

MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING
Southwestern Community College

March 22, 2022 – SCC Jackson Campus

Attending:

Trustees

Sue Bartlett Beth Lofquist
Jeff Cloer Brett Rogers
Vance Davidson Gary Shields
Ken Henke Lambert Wilson
Jeremy Hyatt Heber Najera
Luke D. Hyde

College Staff

Don Tomas
Thom Brooks
Nan Coulter
Savannah DeHart
Lisa Kim Fisher

Guests:

Kayla Cooper, Isaac Quillen

Absent

Jean Ellen Forrister, Mark Jones, Cory McCall

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on March 22, 2022 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

CALL TO ORDER

Chairman Lambert Wilson called the meeting to order at 5:10 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

PREVIOUS MEETING'S MINUTES

Mr. Wilson asked for a motion to approve the minutes of the Board of Trustees Meetings of November 16, 2021, January 25, 2022, and February 25, 2022. Mr. Hyatt made a motion to approve the minutes as presented, and Mr. Shields seconded the motion, which passed unanimously.

PRESIDENT'S REPORT

Dr. Tomas announced that the Open House for the new Health Sciences Center will be held on Friday, April 8 at 10 AM, and encouraged the Trustees to attend.

Dr. Tomas announced the Legislative Meet and Greet hosted at SCC for State Senator Kevin Corbin and State Representatives Karl Gillespie and Mike Clampitt on March 23, 2022. This event will include discussions with members of the Board of Trustees, faculty, staff, and student representatives, and Executive Cabinet.

Dr. Tomas announced that he will be attending the joint NCACCP meeting/NCACCT Law and Legislative Seminar March 30 through April 1, 2022 in Raleigh. Also attending the NCACCT Law and Legislative Seminar will be Chairman Wilson, Mr. Cloer, and Mr. Hyde.

Dr. Tomas reported that SCC's Office Administration program was named Best in the Nation by BestAccreditedColleges.org.

Dr. Tomas reported that the SCC Foundation has received \$1,085,850 in donations and gifts from July 2021 to March 2022.

Dr. Tomas presented the agenda for the upcoming Cultural Fusion event at the Jackson campus on March 30, 2022.

Dr. Tomas introduced Savannah DeHart as the new director of Institutional Research and Planning at SCC.

CURRICULUM AND STUDENT SERVICES

Curriculum and Student Services Committee Chair Jean Ellen Forrister asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks introduced Kayla Cooper, recipient of the Dallas Herring Award for SCC, and Isaac Quillen, the SCC recipient of the Academic Excellence Award. They spoke briefly about their experiences as students at SCC.

Dr. Brooks reported on the Fall 2021 Workforce and Continuing Education enrollment, as well as the Spring 2022 Curriculum enrollment, both trending up over the same periods last year.

Dr. Brooks announced the Spring 2022 Commencement exercises will be held in-person on May 14, 2022. There will be 3 ceremonies.

Under Action Items, Dr. Brooks presented the following policies for review and approval by the Board:

Policy 5.01.01 – Role of Faculty in Academic Governance Matters

Policy 5.01.02 – Curriculum Development

- Policy 5.01.03 – Enrollment
- Policy 5.01.04 – Distance Learning Course Development
- Policy 5.01.05 – Academic Advising
- Policy 5.02.01 – Field Trips
- Policy 5.02.03 – Accountability and Integrity I
- Policy 5.02.04 – Textbook Selection
- Policy 5.02.06 – Change of Grade
- Policy 5.02.07 – Academic Forgiveness
- Policy 5.02.08 – Credit Hours for Curriculum Courses
- Policy 5.02.09 – Library Collection Development
- Policy 6.02.01 – Attendance Requirements and Student Classifications
- Policy 6.02.02 – Grading System
- Policy 6.02.09 – Course Credit – Advanced Placement and CLEP
- Policy 6.02.11 – Course Audit
- Policy 6.02.12 – Student Military Service
- Policy 6.02.13 - Course Credit – Credit by Examination

Following review and discussion, Mr. Shields made a motion to approve the policies as presented, which was seconded by Mr. Hyde and passed unanimously.

FINANCE AND CAMPUS IMPROVEMENT

Finance and Campus Improvement Committee Chair Mr. Luke D. Hyde asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures.

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers for review and discussion. Following discussion, Mr. Cloer made a motion to approve the Budget Allocations, which was seconded by Mr. Hyde and passed unanimously.

Dr. Tomas gave an update on the Fire Rescue Training Facility and on the Jackson Campus Master Plan.

EXECUTIVE COMMITTEE

Chairman. Wilson informed the Board that their Statements of Economic Interest, Annual President's Evaluation, and Survey on the February 25, 2022 Board Retreat are all due on April 15, 2022.

Under Action Items, Chairman Wilson presented the full-time and part-time employee lists for review and approval. Dr. Lofquist made a motion to approve the employee lists as presented, which was seconded by Mr. Davidson and passed unanimously.

OTHER BUSINESS

Dr. Tomas presented the Board with a list of the legislative initiatives proposed by the NC Association of Community College Presidents.

With no other business before the Board, Dr. Lofquist made a motion to adjourn the meeting, which was seconded by Mr. Hyde and passed unanimously. The meeting adjourned at 6:17 p.m.

Lambert Wilson, Chairman
Board of Trustees

Don Tomas, Secretary
Board of Trustees