Course S	her filter etion Typ ections	Adva Filter Fa	anced Search S rs Applied: Fa Il 2022 Waitli	vailability, hline, Hybr election: 1 12022 × Section National MATO Page	Subject

	Step 7	 Make note of the courses you want to discuss with your advisor. Write down the Section Name and the Meeting Information when creating your schedule. Examples: ENG 111 WC1 - Online MAT 171 WS1 - MW 2-4:15 The Section Name helps identify the location and instruction type. The image below includes a variety of section types. EA14 is an Enroll Anytime course that begins in the second week of the term and runs 14 weeks. HYS1 is in Sylva and Hybrid, meaning that at least half or more of the course is online MD1 is a Day class on the Macon campus WC1 is Web-Centered and is completely online WS1 is a seated, but Web-Supported section 								
25	Section Name	▲ Title	^ ~	Dates	Ŷ	Location	\$ *	Instructional Methods	~ ~	Meeting Information
	ENG-111-EA14 Writing and Inquiry ENG-111-HYS1 Writing and Inquiry		; and Inquiry	8/30/2022	·12/13/2022	Web-Centere	d	Online Class		M, T, W, Th, F, Sa, Su 8/30/2022 - 12/13/2022 WEB1 ONLINE (OCLS)
			8/15/2022-12/13/2022		Main Campus - Jackson		Classroom Hours Classroom Hours		M 2:00-3:15 PM 8/15/2022 - 12/13/2022 BURL 301 (CLASS) M, T, W, Th, F, Sa, Su 8/15/2022 - 12/13/2022 WEB ONLINE (CLASS)	
	<u>ENG-111-MD</u>	<u>)1</u> Writing	; and Inquiry	8/15/2022	12/13/2022	Macon Camp	us	Classroom H	ours	M, W 8:00-9:15 AM 8/15/2022 - 12/13/2022 MCMP 110 (CLASS)
d	ENG-111-WC	<u>1</u> Writing	; and Inquiry	8/15/2022	12/13/2022	Web-Centere	d	Online Class		M, T, W, Th, F, Sa, Su 8/15/2022 - 12/13/2022 WEB1 ONLINE (OCLS)
	<u>MAT-171-WS</u>	<u>51</u> Precalo	ulus Algebra	8/15/2022	12/13/2022	Main Campu	s - Jackson	Classroom H Online Lab	ours	M, W 2:00-4:15 PM 8/15/2022 - 12/13/2022 OAKS 00102 (CLASS) M, T, W, Th, F, Sa, Su 8/15/2022 - 12/13/2022 WEB ONLINE (OLAB)

This link will take you to a Weekly Planner to help keep your schedule organized.