

Copy to:

Meg Petty, Chair
Dominique Barwatt (non-voting)
Kristan Blanton (non-voting)
Abra Brooks
Sayward Cabe (non-voting)
Caitlyn Cable
Betsy Clayton, Recorder (non-voting)
Tim Dean
Mark Ellison
Bethany Emory
Steven Herren
Jon Howle
Clyanne Hyde (non-voting)
Pamela Judson (non-voting)
Carly Messer
Danell Moses
Barbara Putman
Marty Rowland
Andrea Stamper (non-voting)
Vicki Todd

cc:

Jande Clayton
Michelle Smith
Donna Wilson

Committee: Curriculum & Instruction
Date: October 15, 2025
Time: 3 pm
Place: Burrell 102A

Members Attending: Dominique Barwatt, Kristan Blanton, Sayward Cabe, Caitlyn Cable, Betsy Clayton, Tim Dean, Mark Ellison, Bethany Emory, Steven Herren, Jon Howle, Carly Messer, Danell Moses, Barbara Putman, Andrea Stamper, Vicki Todd & Meg Petty, Chair.

I. Call to Order –Meg Petty called the meeting to order at 3:01 pm. Petty stated that the previous minutes were distributed prior to the meeting via email for review.

A. Approval of Minutes

The following minutes were provided prior to the meeting for review.

1. 2025-02-04

Petty stated that the minutes for 2025-02-04 were distributed prior to the meeting via email and asked for any discussion or amendments to the above-mentioned minutes. There was no discussion. Danell Moses motioned to accept February 4, 2025 minutes, seconded by Vicki Todd. The motion was approved with no opposition.

II. Open Issues

A. Career Technologies – Danell Moses

1. **Accounting & Finance – AAS, Fall 2026**
 - a) Delete ACC 227 from other major hours and replace it with BUS 240.
2. **Cyber Crime Technology – AAS, Fall 2026**
 - a) State Mandated changes as follows:
 1. CCT 110 hours changed from 3-0-0-3 to 2-2-0-3 & updated course description
 2. NOS 120 hours changed from 2-2-0-3 to 2-3-0-3 & title change to Linux Single User
 3. CCT 112, & CCT 231 updated course descriptions
 4. CCT 289 title change to Cyber Crime Capstone Project, remove requisites
 5. CTI 120 title change to Network & Sec Foundations
3. **Information Technology – AAS, Fall 2026**
 - a) State Mandated changes as follows:
 1. NOS 120 hours changed from 2-2-0-3 to 2-3-0-3 & title change to Linux Single User
 2. CTI 110 title change to Information Technology Foundations
 3. CTI 120 title change to Network & Sec Foundations
4. **Information Technology Artificial Intelligence**
 - a) This program is up and coming, but needs a little more tweaking before bringing to the committee

Petty asked if there were any questions or discussion about these items from Career Technologies. Sayward stated that financial aid was unlikely for the upcoming Artificial Intelligence. No other discussion was had. Petty asked for all who approved. There was no opposition.

B. Arts & Sciences – Jon Howle

1. **Associate in Arts, AA Teacher Preparation – Fall 2026**
 - a) Add DRA 111
 - b) Add GEL 111
2. **Associate in Science, AS Teacher Preparation – Fall 2026**
 - a) Add DRA 111
 - b) Add GEL 111
3. **Associate in Fine Arts – Fall 2026**
 - a) Add DRA 111
 - b) Add GEL 111

Todd asked if we had qualified people for these and about online versus in-person. Yes, qualified people and the hope is to be able to offer both modalities. The addition of these courses allows alternate options to existing courses.

4. **Career & College Ready Pathway – Fall 2026**
 - a) Add the Pathway for high school students to begin transition classes so they are prepared for college-level classes after graduation.

Petty asked for any discussion. There was none. Danell Moses motioned to accept the proposals from Arts & Sciences. Tim Dean approved.

C. Health Sciences – Tim Dean

1. **Emergency Medical Science, AAS – Fall 2026**
 - a) State mandate to remove EMS 210
2. **Medical Assisting, AAS, Diploma – Fall 2026**
 - a) Move BIO 163 to Spring 1
 - b) Move MED 122 to Fall 1
 - c) Add a diploma option
3. **Nurse Aide, Certificate – Fall 2026**
 - a) NAS 101 change to NAS 111 (state mandate course number)
 - b) NAS 102 change to NAS 112 (state mandate course number)
4. **Nursing Associate Degree, AAS – Fall 2026**
 - a) Revise Admissions requirements to the following. This lines us up with other NCCCs.
 1. GPA from 3.0 to 2.5 or higher
 2. TEAS from 65 to 60 or higher
 3. Delete “Hold a documented, current, unrestricted credential in a healthcare field.”
5. **Occupational Therapy Assistant, AAS – Fall 2026**
 - a) Revise Admissions Requirement to the following:
 1. The TEAS test is required for OTA applicants to The TEAS test is required for OTA applicants with a score of proficient or higher in the reading section recommended.
6. **Practical Nursing, AAS – Fall 2026**
 - a) Revise Admissions Requirement to the following. This lines us up with other NCCCs.
 1. GPA from 2.5 to 2.0 or higher
 2. TEAS from 60 to 58 or higher

- a) MOVE
- 7. ACA 111 from pre-requisite to Fall 1
- 8. MED 121 from pre-requisite to Fall 1, 1st session
- 9. MED 122 from pre-requisite to Fall 1, 2nd session
- 10. BIO 163 from Fall 1 to Fall 2
- 11. ENG 111 from Summer 1 to Spring 1
- 12. ENG 114 from Summer 1 to Spring 2
- 13. HUM 115 from Summer to Spring 2
- 14. PSY 150 from Summer to Spring 2
- 15. SUR 134 from Summer 2 to Summer 1
- 16. SUR 135 from Summer 2 to Summer 1
- 17. SUR 137 from Fall 2 to Spring 2
- 18. SUR 210 from Fall 2 to Spring 2
- b) ADD
- 19. COM 140 as a choose one to ENG 114 in Spring 2
- h) DELETE
- 1. BIO 175
- 2. MAT 110 from the choose one, leaving MAT 143

Todd asked if Surgical Technology could add an OR MAT 152, for any student who may plan to further their education. Dean thought that would be fine to add.

Petty asked for additional discussion. There was none. Moses motioned to accept the proposed changes from Health Sciences. Howle seconded the motion. There was no opposition.

III. Other Business

A. Other Business

1. Dr. Putman relayed updated Honor Society information to the group. In spring semester, the Academic Excellence Committee met to review some changes to the Honor Societies and made some revisions to the criteria. They also decided to bring PTK back to active status.
2. Dr. Putman welcomed new members and explained that the C & I Committee is driven by SACSCOC, which means it is led & voted by faculty. The notations for staff on the agenda has been changed from ex-officio to non-voting. All members (including non-voting), bring valuable questions and information to the table, but because this committee is faculty driven according to SACSCOC guidelines, the actual vote is limited to faculty.
12. Petty explained that the committee meets in the fall, early January if needed and via Google Meet if something comes up in between. There was no future meeting set.

Bethany Emory made a motion to adjourn the meeting. The meeting adjourned at 3:56 pm.

Recorded by:

Betsy Clayton

Date: 10/15/25

Chairperson:

Meg Petty

Date:

1/7/26