

SOUTHWESTERN COMMUNITY COLLEGE	STUDENT SERVICES <b>ADMISSIONS - BASIC LAW ENFORCEMENT TRAINING</b>	Procedure 6.01.01.07
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The North Carolina Basic Law Enforcement Training is a State accredited program designed to prepare entry level individuals with the cognitive and physical skills to become certified police officers and deputy sheriffs.

To be accepted into the Southwestern Community College Basic Law Enforcement Training program students must meet the following criteria:

1. Must be a United States Citizen; ([12 NCAC 09B .0101 \(1\)](#)).
2. Complete a Basic Law Enforcement Training Application (CJ Standards F-3) for admission and submit it to the Southwestern Community College - Public Safety Training Center - Law Enforcement Training Program (SCC-PSTC-LETP) located in Franklin, NC, indicating the session for which the applicant is applying.
3. Applicants must be at least 20 years of age; ([12 NCAC 09B .0101 \(2\)](#)).
4. Along with your application for admission, you shall provide:
  - a. certified copy of birth certificate (from the registrar of deeds or the bureau of vital statistics)
  - b. evidence of a high school diploma/GED
  - c. copy of valid driver's license
  - d. certified copy of driving record. Get it here -complete the form DL-DPPA-1 at [DMV Driving Records](#)
5. Provide a certified criminal record check for local and state records since age 16 from all locations of residence. An Administrative Office of the Courts criminal record check or a comparable out-of-state criminal record check will satisfy this requirement.
6. A letter of sponsorship from a North Carolina law enforcement agency signed by the Chief or Sheriff which states that your character is appropriate for the law enforcement profession, and that a background check has been performed (Do not include agency DCI/NCIC record checks), and that no reason was found to deny sponsorship, must be submitted. This letter must be on agency letterhead. NOTE: The sponsoring agency has the right to withdraw sponsorship based upon the actions of the trainee.
7. Medical forms (CJ Standards F-1 and F-2), provided to the applicant, must be completed by a physician, physician's assistant, or a nurse practitioner and submitted to determine fitness to perform the essential job functions of a law enforcement officer. The physical should not have been performed no more than six (6) months before the beginning date of the assigned training session. If attending the *North Carolina - Detention Officer Certification Course* or *North Carolina - Basic Law Enforcement Training*, physical must be completed in North Carolina.
8. Prior to admission to the NC-BLET program, applicants must take an approved reading comprehension exam. All applicants must score the minimum of a 10th grade reading level. Tests are conducted at Southwestern Community College's - Public Safety Training Center (SCC-PSTC).

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Cross Reference: 6.01.01 – Admissions

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**January 26, 2021**